

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
JANUARY 9, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Shawn Berry

ADOPTION OF AGENDA:

Harwood-Cullen

817 That the Agenda for the Regular Meeting of City Council, to be held on Monday, January 9, 2017 be adopted as presented. CARRIED.

PRESENTATIONS:

(A) 20TH ANNIVERSARY – 911 CALL TAKING FOR PROVINCE OF MANITOBA

Ross Robinson, Director of Emergency Communications provided a presentation to City Council on the 20th Anniversary of the 911 Call Centre. Mr. Robinson provided a historical overview of the development of the 911 Centre, the geographic area it served, and the services it provided. Mr. Robinson invited City Council to attend a celebration of the 911 Call Centre's 20th Anniversary on May 31, 2017.

CONFIRMATION OF MINUTES:

Chaboyer-Parker

818 That the Minutes of the Regular Meeting of City Council held Monday, December 19, 2016 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) BERNIE CHRISP AND LOIS MACDONALD – BRANDON RIVERBANK INC.  
ANNUAL REPORT

Bernie Chrisp, Chair, and Lois MacDonald, General Manager, of Brandon Riverbank Inc. appeared before City Council to provide an update on the Riverbank Discovery Centre's 2016 Annual Report. Mr. Chrisp informed City Council that the Riverbank Discovery Centre provided tourism services to over 25,000 users in 2016 from across Canada and the World. Mr. Chrisp further advised that the Riverbank Discovery Centre provided wetland and environmental stewardship education to over 1300 children. Ms. MacDonald reported on the 20 year Riverbank Corridor Master Plan, which would commence with the construction of Festival Park.

Chaboyer-Desjarlais

819 That the presentation by Bernie Chrisp and Lois MacDonald, on behalf of the Riverbank Discovery Centre with respect to the Annual Report, be received. CARRIED.

(B) GREG HUTSAL AND DAVE HUGHES, BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE – STONE FENCE

Greg Hutsal and Dave Hughes, representatives from the Brandon Municipal Heritage Advisory Committee (MHAC) appeared before City Council with respect to the Stone Fence located along Princess Avenue and 17th Street. Mr. Hughes explained the historical importance of the Stone Fence and provided an overview of its current condition. He further highlighted MHAC's plans for restoring 150 feet of the Stone Fence at an estimated cost of \$110,000, and requested City Council to consider the restoration of the Stone Fence in the 2017 Budget Deliberations.

Harwood-Brown

820 That the presentation by Greg Hutsal and Dave Hughes, on behalf of the Brandon Municipal Heritage Advisory Committee, with respect to the Stone Fence, be received; and the request for funding be referred to the 2017 Budget Deliberations. CARRIED.

(C) BARB ANDREW, CHAIR OF BRANDON GENERAL MUSEUM AND ARCHIVES INC. – FINANCIAL SUPPORT FROM THE CITY OF BRANDON

Barb Andrew, Chair of the Brandon General Museum and Archives Inc. (BGMA), appeared before City Council with respect to funding of BGMA. Mrs. Andrew provided a brief history of the Brandon General Museum and its funding relationship with the City of Brandon. Mrs. Andrew thanked City Council for their five years of financial support and requested continued funding in 2017.

LoRegio-Brown

821 That the presentation by Barb Andrew, on behalf of the Brandon General Museum and Archives Inc., with respect to continued financial support from the City of Brandon, be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) POVERTY COMMITTEE DECEMBER 30, 2016

December 30, 2016  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Committee Members: Councillor Jan Chaboyer (Co-Chairperson), Councillor Lonnie Patterson (Co-Chairperson), Councillor Kris Desjarlais, Susan Spring, Mark Kovatch, Cynamon Mychasiw, Nathan Peto (City Clerk's Office) and Ariel Bryant (Recording Secretary).

Your Poverty Committee has met and wishes to report as follows:

In February 2016, the Poverty Committee set out our strategic plan for the next year. Our priorities were listed as the following:

- Continued focus on housing with three main goals: 1) facilitate a review of housing by-laws; 2) advance the sustainability of the Safe and Warm Shelter; 3) further investigate a Housing First Rent Supplement.
- Inviting specific community organizations to make a delegation to the Committee in order to keep up-to-date on poverty in Brandon. These organizations are: the Brandon Neighbourhood Renewal Corporation, the Community Advisory Board on Homelessness, and Nancy McPherson from Prairie Mountain Health to discuss the Brandon results of their first comprehensive Community Health Assessment.
- Set-up a joint meeting with the Brandon Urban Aboriginal People's Council and the Age Friendly Committee to discuss topics of common concern.
- Pursue further action on the Brandon Food Charter.
- Consider resolutions for submission to the Association of Manitoba Municipalities (AMM) annual meeting in November 2016.

A summary of action that has taken place on these priorities is as follows:

- Coordinated with Leanne Petrin of the BNRC on a review of the City of Brandon Affordable Housing By-Laws. Leanne has reviewed the By-Laws and made recommendations regarding which By-Laws need to be updated and which need to be promoted to the public. She will be presenting on her findings at the January 10th Poverty Committee Meeting.
- Heard a delegation from the BNRC on current activities and their partnership with the City.
- Held joint meetings with BUPAC and the Age Friendly Committee, which occurred on May 31, 2016 and November 15, 2016.
- Organised a Stakeholder Meeting in partnership with Olivia Boyce, Food Policy Intern, regarding the formation of a Food Security Council, to take place in January of 2017.
- Established a Community Resource Webpage on the City of Brandon website with a flowchart for Crisis Contact information and links to several resource providers.
- The Committee raised concerns regarding the difficulties members of the community face cashing government cheques at the AMM District Meeting, and has received a letter in response from the Department of Families regarding their plans to modernize their payment system and reduce the use of cheques.

Respectfully submitted,

Councillor L. Patterson  
CHAIRPERSON

(B) BRANDON GENERAL MUSEUM & ARCHIVES INC.  
VERBAL

JANUARY 9, 2017

January 9, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor LoRegio provided a verbal report on the recent meeting of Board of Brandon General Museum and Archives Inc. (BGMA). He informed City Council that Barb Andrew had been elected as Chair of BGMA and thanked Councillor Harwood for his service as Chair over the past two years. Councillor LoRegio also welcomed new board members Roberta Baskier and Jag Singh and thanked departing board members Bo Kampmann and Tyson Tame for their contributions to BGMA. Councillor LoRegio reported that the BGMA would be launching a new exhibit on February 1, 2016 which highlighted the history of curling in Brandon and Manitoba.

Harwood-Chaboyer

822 That the report of the Poverty Committee and Brandon General Museum & Archives Inc. be received. CARRIED.

ENQUIRIES:

(222) WATERMAIN BREAK IN 1000 BLOCK OF 9TH STREET

Councillor Patterson noted that crews had repaired a watermain break in the 1000 Block of 9<sup>th</sup> Street a number of times in recent months and requested information on this issue.

At the request of His Worship the Mayor, the City Manager advised that in May 2016 crews had lowered the water service at 1011- 9th Street as it had froze. He noted that a line had been damaged while fixing a leak at the same location in October 2016 with those repairs completed in December 2016. The City Manager confirmed that this location continued to be monitored and the roadway would be repaired in the Spring.

ANNOUNCEMENTS:

PUBLIC BUDGET CONSULTATION

His Worship Mayor Chrest announced that a Public Budget Consultation Session would be held on Wednesday, January 11, 2017 at 7:00 p.m. in the Main Foyer of City Hall and invited everyone to come out and share their thoughts and concerns with respect to the 2017 City of Brandon Budget. His Worship advised that this was the final public consultation prior to the Budget Deliberations scheduled for January 20 & 21, 2017.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX GRANT REQUEST – MANITOBA AG DAYS

City Council considered a report from the Director of Economic Development dated December 20, 2016 with respect to the above.



Patterson-Fawcett

823 That the report from the Director of Economic Development regarding Manitoba Ag Day's Accommodation Tax Funding Application for the 2017 Manitoba Ag Days be received. CARRIED.

Patterson-Fawcett

824 That the application from Manitoba Ag Days Inc. for an Accommodation Tax Grant to host Manitoba Ag Days, January 17 – 19, 2017 in Brandon, be denied. CARRIED.

(B) CITY OF BRANDON PROPOSED 2017 BUDGET

---

Submitted for consideration was a report from the Director of Finance dated December 29, 2016 with respect to the above.

Fawcett-Chaboyer

825 That the 2017 proposed budget be received and referred to a public presentation session to be held at 7:00 pm on Wednesday, January 11, 2017 in the foyer of City Hall; and that City Council's deliberation of the 2017 proposed budget take place on January 20 and 21, 2017. CARRIED.

BY-LAWS:

NO. 7155 TO AMEND ZONING BY-LAW NO. 7124 – SNOW DISPOSAL SITE REGULATIONS

---

Considered was a report from the Planning, Property and Buildings dated November 18, 2016 in respect to the above.

Harwood-Chaboyer

826 That By-law No. 7155, to amend Zoning By-law No. 7124 to regulate snow disposal facilities be read a first time. CARRIED.

NO. 7157 TO AMEND BORROWING BY-LAW NO. 7063 – KEYSTONE CENTRE ROOF PROJECT

---

It was noted that this by-law was given first and second readings at the November 7, 2016 meeting of City Council.

Patterson-Desjarlais

827 That By-law No. 7157, to amend By-law No. 7121 to provide a decrease in the amount of authorized borrowing authority and the term of the approved borrowing of funds for the purpose of providing financial assistance to the Keystone Centre for the Keystone Roof Project be amended as follows:

- (a) deleting the words: "By-law No. 7121" and substituting therefor the words: "By-law No. 7063" as they appear in the by-law;
- (b) deleting the first two Whereas clauses and substituting the following therefor:  
"WHEREAS the City of Brandon, by its By-law No. 7063, which was authorized by Municipal Board Order No. E-13-112, as inter alia, authorized to issue borrowing in the amount of \$2,000,000.00;

- (c) adding the following as the third Whereas clause:  
“AND WHEREAS By-law No. 7063 was amended to increase borrowing authority by \$975,000.00 from \$2,000,000.00 to \$2,975,000.00 which was authorized by Municipal Board Order No. E-15-096;”
- (d) adding the following as the fifth Whereas clause:  
“AND WHEREAS it is deemed necessary and expedient to amend said By-law No. 7063 to provide for a decrease in the term of the approved borrowing from 15 years to 10 years;”
- (e) deleting in the sixth Whereas clause the words: “issue a debenture” and substituting therefor the word: “borrow”; deleting the words: “remaining authorized borrowing” and substituting therefor the words: “cost of works completed”; and deleting the word: “debenture” and substituting therefor the word: “borrowing”
- (f) adding in the seventh Whereas clause the words: “to provide for a decrease in the term of the borrowing and” immediately after the words: “By-law No. 7063”;
- (g) inserting the following as Clause 1 and renumbering the current clauses as Clauses 2, 3, and 4 respectively:  
“1. THAT By-law No. 7063 of the City of Brandon be and the same is hereby amended to provide for a decrease in the term of the approved borrowing from 15 years to 10 years.”
- (h) deleting in Clause 2 the words: “the financial contribution to the Keystone Centre for the Keystone Roof Project” and substituting therefor the words: cost of works completed”;
- (i) deleting in the sixth Whereas clause and Clause 2 the words: “December 1” and substituting therefor the words: “October 31”; and
- (j) deleting Clause 4 in its entirety. CARRIED.

Patterson-Parker

828

That the by-law, as amended, be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7157 third reading.

FOR

Mayor Rick Chrest  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7158

TO AMEND BORROWING BY-LAW NO. 7060 – RETROFIT OF 638 PRINCESS AVENUE  
(DEVELOPMENT SERVICES BUILDING)

---

It was noted that this by-law was read for a first and second time at the November 7, 2016 meeting of City Council.

Desjarlais-Chaboyer

829 That By-law No. 7158, to amend By-law No. 7060 to authorize the expenditure and borrowing of funds for the purpose of retrofitting the Development Services Building at 638 Princess Avenue, be amended as follows:

- (a) deleting the first two Whereas clauses and substituting the following therefor:  
“WHEREAS the City of Brandon, by its By-law No. 7060, which was authorized by Municipal Board Order No. E-13-087, as inter alia, authorized to issue borrowing in the amount of \$3,000,000.00;
- (b) adding in the fourth Whereas clause the words: “principle and interest” immediately following the words: “levied in 2016”;
- (c) adding the following as the fifth Whereas clause:  
“AND WHEREAS it is deemed necessary and expedient to amend said By-law No. 7160 to provide for a decrease in the term of the approved borrowing from 15 years to 10 years;”
- (d) deleting in the sixth Whereas clause the words: “issue a debenture” and substituting therefor the word: “borrow”; deleting the words: “remaining authorized borrowing” and substituting therefor the words: “cost of works completed”; and deleting the word: “debenture” and substituting therefor the word: “borrowing”
- (e) adding in the seventh Whereas clause the words: “a decrease in the term of the borrowing and” immediately after the words: “By-law No. 7060”;
- (f) inserting the following as Clause 1 and renumbering the current clauses as Clauses 2, 3, and 4 respectively:  
“1. THAT By-law No. 7060 of the City of Brandon be and the same is hereby amended to provide for a decrease in the term of the approved borrowing from 15 years to 10 years.”
- (g) deleting in Clause 2 the words: “for the purpose of retrofitting the Development Services Building” and substituting therefor the words: “cost of works completed”;
- (h) deleting in the sixth Whereas clause and Clause 2 the words: “December 1” and substituting therefor the words: “October 31”;
- (i) deleting in Clause 3 the figure: “\$1,204,236.96” and substituting therefor the figure: “\$1,000,000.00”; and
- (j) deleting Clause 4 in its entirety. CARRIED.

Desjarlais-Chaboyer

830 That the by-law, as amended, be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7158 third reading.

FOR

Mayor Rick Chrest  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7163

TO AMEND TEMPORARY SIGN BY-LAW NO. 6854 – GENERAL UPDATES

---

It was noted that this by-law received first reading at the December 19, 2016 meeting of City Council.

Fawcett-Cullen

831 That By-law No. 7163 to amend Temporary Sign By-law No. 6854 be read a second time. CARRIED.

Fawcett-Cullen

832 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7163 third reading.

FOR

Mayor Rick Chrest  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7164 TO AMEND ANIMAL CONTROL BY-LAW NO. 5900 – PERMIT DOGS IN THE MUNICIPAL CEMETERY

---

It was noted that this by-law received first reading at the December 19, 2016 meeting of City Council.

Brown-Harwood

833 That By-law No. 7164, to amend Animal Control By-law No. 5900 to remove the restriction of dogs in the municipal cemetery, be read a second time. CARRIED.

Brown-Desjarlais

834 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7164 third reading.

FOR

Mayor Rick Chrest  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Councillor John LoRegio

NO. 7165 TO AMEND CEMETERY BY-LAW NO. 7151 – SURCHARGE FOR LATER FUNERAL ARRIVALS

---

It was noted that this by-law received first reading at the December 19, 2016 meeting of City Council.

LoRegio-Cullen

835 That By-law No. 7165, to amend Cemetery By-law No. 7151 to change the normal hours of operation for interments and the time after which a surcharge will be levied for funeral arrivals, be read a second time. CARRIED.

LoRegio-Desjarlais

836 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7165 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7166      TO AMEND BUILDING BY-LAW NO. 6018 – FIRE SPRINKER REGULATIONS

---

It was noted that this by-law received first reading at the December 19, 2016 meeting of City Council.

837      Desjarlais-Harwood  
That By-law No. 7166, to amend Building By-law No. 6018 with respect to regulations regarding fire sprinklers within multi-unit residential structures be read a second time. CARRIED.

838      Desjarlais-Cullen  
That the by-law be read a third and final time. CARRIED

.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7166 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7167      PARKING ENFORCEMENT BY-LAW

---

City Council considered a report from the Director of Finance dated January 5, 2017 with respect to the above.

839      Chaboyer-Harwood  
That By-law No. 7167 to establish, in accordance with The Municipal By-law Enforcement Act, an internal process for managing parking related penalty notices be given first reading. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Parker-Chaboyer

That the meeting do now adjourn (9:16 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON SATURDAY,  
JANUARY 21, 2017 AT 10:00 AM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

READING OF THE CALL:

At the direction of the Chair, the City Clerk read the following:

“Your Worship, notice of this meeting was provided to all members of City Council advising that a Special Meeting of City Council would be held this date to deliberate the City’s 2017 Operating and Capital Budgets.”

The City Clerk confirmed that in view of the above compliance and there being quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) 2017 BUDGET DELIBERATIONS

---

Parker-LoRegio

840 That the 2017 Operating and Capital budgets be approved;

and further, that Administration prepared the required Financial Plan in accordance with the above noted budgets. CARRIED AS AMENDED.

AMENDMENT

Chaboyer-Cullen

841 That the main motion be amended by adding following the word: "approved", the words: "subject to:

“(1) the deletion of \$489,143 as an Operating budget expense in the General Fund as an adjustment to the Equipment Capital Contributions and related appropriations to the Machinery & Equipment Reserve from the following costing centres:

(a) Information Technology	\$658
(b) Risk and Emergency Management	\$708
(c) Engineering Services	\$4,477
(d) Building Safety	\$3,981
(e) Brandon Municipal Airport	\$754
(f) Building & Structure Supervision	\$2,976
(g) Garage Services	\$7,348
(h) Stores	\$547



(i) Surface Drainage	\$715
(j) Cemetery Operations	\$9,605
(k) Green Areas & Weed Control	\$210
(l) Parks Operations	\$17,119
(m) Sidewalk Maintenance	\$4,478
(n) Composting Operations	\$51,813
(o) Recycling Operations	\$76,024
(p) Landfill Site Operations	\$59,631
(q) Refuse Collection	\$55,580
(r) Snow Removal & Sanding	\$74,508
(s) Street & Walkway Maintenance	\$108,566
(t) Street Sweeping	\$6,245
(u) Street Supervision	\$1,812
(v) Transit Operations	\$1,388

- (2) the deletion of \$74,107 as an Operating expense in the Utility Fund as a reduction to the Equipment Capital Contributions and related appropriations to the Machinery & Equipment Reserve in the following costing centres:

(a) Maintenance Operations	\$3,386
(b) Municipal Pre-Treatment Plant	\$754
(c) Water Reclamation Facility	\$1,836
(d) Water Treatment Facility	\$743
(e) Domestic Sewer Mains	\$14,422
(f) Domestic Sewer Services	\$5,520
(g) Hydrants	\$3,737
(h) Utility Supervision	\$783
(i) Water Mains	\$22,262
(j) Water Meters	\$1,649
(k) Water Services	\$18,440
(l) Water Values	\$574

- (3) the deletion of \$245,000 revenue from Receipts in Sanitation Landfill Operations;
- (4) the deletion of \$5,215 as an Operating expense representing a reduction to Council Indemnities;
- (5) the deletion of \$14,000 as an Operating expense representing the deferral of the 2017 Emergency Siren Project;
- (6) the deletion of \$4,606 as an Operating expense representing a reduction in the Regional Library per capita levy request;
- (7) the deletion of \$2,500 as an Operating expense representing a reduction to Labour Relations for E-911;
- (8) the addition of \$26,500 revenue from the Provincial Government as recovery of costs for Dutch Elm Disease tree removal; and

- (9) the deletion of \$519,000 as an Operating expense for Affordable Housing Grants to Manitoba Seniors Housing Co-op and the addition of \$519,000 for Affordable Housing Grants to Other Grants.”

CARRIED.

AMENDMENT

Parker-Desjarlais

842 That the main motion be further amended by adding the following subparagraph thereto:

- “(10) the deletion of \$101,500 as a Capital budget expense from the Machinery and Equipment Reserve for the purchase of T-6 1 Ton Vehicle for Building Maintenance.” CARRIED.

AMENDMENT

Berry-Desjarlais

843 That the main motion be further amended by adding the following subparagraph thereto:

- “(11) the addition of \$103,454 as a Capital budget expense from the Water Reserve for the CityView upgrade.” CARRIED.

AMENDMENT

Berry-LoRegio

844 That the main motion be further amended by adding the following subparagraph thereto:

- “(12) the deletion of \$75,000 as an Operating budget expense from the Tourism Initiatives budget for the Riverbank Inc. contribution.” LOST.

AMENDMENT

Berry-LoRegio

845 That the main motion be further amended by adding the following subparagraph thereto:

- “(12) the deletion of \$100,000 as a Capital budget expense from Parks Operations for the Heart of the Corridor Trail Loop.” LOST.

AMENDMENT

Berry-LoRegio

846 That the main motion be further amended by adding the following subparagraph thereto:

- “(12) the deletion of \$65,000 as an Operating budget expense from the Planning and Development budget for consulting fees.” LOST.

AMENDMENT

Berry-Fawcett

847 That the main motion be further amended by adding the following subparagraph thereto:

- “(12) the addition of \$1,000,000 as an Operating budget expenses representing the appropriation to the Keystone Centre whereby \$500,000 shall be funded through the Accommodation Tax Reserve, and \$500,000 from general tax revenue, conditional upon matching funds from the Province of Manitoba.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Chrest-Chaboyer

848 That the above amending motion be amended by deleting the figure: "\$1,000,000" and substituting therefor: "\$500,000", and further, by deleting the words: "\$500,00 shall be funded through the Accommodation Tax Reserve, and \$500,000 from general tax revenue" and substituting therefor the words: "\$400,000 shall be funded through the Accommodation Tax Reserve, and \$100,000 from general tax revenue". CARRIED.

AMENDMENT

Fawcett-Parker

849 That the main motion be further amended by adding the following subparagraph thereto:

“(13) the deletion of \$150,000 as an Operating budget expense from Police Operations.” LOST.

AMENDMENT

Berry-Chrest

850 That the main motion be further amended by adding the following subparagraph thereto:

“(13) the deletion of \$60,000 as an Operating budget expense for the appropriation to the Police Vehicle Reserve.” CARRIED.

AMENDMENT

Parker-LoRegio

851 That the main motion be further amended by adding the following subparagraph thereto:

“(14) the deletion of \$100,000 as an Operating budget expense for Fire Services overtime.” LOST.

AMENDMENT

Berry-Cullen

852 That the main motion be further amended by adding the following subparagraph thereto:

“(14) the deletion of \$60,000 as an Operating budget expense for the appropriation to the Fire Vehicle Reserve.” CARRIED.

AMENDMENT

Cullen-LoRegio

853 That the main motion be further amended by adding the following subparagraph thereto:

“(15) the deletion of \$250,000 as a Capital budget expense from the Recreation Centre Reserve for the purchase of golf cars.” LOST.

AMENDMENT

Desjarlais-LoRegio

854 That the main motion be further amended by adding the following subparagraph thereto:

“(15) the deletion of \$40,000 as an Operating budget expense from regular salaries for the Rec Centre.” LOST.

AMENDMENT

Fawcett-LoRegio

855 That the main motion be further amended by adding the following subparagraph thereto:

“(15) the addition of \$10,000 as an Operating expense to prepare a proposal call for the lease of Wheat City Golf Course.” LOST.

AMENDMENT

Parker-No Secorder

That the main motion be further amended by adding the following subparagraph thereto:

“(15) the deletion of \$30,000 as a Capital budget expense from Parks Operation for the security cameras at the Parks Complex.” NOT VOTED ON.

As there was no seconder for the amending motion, it was ruled out of order by the Chair.

AMENDMENT

Desjarlais-Fawcett

856 That the main motion be further amended by adding the following subparagraph thereto:

“(15) the addition of \$200,000 as an Operating expense for the appropriation to the Parks Reserve.” CARRIED AS AMENDED.

AMENDMENT TO THE AMENDMENT

Chrest-Chaboyer

857 That the above amending motion be amended by deleting the figure: “\$200,000” and substituting therefor the figure: “\$100,000”. CARRIED.

AMENDMENT

Harwood-LoRegio

858 That the main motion be further amended by adding the following subparagraph thereto:

“(16) the deletion of \$75,000 as an Operating expense from regular salaries in the Special Initiatives budget of Community Development.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Berry-Chaboyer

859 That the above amending motion be amended by deleting the figure: “\$75,000” and substituting therefor the figure: “\$50,000”. CARRIED.

AMENDMENT

LoRegio-Fawcett

860 That the main motion be further amended by adding the following subparagraph thereto:

“(17) the deletion of \$72,906 as an Operating expense in Community Development for the Community Development Coordinator - Sports and Recreation position.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

861

Berry-Chaboyer

That the above mending motion be amended by adding the following thereto:

“and further, that Administration prepare a report inclusive of a detailed job description for discussion by City Council and possible implementation in 2017.” CARRIED.

AMENDMENT

862

Berry-Parker

That the main motion be further amended by adding the following subparagraph thereto:

“(18) the deletion of \$105,000 as an Operating expense from Land Fill Operations for external equipment rental of the wood chipper.” CARRIED.

AMENDMENT

863

Parker-Chrest

That the main motion be further amended by adding the following subparagraph thereto:

“(19) the deletion of \$160,000 as an Operating expense for the appropriation to the Disposal Site Sanitation Reserve.” LOST.

AMENDMENT

864

Chrest-Desjarlais

That the main motion be further amended by adding the following subparagraph thereto:

“(19) the addition of \$50,000 as an Operating expense for Brandon 135 and Canada 150 Celebrations. CARRIED.

AMENDMENT

865

Parker-Berry

That the main motion be further amended by adding the following subparagraph thereto:

“(20) the deletion of \$30,000 as an Operating expense for Consulting Fees for the Community Centres Assessment Study.” LOST.

AMENDMENT

Patterson-Desjarlais

That the main motion be further amended by adding the following subparagraph thereto:

“(20) the addition of \$50,000 as a Capital expense for Community Centres to be funded from the Building Maintenance Reserve.” NOT VOTED ON.

Patterson-Parker

866

That the above amending motion with respect to funding to Community Centres be tabled. CARRIED.

Chaboyer-Patterson

867 That the main motion be further amended by adding the following subparagraph thereto:

“(20) the deletion of \$50,000 as a Capital expense from the Building Maintenance Reserve for the Stone Fence Project.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

868 Chrest-Cullen

That the above amending motion be amended by deleting the figure: "50,000" and substituting therefor the figure: "85,000". CARRIED.

Patterson-Parker

869 That the amending motion relating to funding of Community Centres be taken from the table. CARRIED.

Councillor Parker declared a potential conflict of interest in the following matter as he was a Board member of one of the Community Centres and left the Council Chamber without further discussion.

AMENDMENT

Patterson-Desjarlais

870 That the main motion be further amended by adding the following subparagraph thereto:

“(21) the addition of \$50,000 as Capital expense for Community Centres to be funded from the Building Maintenance Reserve.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Cullen-Desjarlais

871 That the above amending motion be amended by deleting the figure: “\$50,000” and substituting therefor the figure: “\$100,000”. CARRIED.

Following the above motions being voted on, Councillor Parker re-entered the Council Chamber.

AMENDMENT

Fawcett-Desjarlais

872 That the main motion be further amended by adding the following subparagraph thereto:

“(22) the deletion of \$80,000 as an Operating expense for the 2017 grant to Brandon General Museum and Archives Inc.” LOST.

AMENDMENT

Berry-Chrest

873 That the main motion be further amended by adding the following subparagraph thereto:

“(22) the deletion of \$12,000 as an Operating expense from Transit Operations.”. LOST

AMENDMENT

Berry-Desjarlais

874 That the main motion be further amended by adding the following subparagraph thereto:

“(22) the deletion of \$165,000 as an Capital expense for the A.R. McDiarmid Greenspace Project.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Berry-Chaboyer

875 That the amending motion be amended by deleting the figure: “\$165,000” and substituting therefor the figure: “\$65,000.” CARRIED.

AMENDMENT TO AMENDMENT

Desjarlais-Chrest

876 That the amending motion be further amended by deleting the figure “65,000” and substituting therefor the figure: “\$50,000”. CARRIED.

AMENDMENT

Berry-LoRegio

877 That the main motion be further amended by adding the following subparagraph thereto:

“(23) the deletion of \$60,000 as a Capital budget expense for the A.R. McDiarmid kitchen flooring and windows projects.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Desjarlais-Parker

878 That the amending motion be amended by deleting the figure : “\$60,000” and substituting therefor the figure: “50,000” and adding the words: “whereby the remaining \$10,000 shall be used for the kitchen area flooring”. CARRIED

AMENDMENT

Chrest-LoRegio

879 That the main motion be further amended by adding the following subparagraph thereto:

“(24) the deletion of \$120,000 as an Operating budget expense for the appropriation to the Machinery & Equipment Reserve.” CARRIED.

AMENDMENT

Desjarlais-Fawcett

880 That the main motion be further amended by adding the following subparagraph thereto:

“(25) the addition of \$61,500 as an Operating budget expense for the Brandon Urban Aboriginal Peoples’ Council.” CARRIED.

AMENDMENT

Berry-Parker

881 That the main motion be further amended by adding the following subparagraph thereto:

“(26) the deletion of \$55,000 as an Operating budget expense for the appropriation to the E-911 Equipment Reserve.” CARRIED.

AMENDMENT

Patterson-Desjarlais

882 That the main motion be further amended by adding the following subparagraph thereto:

“(27) the addition of \$100,000 to the Salary Vacancy Allowance.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Berry-LoRegio

883 That the amending motion be amended by deleting the figure: \$100,000 and substituting therefor the figure : “\$200,000”. CARRIED.

AMENDMENT

LoRegio-Harwood

884 That the main motion be further amended by adding the following subparagraph thereto:

“(28) the deletion of \$71,280 as an Operating budget expense for out-of-scope salary increases.” LOST.

AMENDMENT

Chrest-Berry

885 That the main motion be further amended by adding the following subparagraph thereto:

“(28) the addition of \$100,000 to the Supplementary Tax Allowance.” CARRIED.

AMENDMENT

Desjarlais-Berry

886 That the main motion be further amended by adding the following subparagraph thereto:

“(29) the deletion of \$80,000 as an Operating budget expense for Consulting Fees from the General Fund.” CARRIED AS AMENDED.

AMENDMENT TO AMENDMENT

Desjarlais-Berry

887 That the amending motion be amended by deleting the figure: “80,000” and substituting the figure: “50,000”. CARRIED.

AMENDMENT

Berry-Desjarlais

888 That the main motion be further amended by adding the following subparagraph thereto:

“(30) the addition of \$440,000 as a Capital budget expense for the appropriation to the Fire Vehicle Reserve.” CARRIED.



AMENDMENT

Cullen-LoRegio

889 That the main motion be further amended by adding the following subparagraph thereto:

“(31) the deletion of \$12,000 as a Capital budget expense from the Building Maintenance Reserve for the purchase of 300 chairs.” LOST.

AMENDMENT

Chrest-Parker

890 That the main motion be further amended by adding the following subparagraph thereto:

“(31) the addition of \$300,000 from the 2016 Surplus funds to adjust the 2017 Mill Rate.”  
CARRIED.

In City Council concluding its deliberations, it was noted that the above changes in the budgets, as presented, resulted in a tax rate increase of 0.94%

ADJOURN:

Berry-Patterson

That the meeting do now adjourn (6:40 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
JANUARY 23, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Harwood-Chaboyer  
891 That the Agenda for the Regular Meeting of City Council to be held on Monday, January 23, 2017 be adopted as read. CARRIED.

CONFIRMATION OF MINUTES:

Parker-Chaboyer  
892 That the Minutes of the Regular Meeting of City Council, held on Monday, January 9, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) GEORGE HAGGERTY – FRIENDS OF HMCS BRANDON

---

George Haggerty, Chair of the Friends of HMCS Brandon Committee appeared before City Council with respect to the dissolution of the committee. Mr. Haggerty informed City Council that the original purpose of the Friends of HMCS Brandon Committee to provide gifts to the ship and crew on behalf of the City of Brandon, could no longer be performed as The Department of National Defense had ruled that gifts could no longer be received. He advised that all secondary purposes of the Friends of HMCS Brandon Committee, such as arranging City visits for crew members, could be performed by Brandon Salutes. Mr. Haggerty noted that he had met with Brandon Salutes and received their agreement to adopt all responsibilities and remaining funds of the Friends of HMCS Brandon Committee.

Harwood-LoRegio  
893 That the presentation by George Haggerty, on behalf of the Friends of HMCS Brandon with respect to dissolving the committee, be received. CARRIED.

LoRegio-Harwood  
894 That the HMCS Brandon Commissioning Committee (Friends of HMCS Brandon) established by Brandon City Council (Motion No. 2289 - November 10, 1997 meeting of City Council) be dissolved whereby any further responsibilities for and/or commitments to the HMCS Brandon by the City of Brandon shall be delegated to Brandon Salutes. CARRIED.

(B) RICHARD BRUCE AND SANDY DONALD - 2017 WESTMAN  
MULTICULTURAL FESTIVAL COMMUNITY EVENT DESIGNATION

Richard Bruce and Sandy Donald appeared before City Council on behalf of the Westman Multicultural Festival with respect to the upcoming festival and to request designation as a Community Event. Mr. Bruce advised that the 14th Annual Festival would take place January 26 – 28, 2017 and had been renamed the Westman Multicultural Festival.

Desjarlais-LoRegio

895 That the presentation by Richard Bruce and Sandy Donald with respect to obtaining Community Event Designation for the 2017 Westman Multicultural Festival to be held January 26 - 28, 2017 be received. CARRIED.

Patterson-Chaboyer

896 That the Westman Multicultural Festival to be held January 26 - 28, 2017 be hereby designated as a Community Event in the City of Brandon whereby said festival shall include the following pavilions at the listed locations:

- English Pavilion – Victoria Inn Hotel, 3550 Victoria Avenue
  - Mauritius Pavilion – St. Mathew's Church, 403 – 13th Street
  - Honduran Pavilion – Knox United Church, 451 – 18th Street
  - Scottish Pavilion- Victoria Inn Hotel, 3550 Victoria Avenue
  - Irish Pavilion – Royal Oak Inn & Suites, 3150 Victoria Avenue
  - Philippine Pavilion – Ukrainian National Home, 1133 Stickney Avenue
  - Ukrainian Pavilion – Ukrainian Reading Association Hall, 1005 Assiniboine Avenue
- CARRIED.

(C) JACKIE NICHOL, BRANDON FIRST – FEDERATION OF CANADIAN  
MUNICIPALITIES FALL 2019 BOARD OF DIRECTORS MEETING

Jackie Nichol, on behalf of Brandon First, appeared before City Council with respect to a potential bid to host the Federation of Canadian Municipalities Fall 2019 Board of Directors Meeting. Ms. Nichol noted that the event would be held September 10 – 13, 2019, would involve over 150 delegates, and was expected to generate approximately 450 - 500 hotel room nights. She also advised that there was a mandatory expectation that the host community would be responsible for all expenses associated with shuttle service for delegates, hosting a welcome reception and banquet dinner. Ms. Nichol confirmed that this event would meet the requirements for an Accommodation Tax Grant and that it was the intent of Brandon First to assist with an application for funding in the amount of approximately \$12,500 to \$15,000 for consideration under the program.

LoRegio-Chaboyer

897 That the presentation by Jackie Nichol, on behalf of Brandon First with respect to the Federation of Canadian Municipalities" Fall 2019 Board of Directors Meeting, be received. CARRIED.

Parker-LoRegio

898 That the City of Brandon, with the support of Brandon First, submit a bid to host the 2019 FCM Board of Directors Meeting whereby the associated expenses to be incurred by the host municipality shall be assumed by the City of Brandon. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

STEVE MCMILLAN, VBJ DEVELOPMENTS - MARYLAND AVENUE IMPROVEMENT CONTRIBUTIONS

---

Steve McMillan of VBJ Developments appeared before City Council with respect to the application to subdivide part of 1955 – 34th Street and the requirement that VBJ Developments must contribute to the upgrade of Maryland Avenue from 26th Street to 34th Street.

Mr. McMillan stated the approved secondary plan for the area and the neighbourhood plan showed Maryland Avenue extending to Marquis Drive, not to 34th Street and enquired why VBJ Developments was required to pay for this additional portion of the road that was not approved to be constructed. He further noted that the housing development and road network had been designed without the road in that location, and the development would not benefit from the road in the additional area.

His Worship the Mayor advised that this matter would be discussed further under General Business.

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(223) CITIZEN ENGAGEMENT RECOMMENDATIONS

---

Councillor Patterson noted that the recommendations made by the Citizen Engagement Committee to improve voter turnout and increase candidates in the next municipal election were to be discussed at an informal meeting of City Council and enquired when that meeting was to take place.

At the request of His Worship the Mayor, the City Manager responded that this issue would be discussed at an informal meeting of City Council to take place on February 7, 2017.

(224) IMPACT OF FEDERAL CANNABIS LEGALIZATION AND REGULATIONS AT MUNICIPAL LEVEL

---

Councillor Patterson referred to the recent Federal Government Task Force on Cannabis Legalization and Regulations report and enquired as to the impact of the proposed legislation on the City of Brandon.

At the request of His Worship the Mayor, the City Manager responded that a preliminary review of the Task Force's report had been completed to identify the issues that municipalities may face when the legalization and regulation of cannabis occurs. He advised that while many of the key initiatives would be regulated at a national level, areas such as the minimum age of purchase; a tax regime that includes equitable distribution of revenues; oversight and approval with respect to personal cultivation as well as restrictions on places of public use and overall public safety would need to be addressed at the provincial and municipal levels. The City Manager advised that policies and regulations would continue to be reviewed in preparation of the release of the proposed legislation and agreed to keep City Council updated on this issue.

(225) UPDATE ON THE ASSESSMENT OF THE WATER TOWER

---

Councillor Parker requested an update on the status of the structural assessment of the water tower.

At the request of His Worship the Mayor, the City Manager responded that the Engineering Department had received the report with the results of the study to be presented at the February 6, 2017 City Council meeting.

ANNOUNCEMENTS:

COMMUNITY MEETING REGARDING THE HERITAGE INCENTIVE PROGRAMS

---

Councillor Desjarlais announced that a community meeting to discuss the Heritage Incentive Programs was scheduled for January 24, 2017 from 6:30 p.m. to 8:30 p.m. at the Brandon Design Studio, 638 Princess Avenue. He invited everyone to come out and share their thoughts on the Heritage Incentive Programs and any changes they would like to see take place.

WESTMAN MULTICULTURAL FESTIVAL

---

His Worship Mayor Chrest encouraged everyone to take in the Westman Multicultural Festival to be held January 27-29, 2017. He advised that information on the Festival was available at [www.gotothepavilions.com](http://www.gotothepavilions.com).

GENERAL BUSINESS:

(A) SALE OF PART OF 1001 – 22ND STREET TO ATOM JET INDUSTRIES (2002) LTD.

---

City Council considered a report from the Manager of Property Administration dated January 13, 2017 with respect to the above.

LoRegio-Harwood

899 That the sale of Pt. 1001 – 22nd Street (Parcel A, Plan 39977 BLTO, and portions of Lots 61/62, Block 2, Plan 148 BLTO; 21st Street and Southern Avenue, [now closed]) to Atom-Jet Industries (2002) Ltd. for the sum of \$25,830.00 plus G.S.T. be approved. CARRIED.

(B) APPLICATION TO SUBDIVIDE 1955 – 34TH STREET (BELLAFIELD DEVELOPMENT)

---

Considered was a report from the Planning, Property and Buildings Department dated January 9, 2017 with respect to the above.

Berry-LoRegio

900 That the application to subdivide 1955-34th Street (Pt. SW1/4 10-10-19 WPM), Phase I, Stage II to create one lot and a public right-of-way (Chipperfield Drive) to establish a 76 unit bareland condominium development (Attachment B-2) be approved subject to the owner or successor:

1. submitting written confirmation to the City of Brandon Planning, Property and Buildings Department that the Brandon School Division has received a cash-in lieu contribution for school purposes.
2. submitting written confirmation to the City of Brandon Planning, Property and Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and Centra Gas Inc. and registering the easement agreement along with the easement plan, if required, in series with the plan subdivision.
3. entering into a development agreement with the City of Brandon subject to the following supplementary conditions:
  - (a) That the agreement be specific to the site plan (Attachment B-3) submitted for the construction of 76 bare land condominium units and any variation of the plan may require the Developer to obtain approval from Brandon City Council who may request additional public input and amendment to the agreement.
  - (b) To provide written confirmation that necessary arrangements have been made for postal service and that the pick-up / drop off location of the community mail box has been determined between the Developer and Canada Post; to the approval of Canada Post. The location of the community mail box must be indicated on the design construction drawings submitted to the City Engineer for review. Such location is to be approved by the City Engineer prior to the issuance of any development and/or building permits. The Developer also agrees to design for an appropriately sized sidewalk section and/or concrete pad as per municipal and Canada Post Corporation Standards, to place the Community Mailbox on. The developer must contact Canada Post for concrete pad specifications. Any required curb depression for wheelchair access must have a 1.6m wide opening and no more than a 20-degree grade per site.
  - (c) To remit a one-time monetary contribution, to the supply, installation, general maintenance and warranty of twelve (12) trees to be located on the City's right-of-way. The amount of payment for such trees will be calculated at the time of execution of this development agreement and based upon the City's tree contract pricing for the current year. Payment in full will be required prior to the issuance of any development and/or building permit.

- (d) To contribute \$1,800.00 per unit for 76 units as proposed to be developed as per Phase 1, Stage 2 totaling \$137,349.00. This contribution will be held in a Reserve Account and applied to sanitary sewer upgrades required for the downstream domestic sewer.
- (e) To contribute \$796.00 per unit for 126 units as per Phase 1, Stage 1.a, Stage 1.b and Phase 1, Stage 2 totaling \$100,296.00. This contribution will be held in a Reserve Account and applied towards the extension of Maryland Avenue from 26th Street to 34th Street. This contribution is taken as per requirements of Phase 1, Stage 2 as well as retroactively from Phase 1, Stage 1a. & b. as per the agreement between the City of Brandon and the Developer.
- (f) To legally open, extend and construct the public right-of-way commonly known as Chipperfield Drive and as such extend all below and above ground municipal services. The Developer will be required to submit design drawings as prepared by a professional engineer; such design is subject to review and acceptance by the City Engineer.
- (g) To construct a temporary turnaround at the dead end extension of Chipperfield Drive. Such turnaround must be designed according to TAC Standards and Brandon Fire and Emergency Services requirements. Such turnaround will be required to exist until such time as the public right-of-way is extended.
- (h) The Developer will be required to submit a Site Servicing Plan to the City Engineer indicating how the Developer wishes to service the condominium development. The Site Servicing Plan will be subject to review and acceptance by the City Engineer. Should the Developer wish to service the site by way of private services, the Developer will be required to enter into a Private Sewer and Water Agreement with the City of Brandon.
- (i) That should any servicing within the condominium development be held privately by the condominium corporation, the Developer acknowledges and agrees that those above and below ground improvements are the sole responsibility of the condominium corporation. The Developer also agrees to have City owned water metres installed in a location approved by the City Engineer.
- (j) That should any private hydrants be installed on private property, that all costs associated with the general maintenance and up keep are the sole responsibility of the condominium corporation. The Developer further agrees that only City employees and those people with written authorization from the City Engineer, will operate said hydrant(s).
- (k) That should the Developer propose to jointly drain any residential lots, the Developer will be required to provide evidence of all joint drainage easements registered on the property.
- (l) That should the Developer wish to drain the west side of the development by way of split drainage to the rear of the lots, the Developer will be required to amend the existing drainage easement registered on affected titles of Phase 1, Stage 1.

- (m) To provide evidence of receipt of a License to Construct Water Control Works with Manitoba Conservation and Water Stewardship for Phase 1, Stage 2. The Developer is to provide cumulative runoff calculations for the entire development as per the required drainage plan.
  - (n) To provide the City with a Detailed Cost Estimate for all work proposed to be completed within the City's right-of-way. The Detailed Cost Estimate is to be prepared by the Developer's Consulting Engineer and is submit to review and acceptance by the City Engineer.
  - (o) To provide to the City a Letter of Credit in the amount of 15% of the total cost of the detailed cost estimate; the total of which must be approved by the City Engineer.
- NOT VOTED ON.

Berry-LoRegio

901 That consideration of the application to subdivide part of 1955 - 34th Street be tabled and the application be referred to Administration for further clarification on the proposed extension of Maryland Avenue . CARRIED.

BY-LAWS:

NO. 7149 TO REZONE PART OF 1955 – 34TH STREET FROM AG AGRICULTURAL GENERAL ZONE TO RLD RESIDENTIAL LOW DENSITY ZONE

---

It was noted that this by-law was read a first time on July 18, 2016.

Berry-Desjarlais

902 That By-law No. 7149 to rezone 1955-34th Street (Pt. SW1/4 10-10-19 WPM) from AG Agricultural General Zone to RLD Residential Low Density Zone be read a second time. CARRIED.

NO. 7167 PARKING ENFORCEMENT BY-LAW

---

It was noted that this by-law was read for a first time at the January 9, 2017 Regular Meeting of City Council.

Desjarlais-Harwood

903 That By-law No. 7167 to establish, in accordance with The Municipal By-law Enforcement Act, an internal process for managing parking related penalty notices be read a second time. CARRIED.

Harwood-Patterson

904 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7167 third reading.



FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7168

TO CLOSE AND CONVEY A PORTION OF 30TH AND 31ST STREETS, SHAW AVENUE AND THE NORTH/SOUTH LANE LOCATED SOUTH OF DURUM DRIVE AND WEST OF MARQUIS CRESCENT

---

Considered was a report from the Planning, Property and Buildings dated January 13, 2017 in respect to the above.

Berry-Desjarlais

905 That By-law No. 7168 to close and convey those portions of 30th Street, 31st Street, Shaw Avenue and the North/South lane in Block 16, Plan 291 BLTO located south of Durum Drive and west of Marquis Crescent (Parcel A) to the property owner of 1700 – 30th Street (Block 16, Plan 291 BLTO) at a purchase price of \$60,680.00 plus G.S.T. and that portion of 30th Street (Parcel B) to the property owner of 62 Marquis Crescent (Lot 1, Block 11, Plan 1896 BLTO) at a total purchase price of \$2,750.00 plus G.S.T. be read first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:33 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY,  
FEBRUARY 6, 2017 AT 6:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron. W. Brown, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Jan Chaboyer (Conflict of Interest), Councillor Barry Cullen

READING OF THE CALL

At the direction of the Chair, the City Clerk confirmed that on Friday, January 27, 2017 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the Chamber, were given notice that a Special Meeting would be held this date to consider a property matter.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

Harwood-LoRegio

133 That City Council resolve itself into a Committee of the Whole Meeting closed to the public to discuss a property matter. CARRIED.

Following the above motion being voted on, all members of the public retired from the Council Chamber.

IN COMMITTEE:

(A) PROPOSED SALE OF 156 – 9<sup>TH</sup> STREET AND 129 – 11<sup>TH</sup> STREET TO BRANDON UNIVERSITY

Considered was a report from the Manager of Property Administration dated February 3, 2017 with respect to the above.

Councillor Desjarlais

It is recommended that the land located at 156 - 9th Street be reclassified from Potential Surplus Lands to Surplus Lands-Developable under the 2013 Land Inventory Listing;

and further, that the land located at 129 - 11th Street be reclassified from Civic Lands-Fully Developed to Surplus Lands-Developable under the 2013 Land Inventory Listing;

and further, that the sale of 156 - 9th Street (Lots 3/6, Block 60, Plan 2 BLTO) and 129 - 11th Street (Lots 25/30, Block 59, Plan 2 BLTO) to Brandon University for the sum of \$1.00 each be approved, subject to the conditions outlined in the report of the Manager of Property Administration dated February 3, 2017.

Councillor Harwood

That City Council moved back into open session. CARRIED.

Following the above motion being voted on, all members of the public were allowed to re-enter the Council Chamber.

ADJOURN:

Harwood-Desjarlais

That the meeting do now adjourn (6:48 p.m.). CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
FEBRUARY 6, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Barry Cullen

ADOPTION OF AGENDA:

Patterson-Chaboyer  
908 That the Agenda for the Regular Meeting of City Council to be held on Monday, February 6, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Harwood-Chaboyer  
909 That the Minutes of the Regular Meeting of City Council, held on January 23, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) PATRICK PULAK, DIRECTOR OF ENGINEERING - WATER TOWER  
STRUCTURAL ASSESSMENT

---

Patrick Pulak, Director of Engineering, appeared before City Council to provide an overview of the recently conducted structural assessment of the Water Tower. Mr. Pulak provided an historical overview of the Water Tower and summarized the structural assessment report including key areas of maintenance to take place over the next four years. It was noted by Mr. Pulak that the Water Tower was in very good shape structurally, but the report had recommended the removing of a redundant overflow pipe, minor painting of corroded surfaces, and replacement of several diagonal braces.

Parker-Harwood  
910 That the presentation by Patrick Pulak, Director of Engineering, with respect to the Water Tower Structural Assessment be received. CARRIED.

Parker-LoRegio  
911 That the City of Brandon follow the recommended maintenance and repair schedule for the Brandon Water Tower as provided in the structural assessment performed by Stantec Consulting Ltd. with timing of same to be at the discretion of the Engineering Department. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

CONTRIBUTION TO ROADWAY EXTENSIONS

---

Steve McMillan, Vice President of Planning Services for VBJ Developments Ltd. (VBJ), brought forward a question to City Council with respect to the application to subdivide 1955 - 34th Street. Mr. McMillan questioned why a condition had been included in the proposed development agreement, which would commit VBJ to future contributions to roadway extensions that were not currently part of the City of Brandon Road Area Network Development Plan.

His Worship the Mayor took Mr. McMillan's enquiry under advisement and noted that this matter would be discussed under the Order of General Business.,

COMMITTEE REPORTS:

(A) COMMITTEE OF THE WHOLE  
VERBAL

FEBRUARY 6, 2017

---

Councillor Chaboyer disclosed that she had not attended the Committee of the Whole meeting due to a conflict of interest in the matter due to her employment with Brandon University and left the Council Chamber prior to any discussion.

The City Clerk advised that City Council had met in a Committee of the Whole Meeting closed to the public to consider a report from Planning, Property and Buildings with respect to a property matter whereby the following recommendation was made by Councillor Desjarlais and agreed upon by City Council sitting in Committee of the Whole.

Harwood-LoRegio

912 That the verbal report of the Committee of the Whole of City Council held February 6, 2017 with respect to a property matter be received. CARRIED.

Desjarlais-Parker

913 That the land located at 156 - 9th Street be reclassified from Potential Surplus Lands to Surplus Lands - Developable under the 2013 Land Inventory Listing;

and further, the land located at 129 - 11th Street be reclassified from Civic Lands - Fully Developed to Surplus Lands - Developable under the 2013 Land Inventory Listing;

and further, the sale of 156 - 9th Street (Lots 3/6, Block 60, Plan 2 BLTO) and 129 - 11th Street (Lots 25/30, Block 59, Plan 2 BLTO) to Brandon University for the sum of \$1.00 be approved, subject to the conditions outlined in the report from Planning, Property and Buildings dated February 3, 2017. CARRIED.

Following the vote on the above motions, Councillor Chaboyer re-entered the Council Chamber.

ENQUIRIES:

Nil

ANNOUNCEMENTS:

GAIL MCDONALD, PRINCIPAL OF GEORGE FITTON SCHOOL - CANADA'S  
OUTSTANDING PRINCIPALS AWARD

Councillor Fawcett congratulated Gail McDonald, Principal of George Fitton School on being named one of Canada's Outstanding Principals of 2017 by the Learning Partnership. He noted that Mrs. McDonald was one of forty principals from across Canada who would receive this award at a ceremony to be held in Toronto, Ontario in late February 2017.

ASSINIBOINE WARD MEETING - FEBRUARY 16, 2017

Councillor Fawcett announced that an Assiniboine Ward Meeting would be held Thursday, February 16, 2017 at 5:30 p.m. at the Riverbank Discovery Centre. He advised that agenda items would include the spring forecast for the Assiniboine River, the Brandon Riverbank Master Plan, 18th Street and Braecrest Drive Intersection and any other city and ward issues.

HEART AND STROKE CAMPAIGN KICK-OFF

Councillor Chaboyer announced that she had been pleased to represent City Council at the Annual Heart & Stroke Foundation Campaign Kick-off held January 31, 2017 at the Brandon Shoppers Mall. She reminded everyone that February was Heart & Stroke month and encouraged them to participate in the upcoming fundraisers.

GENERAL BUSINESS:

(A) 2016 ENVIRONMENTAL UPDATE

City Council considered a report from the Environmental Initiatives Coordinator dated January 23, 2017 with respect to the above.

Patterson-Desjarlais

914 That the report of the Environmental Initiatives Section dated January 23, 2017, providing an update on environmental initiatives being addressed in Brandon be received as information. CARRIED.

(B) SOUTH BRANDON ANNEXATION

Considered was a report from Property, Planning and Buildings dated January 30, 2017 with respect to the above.

Fawcett-Berry

915 That Administration be directed to commence an annexation process with respect to the property located southwest of Patricia Avenue and 18th Street as shown on Attachment A-2 of the report from Property, Planning and Buildings dated January 30, 2017, in accordance with Section 35 of The Municipal Act and that details or proposed inter-municipal agreements come back to Council for consideration. CARRIED.

(C) APPLICATION TO SUBDIVIDE 1955 – 34TH STREET (BELLAFIELD DEVELOPMENT)

---

It was noted that this item of business had been tabled at the January 23, 2017 meeting of City Council.

Submitted for consideration was a report from Planning, Property and Buildings dated February 2, 2017 with respect to the above.

Berry-Parker

916 That the motion with respect to the application to subdivide 1955 - 34th Street be taken from the table. CARRIED.

Berry-LoRegio

917 That the application to subdivide 1955-34th Street (Pt. SW1/4 10-10-19 WPM), Phase I, Stage II to create one lot and a public right-of-way (Chipperfield Drive) to establish a 76 unit bareland condominium development (Attachment B-2) be approved subject to the owner or successor:

- (1) submitting written confirmation to the City of Brandon Planning, Property and Buildings Department that the Brandon School Division has received a cash-in lieu contribution for school purposes.
- (2) submitting written confirmation to the City of Brandon Planning, Property and Buildings Department that arrangements have been made for a joint use easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro and Centra Gas Inc. and registering the easement agreement along with the easement plan, if required, in series with the plan subdivision.
- (3) entering into a development agreement with the City of Brandon subject to the following supplementary conditions:
  - (a) That the agreement be specific to the site plan (Attachment B-3) submitted for the construction of 76 bare land condominium units and any variation of the plan may require the Developer to obtain approval from Brandon City Council who may request additional public input and amendment to the agreement.
  - (b) To provide written confirmation that necessary arrangements have been made for postal service and that the pick-up / drop off location of the community mail box has been determined between the Developer and Canada Post; to the approval of Canada Post. The location of the community mail box must be indicated on the design construction drawings submitted to the City Engineer for review. Such location is to be approved by the City Engineer prior to the issuance of any development and/or building permits. The Developer also agrees to design for an appropriately sized sidewalk section and/or concrete pad as per municipal and Canada Post Corporation Standards, to place the Community Mailbox on. The developer must contact Canada Post for concrete pad specifications. Any required curb depression for wheelchair access must have a 1.6m wide opening and no more than a 20-degree grade per site.

- (c) To remit a one-time monetary contribution, to the supply, installation, general maintenance and warranty of twelve (12) trees to be located on the City's right-of-way. The amount of payment for such trees will be calculated at the time of execution of this development agreement and based upon the City's tree contract pricing for the current year. Payment in full will be required prior to the issuance of any development and/or building permit.
- (d) To contribute \$1,800.00 per unit for 76 units as proposed to be developed as per Phase 1, Stage 2 totaling \$137,349.00. This contribution will be held in a Reserve Account and applied to sanitary sewer upgrades required for the downstream domestic sewer.
- (e) To contribute \$796.00 per unit for 126 units as per Phase 1, Stage 1.a & Stage 1.b and Phase 1, Stage 2 totaling \$100,296.00. This contribution will be held in a Reserve Account and applied towards the extension of Maryland Avenue from 26th Street to 34th Street. This contribution is taken as per requirements of Phase 1, Stage 2 as well as retroactively from Phase 1, Stage 1a. & b. as per the agreement between the City of Brandon and the Developer.
- (f) To legally open, extend and construct the public right-of-way commonly known as Chipperfield Drive and as such extend all below and above ground municipal services. The Developer will be required to submit design drawings as prepared by a professional engineer; such design is subject to review and acceptance by the City Engineer.
- (g) To construct a temporary turnaround at the dead end extension of Chipperfield Drive. Such turnaround must be designed according to TAC Standards and Brandon Fire and Emergency Services requirements. Such turnaround will be required to exist until such time as the public right-of-way is extended.
- (h) The Developer will be required to submit a Site Servicing Plan to the City Engineer indicating how the Developer wishes to service the condominium development. The Site Servicing Plan will be subject to review and acceptance by the City Engineer. Should the Developer wish to service the site by way of private services, the Developer will be required to enter into a Private Sewer and Water Agreement with the City of Brandon.
- (i) That should any servicing within the condominium development be held privately by the condominium corporation, the Developer acknowledges and agrees that those above and below ground improvements are the sole responsibility of the condominium corporation. The Developer also agrees to have City owned water metres installed in a location approved by the City Engineer.
- (j) That should any private hydrants be installed on private property, that all costs associated with the general maintenance and up keep are the sole responsibility of the condominium corporation. The Developer further agrees that only City employees and those people with written authorization from the City Engineer, will operate said hydrant(s).



- (k) That should the Developer propose to jointly drain any residential lots, the Developer will be required to provide evidence of all joint drainage easements registered on the property.
- (l) That should the Developer wish to drain the west side of the development by way of split drainage to the rear of the lots, the Developer will be required to amend the existing drainage easement registered on affected titles of Phase 1, Stage 1.
- (m) To provide evidence of receipt of a License to Construct Water Control Works with Manitoba Conservation and Water Stewardship for Phase 1, Stage 2. The Developer is to provide cumulative runoff calculations for the entire development as per the required drainage plan.
- (n) To provide the City with a Detailed Cost Estimate for all work proposed to be completed within the City's right-of-way. The Detailed Cost Estimate is to be prepared by the Developer's Consulting Engineer and is submit to review and acceptance by the City Engineer.
- (o) To provide to the City a Letter of Credit in the amount of 15% of the total cost of the detailed cost estimate; the total of which must be approved by the City Engineer. CARRIED AS AMENDED.

AMENDMENT

Berry-LoRegio

918 That the above motion be amended by deleting Clause 3. (e) in its entirety and substituting the following therefor:

- "3. (e) To contribute \$384.00 per unit for 126 units as per Phase 1, Stage 1.a, Stage 1.b and Phase 1, Stage 2 totaling \$48,384.00. This contribution will be held in a Reserve Account and applied towards the upgrade of Maryland Avenue from 26th Street to Marquis Drive. This contribution is taken as per requirements of Phase 1, Stage 2 as well as retroactively from Phase 1, Stage 1a. & b. as per the agreement between the City of Brandon and the Developer." CARRIED.

BY-LAWS:

NO. 7149 TO REZONE PART OF 1955 – 34TH STREET FROM AG AGRICULTURAL GENERAL ZONE TO RLD RESIDENTIAL LOW DENSITY ZONE

It was noted that this by-law had received second reading at the January 23, 2017 meeting of City Council.

Berry-Harwood

919 That By-law No. 7149 to rezone 1955-34th Street (Pt. SW1/4 10-10-19 WPM) from AG Agricultural General Zone to RLD Residential Low Density Zone be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7149 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:14 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY,  
FEBRUARY 21, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Acting Deputy Mayor Barry Cullen in the Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Mayor Rick Chrest, Councillor Jan Chaboyer

ADOPTION OF AGENDA:

Desjarlais-Parker

920 That the Agenda for the Regular Meeting of City Council, to be held on Tuesday, February 21, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

LoRegio-Harwood

921 That the Minutes of the Special Meeting of City Council held on January 21, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

LoRegio-Patterson

922 That the Minutes of the Special Meeting of City Council held on February 6, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

LoRegio-Desjarlais

923 That the Minutes of the Regular Meeting of City Council held on February 6, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) JESSICA BLANKENSPoor AND JONI OMURA - CROSSROADS  
REHABILITATIVE MASSAGE

---

Jessica Blankenspoor and Joni Omura of Crossroads Rehabilitative Massage appeared before City Council with respect to their application for a home based business to provide rehabilitative massage services. Ms. Omura noted that their business would assess and treat specific dysfunctions through massage with a spa-like atmosphere. She further explained that the hours of operation were expected to be 9:00 a.m. – 5:00 p.m. with the occasional evening appointment, and that a half-hour was scheduled between appointments to avoid traffic congestion.

Desjarlais-Patterson

924 That the presentation by Jessica Blankenspoor and Joni Omura, on behalf of Crossroads Rehabilitative Massage with respect to a Business License, be received. CARRIED.

(B) SCOTT KIRK, BRANDON BLUEFINS SWIM CLUB - CREDIT FOR PART OF POOL RENTAL FEES

---

Scott Kirk, on behalf of the Brandon Bluefins Swim Club, appeared before City Council with respect to the financial difficulty the swim club had encountered in the past year. Mr. Kirk gave a brief history of the Club, and noted that it provided an opportunity for youth to participate in sport. Mr. Kirk thanked the City for the upgrades to the Sportsplex and shared his appreciation for the new pool. He noted however, that during the year that the Sportsplex was closed for renovations. The Swim Club had lost half of its swimmers and thus a downturn in available funds. Mr. Kirk stated that the Club had increased their fees and fundraising efforts and used their reserves, but the Club was still experiencing a financial shortfall.

Mr. Kirk also noted that the Swim Club had many out of town members and hosted two swim meets that brought swimmers from out of town and provided an economic benefit of an estimated \$150,000 per year to the City of Brandon. On behalf of the Bluefins Swim Club, he requested the City of Brandon to offset \$5,000 of their pool fees at the Sportsplex.

Fawcett-Desjarlais

925 That the presentation by Scott Kirk, on behalf of the Brandon Bluefins Swim Club with respect to a partial credit for the pool rental fees, be received and referred to Administration for report back to City Council. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE

JANUARY 27, 2017

---

Councillor Kris Desjarlais provided a verbal report to City Council with respect to the plaques to identify municipal heritage sites. He advised that the City of Brandon had entered into a five year contract with Riverside Aluminum and Brass Limited for the plaques, with a savings of over \$13,300 from what was allocated in the budget. Councillor Desjarlais explained that two types of cast bronze plaques would be produced. The standard plaque contained the words "City of Brandon Municipal Heritage Site" and would be given free of charge to owners of designated municipal heritage sites. Premium plaques would be available, with the cost to be borne by the building owner, which included the wheat sheaf shield motif and a description of the site and its significance.

Following this verbal update, the following report was presented.

Brandon, Manitoba  
January 27, 2017

Mayor and Councillors  
City of Brandon

Committee Members: Councillor Kris Desjarlais (Co-Chair); Councillor Jeff Harwood (Co-Chair); Daniel Burns; Derek Ford; Dave Hughes; Greg Hutsal; Reg Hildebrand; Eleanor McCallum; Garry Miller; Andrew Mok (Advisory Member and Recording Secretary)

Your Municipal Heritage Advisory Committee, at their meeting held on December 15, 2016, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

#### NOMINATION OF 1039 PRINCESS AVENUE AS A MUNICIPAL HERITAGE SITE

The Committee inspected and evaluated the subject property on Wednesday, September 9, 2015 using established criteria and standards recommended by the Manitoba Historic Resources Branch. Based on the evaluation presented in the Committee's report at the November 2, 2015 City Council meeting, the subject property was determined to have a strong architectural and historic element to Brandon history. Attached to this report is the original report to City Council from the Committee dated October 6, 2015 in which the Committee recommended City Council designate the subject property as a Municipal Heritage Site. Also attached is the Heritage Character Statement of the subject site from Public Works and Government Services Canada (PWGSC).

#### *Initial Attempt Stopped*

City Council gave By-law No. 7133 to designate the subject property first reading on December 7, 2015. After first reading, the Planning, Property & Buildings Department received comments from Manitoba Historic Resources Branch that the City of Brandon cannot designate the subject site as a municipal heritage site. Provincial legislation does not grant the City of Brandon the authority to designate a site owned by the Government of Canada, despite the Government of Canada having requested the City of Brandon to consider designation. The by-law was therefore given no further readings at the January 18, 2016 City Council meeting.

#### *Property Owner Initiates Again*

During the summer of 2016, the Government of Canada, through PWGSC, contacted the City of Brandon Planning, Property & Buildings Department to discuss municipal designation of the subject property again. PWGSC and Planning, Property & Buildings discussed the logistics of changing heritage site designations for the subject property. Based on these discussions, and upon PWGSC confirming that the subject property is actively for sale, the Committee agreed at its December 15, 2016 meeting that the City of Brandon should attempt to designate the subject property again.

#### *Next Steps for Best Chance of Designation Success*

To ensure that the designation process is not stopped on technical grounds, the Committee recommends the following actions be taken:

1. City Council Initiates Designation By-law Process

Should City Council adopt this Committee's recommendation in this report, Planning, Property & Buildings and the Clerk's Office will prepare the paperwork associated with the municipal heritage site designation by-law process, including the drafting of a new designation by-law. City Council may then give the designation by-law first reading. This sequence of events remains unchanged from previous designation attempts.

2. City Staff Prepare Follow-Up Paperwork, Await Signal to Proceed

The Notice of Intent to Designate a Municipal Heritage Site is normally registered on the title of the subject property immediately after first reading of the designation by-law. However, registration on the title this time will occur no sooner than the date of the change in property ownership. Planning, Property & Buildings will wait for written confirmation from PWGSC of a date when ownership of the subject property will change. Registration of the Notice of Intent to Designate a Municipal Heritage Site on the title of the subject property will occur in series with, or immediately after, the registration of ownership transfer of the title. With this sequence of events, the City of Brandon will avoid the same situation that caused the initial designation attempt in December 2015 to fail.

3. City Council Decides on Designation By-law

In accordance with The Manitoba Heritage Resources Act, after the City of Brandon registers the Notice of Intent to Designate a Municipal Heritage Site on the title of the subject property, City Council will hold a public hearing on the designation by-law and decide whether to adopt the by-law. This sequence of events remains unchanged from previous designation attempts.

RECOMMENDATION:

That City Council proceed with the designation of 1039 Princess Avenue (Lots 31/40, Block 59, Plan 2 BLTO) as a Municipal Heritage Site pursuant to The Heritage Resources Act and the City of Brandon Heritage Conservation By-law, which shall include the following:

- a) The introduction of a municipal heritage site designation by-law for first reading;
- b) The issuance and publication of a Notice of Intent to designate said property as a municipal heritage site; and
- c) The holding of a public hearing to receive any objections and other representations with respect to the proposed designation by-law;

and further, that the designation process not proceed beyond first reading until the City of Brandon Planning, Property & Buildings Department receives written confirmation from Public Works and Government Services Canada of a date to transfer ownership of the subject property.

Respectfully submitted,

Councillor Kris Desjarlais  
Co-Chair, Municipal Heritage Advisory Committee

Harwood-Fawcett

That the report of the Municipal Heritage Advisory Committee dated January 27, 2017 be received. CARRIED.

Desjarlais-Harwood

927

That City Council proceed with the designation of 1039 Princess Avenue (Lots 31/40, Block 59, Plan 2 BLTO) as a Municipal Heritage Site pursuant to The Heritage Resources Act and the City of Brandon Heritage Conservation By-law, which shall include the following:

- a) The introduction of a municipal heritage site designation by-law for first reading;
- b) The issuance and publication of a Notice of Intent to designate said property as a municipal heritage site; and
- c) The holding of a public hearing to receive any objections and other representations with respect to the proposed designation by-law. CARRIED.

(B) PERSONNEL COMMITTEE FEBRUARY 9, 2017

February 9, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Your PERSONNEL COMMITTEE, at its meeting held the 9th day of February, 2017, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present: Committee Members:  
His Worship Mayor Rick Chrest, Chairman  
Councillor Jeff Harwood  
Councillor Shawn Berry

Resource Personnel:  
Mr. Scott Hildebrand, City Manager  
Ms. Linda Poole, Deputy Director of Human Resources

Regrets: Councillor Barry Cullen

Resignation of City Manager

His Worship Mayor Chrest advised that City Manager Scott Hildebrand had tendered his resignation effective March 28, 2017.

The Personnel Committee reviewed a number of options with respect to the recruitment of a new City Manager and the steps to be taken in the interim.

The following recommendations are being presented to City Council for consideration and decision, inclusive of Administration's recommendation as follows:

That the resignation of Scott Hildebrand from the position of City Manager be accepted, effective March 28, 2017.

That Rod Sage be hereby appointed the Acting City Manager to fulfill the duties, responsibilities and powers of the position as provided for in City Manager By-law No. 6505, effective February 25, 2017.

That a Request for Proposals for an Executive Search Firm to assist in the recruitment of a City Manager be issued.

Respectfully submitted,

R. Chrest  
CHAIR

Harwood-Parker

928 That the report of the Personnel Committee dated February 9, 2017 be received. CARRIED.

Harwood-Berry

929 That the resignation of Scott Hildebrand from the position of City Manager be accepted, effective March 28, 2017. CARRIED.

Harwood-Berry

930 That Rod Sage be hereby appointed the Acting City Manager to fulfill the duties, responsibilities and powers of the position as provided for in City Manager By-law No. 6505, effective February 25, 2017. CARRIED.

Harwood-Patterson

931 That a Request for Proposals for an Executive Search Firm to assist in the recruitment of a City Manager be issued. CARRIED.

The Acting Deputy Mayor, on behalf of all of Council, expressed his gratitude to Mr. Scott Hildebrand for his service to the City and the citizens of Brandon. He acknowledged Mr. Hildebrand's dedication to the job and wished him all the best in his future endeavors.

ENQUIRIES:

(226) REPAIR OF POTHOLES

---

Councillor LoRegio noted that the recent warmer temperatures had caused potholes to become a problem earlier than expected and enquired if temporary repairs to same were being completed.

At the request of His Worship the Acting Deputy Mayor, the City Manager responded that pothole repairs were underway. He encouraged residents to call the Pothole Hotline at (204) 729-2200 to report any problem areas.

(227) POLICY ON MAINTENANCE OF BACKLANES

---

Councillor Desjarlais requested an update on the status of the internal policy with respect to the maintenance of backlanes.

At the request of His Worship the Acting Deputy Mayor, the City Manager responded that Administration continued to review this issue in conjunction with the overall infrastructure demands in the City of Brandon.



He advised that a detailed plan with respect to backlane maintenance, inclusive of how it would be funded, would be presented to City Council by the end of 2017. He confirmed that in the interim, backlanes would be maintained to a safe level of service for traffic and encouraged everyone to report any lanes that required attention.

ANNOUNCEMENTS:

"COLDEST NIGHT OF THE YEAR" WALK

---

Councillor Desjarlais announced that the "Coldest Night of the Year" Walk would take place on February 25, 2017 with proceeds to go towards Samaritan House and the Safe & Warm Shelter. He encouraged everyone to come out and participate in the Walk or make a donation towards this important resource in our community.

SENIORS' ADVOCACY FORUM

---

Councillor Brown announced that a Seniors' Advocacy Forum would take place on March 22, 2017 from 10:00 a.m. to 3:00 p.m. at Seniors for Seniors 311 Park Avenue East. He noted that pre-registration was required, the cost was \$5.00 and tickets were available by calling Mr. Ray Sitter at (204) 725-1745.

GENERAL BUSINESS:

(A) HOME BASED BUSINESS LICENSE APPLICATION - CROSSROADS REHABILITATIVE MASSAGE

---

City Council considered a report from the Director of Finance dated February 9, 2017 with respect to the above.

Desjarlais-Berry

932 That the application of Crossroads Rehabilitative Massage to operate a physical rehab/massage therapy business as a home based business at 10 Acadia Boulevard be approved. CARRIED.

(B) APPOINTMENT TO BRANDON POLICE BOARD

---

Considered was a report from the City Clerk dated February 16, 2017 with respect to the above.

Berry-Parker

933 That in accordance with Section 2 of By-law No. 7041, Acting City Manager Rod Sage be hereby appointed to the Brandon Police Board effective February 25, 2017. CARRIED.

(C) SERVICE DELIVERY AGREEMENT - CITY OF BRANDON AND BRANDON & AREA PLANNING DISTRICT

---

Submitted for consideration was a report from the City Clerk dated February 13, 2017 with respect to the above.

Fawcett-LoRegio

934 That the City of Brandon enter into a Services Delivery Agreement with Brandon and Area Planning District for the provisions of urban and rural planning services for and on behalf of the Brandon and Area Planning District, as attached to the report of the City Clerk dated February 13, 2017. CARRIED.

(D) INSPECTION SERVICES AGREEMENT - CITY OF BRANDON AND BRANDON & AREA PLANNING DISTRICT

City Council considered a report from the City Clerk dated February 13, 2017 with respect to the above.

Fawcett-LoRegio

935 That the City of Brandon enter into an Inspection Services Agreement with Brandon and Area Planning District to provide building inspection services for and on behalf of the Brandon and Area Planning District, as attached to the report of the City Clerk dated February 13, 2017. CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Patterson

That the meeting do now adjourn. (7:48 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
MARCH 6, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

936 Fawcett-Chaboyer  
That the Agenda for the Regular Meeting of City Council to be held on Monday, March 6, 2017 be adopted as presented. CARRIED.

PRESENTATIONS:

(A) FAIR TRADE TOWN AWARD

---

Mireille Saurette and members of Brandon's Fair Trade Steering Committee presented the 2016 Fair Trade Town of the Year Award to His Worship Mayor Chrest. Ms. Saurette noted that this was the third consecutive year that Brandon had been selected as the Fair Trade Town of the Year and that she had been pleased to accept the award on the community's behalf at the recent Canadian Fair Trade Network Conference in Halifax, NS.

CONFIRMATION OF MINUTES:

937 Harwood-Parker  
That the Minutes of the Regular Meeting of City Council held Tuesday, February 21, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) BY-LAW NO. 7168 – TO CLOSE A PORTION OF 30TH AND 31ST STREETS,  
SHAW AVENUE AND THE NORTH/SOUTH LANE LOCATED SOUTH OF  
DURUM DRIVE AND WEST OF MARQUIS CRESCENT

---

City Council sat to hear representation on the above noted matter.

No verbal or written representation was put forward either in support of or in opposition to the by-law.

Berry-Harwood

938 That the Public Hearing to close and convey those portions of 30th Street, 31st Street, Shaw Avenue and the North/South lane in Block 16, Plan 291 BLTO located south of Durum Drive and west of Marquis Crescent be concluded. CARRIED.

(B) 2017 FINANCIAL PLAN

---

City Council sat to hear representation on the City of Brandon's 2017 Financial Plan.

Dean Hammond, City Treasurer, appeared before City Council and provided a power point overview of the 2017 Financial Plan. Items highlighted included a review of the proposed operating and capital expenditures, how these expenses would be funded, the services to be delivered, and the impact of the proposed 2017 budget on residential taxes. Mr. Hammond noted that the presentation and a copy of the 2017 Financial Plan were available for viewing on the City of Brandon's website.

No further verbal or written representation was put forward either in support of or in opposition to the Plan.

Parker-LoRegio

939 That the Public Hearing on the City of Brandon's 2017 Financial Plan be concluded. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL

---

MARCH 6, 2017

March 6, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry provided a verbal report from the February 23, 2017 meeting of the Keystone Centre Board of Directors. He extended his thanks to Neil Thomson for his service as General Manager of the Keystone, noting that Mr. Thomson's last day of work would be February 24. Councillor Berry noted that there was a lot of activity scheduled at the facility including hockey play-offs, trade shows, the Career Symposium and the Royal Manitoba Winter Fair. He stated that the Board was facing the challenge of negotiating a number of long-term contracts with major partners and vendors. He also conveyed the Board's appreciation of City Council's support in providing capital funds for the Keystone Centre noting however, they were still waiting on a funding commitment from the Provincial Government

Berry-Patterson

940 That the report of the Keystone Centre be received. CARRIED.

ENQUIRIES:

(228) DRAINAGE AT 18TH STREET AND RICHMOND AVENUE

---

Councillor Brown referred to the large piles of snow on the parking lot at the Brandon Shoppers Mall and enquired how this may affect the ongoing drainage problems at 18th Street and Richmond Avenue.

At the request of His Worship the Mayor, the Acting City Manager responded that he had contacted the General Manager of the Brandon Shoppers Mall who confirmed that there were no plans to remove this snow at this time. He advised that the drainage problems at 18th Street and Richmond Avenue were related to high volume storms rather than snow melt and he was confident the snow melt would have no effect on the drainage.

(229) IMPACT OF CURRENT SNOWFALL ON STREETS AND ROADS CLEAN-UP

---

His Worship the Mayor requested an update on the clean-up efforts from the current snowfall and blizzard conditions.

The Acting City Manager responded that two sanders had been deployed and were expected to work throughout the night on the arterial and collector streets. He confirmed that an assessment would be done early Tuesday morning, following which crews would be dispatched as per the snow clearing policy with contractors called in if necessary.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) TENDER – 8TH STREET BRIDGE DEMOLITION

---

City Council considered a report from the Director of Engineering and Water Services dated February 22, 2017 with respect to the above.

Desjarlais-Harwood

941 That the bid of Shawn Anderson Demolition & Construction Ltd. for the 8th Street Bridge Demolition as per tender and specifications at a cost of \$562,219.13 (net of GST) be accepted; and further, that the project costs be funded from the 8th Street Bridge Reserve. CARRIED.

(B) TENANT IMPROVEMENTS – 638 PRINCESS AVENUE

---

Submitted for consideration was a report from the Manager of Property Administration dated February 23, 2017 with respect to the above.

Desjarlais-Patterson

942 That authorization be granted to issue a request for proposals for the design/build of tenant improvements to the basement of the A.R. McDiarmid Building at 638 Princess Avenue, with such tenant improvements to be funded from the Municipal Building Reserve, and to be recovered by means of a lease agreement with the Brandon School Division. CARRIED.

(C) APPLICATION FOR DESIGNATED HERITAGE BUILDING GRANT – STONE FENCE RESTORATION

Considered was a report from Planning, Property and Buildings dated February 22, 2017 with respect to the above.

Harwood-Desjarlais

943 WHEREAS the City of Brandon is the owner of the Municipal Heritage Site located in the 100 Block of 17th Street, Brandon, Manitoba known as the Stone Fence;

NOW THEREFORE the Council of the City of Brandon, duly assembled, resolves as follows:

That the City of Brandon make application to Manitoba Sport, Culture and Heritage for a grant under the Designated Heritage Building Grants Program for an amount of up to \$25,000.00 for the purpose of temporarily bracing and rehabilitating the Stone Fence Municipal Heritage Site;

And further, that the Council of the City of Brandon guarantee that there are adequate funds available to complete the project and the City of Brandon will continue to be responsible for the maintenance of this structure. CARRIED.

(D) 2017 CITIZEN APPOINTMENTS TO THE PLANNING COMMISSION

City Council considered a report from the City Clerk's Department dated February 28, 2017 with respect to the above.

Fawcett-Chaboyer

944 That the following citizen members be hereby appointed to the Planning Commission with terms of office to begin April 1, 2017 and expire March 31, 2020:

Mary Jo Abbott  
Andrew Sieklicki  
CARRIED.

BY-LAWS:

NO. 7155 TO AMEND ZONING BY-LAW NO. 7124 – SNOW DISPOSAL SITE REGULATIONS

It was noted that this by-law received first reading at the January 9, 2017 meeting of City Council.

Fawcett-LoRegio

945 That By-law No. 7155, to amend Zoning By-law No. 7124 to regulate snow disposal facilities be read a second time. CARRIED.

Fawcett-Berry

946 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7155 third reading.

FOR

- Mayor Rick Chrest
- Councillor Shawn Berry
- Councillor Ron W. Brown
- Councillor Jan Chaboyer
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Jeff Fawcett
- Councillor Jeff Harwood
- Councillor John LoRegio
- Councillor Glen Parker
- Councillor Lonnie Patterson

AGAINST

Nil

NO. 7156

TO AMEND ZONING BY-LAW NO. 7124 - REZONE CITY OWNED PROPERTIES AND UPDATE ZONING MAP

---

It was noted that this by-law received second reading at the December 19, 2016 meeting of City Council.

Fawcett-Parker

947 That By-law No. 7156 to amend Zoning By-law No. 7124 to rezone city owned properties and update the zoning map legend be read a second time. CARRIED.

Fawcett-Chaboyer

948 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7156 third reading.

FOR

- Mayor Rick Chrest
- Councillor Shawn Berry
- Councillor Ron W. Brown
- Councillor Jan Chaboyer
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Jeff Fawcett
- Councillor Jeff Harwood
- Councillor John LoRegio
- Councillor Glen Parker
- Councillor Lonnie Patterson

AGAINST

Nil

NO. 7168 TO CLOSE AND CONVEY A PORTION OF 30TH AND 31ST STREETS, SHAW AVENUE AND THE NORTH/SOUTH LANE LOCATED SOUTH OF DURUM DRIVE AND WEST OF MARQUIS CRESCENT

---

It was noted that this By-Law was read for a first time on the January 23, 2017 meeting of City Council.

Berry-Parker

949 That By-law No. 7168, to close and convey those portions of 30th Street, 31st Street, Shaw Avenue and the North/South lane in Block 16, Plan 291 BLTO located south of Durum Drive and west of Marquis Crescent (Parcel A) to the property owner of 1700 – 30th Street (Block 16, Plan 291 BLTO) at a purchase price of \$60,680.00 plus G.S.T. and that portion of 30th Street (Parcel B) to the property owner of 62 Marquis Crescent (Lot 1, Block 11, Plan 1896 BLTO) at a total purchase price of \$2,750.00 plus G.S.T. be read a second time. CARRIED.

Berry-Harwood

950 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7168 third reading.

FOR

AGAINST

- Mayor Rick Chrest
- Councillor Shawn Berry
- Councillor Ron W. Brown
- Councillor Jan Chaboyer
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Jeff Fawcett
- Councillor Jeff Harwood
- Councillor John LoRegio
- Councillor Glen Parker
- Councillor Lonnie Patterson

Nil

NO. 7171 TO NAME THE STREET LOCATED SOUTH OF BRAECREST DRIVE AND EAST OF 18TH STREET (THE SUMMIT DEVELOPMENT) AS “SUMMIT WAY”

---

City Council considered a report from the Planning, Property and Buildings Department dated March 6, 2017 with respect to the above.

Fawcett-Chaboyer

951 That By-Law No. 7171, to name the street in The Summit development located south of Braecrest Drive and east of 18th Street in the NW ¼ 26-10-19 WPM as “Summit Way”, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil



ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:25 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
MARCH 20, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Chaboyer-LoRegio  
952 That the Agenda for the Regular Meeting of City Council to be held on Monday, March 20, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Harwood-Parker  
953 That the Minutes of the Regular Meeting held Monday, March 6, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) HEATHER DOTY AND BRIGETTE DEPAPPE, BRANDON/WESTMAN CHAPTER  
OF COUNCIL OF CANADIANS - BLUE COMMUNITY DESIGNATION

Heather Doty and Brigitte Depappe, members of the Westman Chapter of the Council of Canadians, appeared before City Council to recognize World Water Day taking place on March 22, 2017. Mrs. Doty highlighted the importance of conserving and protecting water and requested that City Council consider becoming a Blue Dot Community. She informed City Council that municipalities could become Blue Dot Communities if they formally recognized water and sanitation as a basic human right and banned bottled water in City facilities and at City events.

Desjarlais-Patterson  
954 That the presentation by Heather Doty and Brigitte DePappe on behalf of the Brandon/Westman Chapter of the Council of Canadians with respect to the designation of the City of Brandon as a Blue Community be received. CARRIED.

(B) KEVIN BERTRAM, COMMUNITY SERVICES – RECOGNITION OF VETERANS’  
MEMORIAL AND WALL OF REMEMBRANCE PROJECT

Kevin Bertram, Cultural Programmer with the City of Brandon Community Services Department, appeared before City Council with respect to the Communities in Bloom National Awards. Mr. Bertram informed City Council that the Veterans’ Memorial Wall and the Wall of Remembrance, located at the north end of the Brandon Police Services Building property, received a national award under the Gardens of Remembrance category.

Mr. Bertram thanked the Veterans’ Memorial Wall and the Wall of Remembrance committees, City Council, and City of Brandon staff for their dedicated work on the development of the memorials. Mr. Bertram noted that the wall would be featured in the Communities in Bloom national magazine in 2017.

Patterson-Harwood

955 That the presentation by Kevin Bertram of the Community Services Department to acknowledge the recognition received for the Veterans’ Wall and the Wall of Remembrance Project at 10th Street and Victoria Avenue be received. CARRIED.

(C) RUSS PADDOCK, TYLER CRAYSTON AND MATT PACKWOOD, BRANDON UNIVERSITY – ACCOMMODATION TAX APPLICATION FOR 2019 U SPORTS MEN’S VOLLEYBALL CHAMPIONSHIP

Matt Packwood, Tyler Crayston, and Russ Paddock, representatives from Brandon University Athletic Department, appeared before City Council with respect to their Accommodation Tax application for the 2019 U Sports Men’s Volleyball Championship. Mr. Packwood reviewed the previous success of Brandon University hosting the 2016 Women’s CIS Volleyball Championship and thanked Mayor and City Council for their support of the event. Mr. Packwood informed City Council that due to this previous success, Brandon University would be submitting a bid to host the 2019 U Sports Men’s Volleyball Championships. He noted that in order to host this event, Brandon University had requested a \$30,000 grant from the Accommodation Tax Reserve Fund. Mr. Paddock highlighted that the previous CIS Women’s Championship had exceeded their original revenue projections and Brandon University was confident that, if they were awarded the championships, they would generate numbers that would justify the full \$30,000 requested.

Harwood-Parker

956 That the presentation by Russ Paddock, Tyler Cranston and Matt Packwood on behalf of Brandon University with respect to the accommodation tax application for the 2019 U Sports Men’s Championship be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) POVERTY COMMITTEE  
VERBAL

MARCH 20, 2017

March 20, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Lonnie Patterson provided a verbal report to City Council on the strategic direction of the Poverty Committee for 2017. Councillor Patterson advised that the Poverty Committee was investigating the establishment of a Social Planning Council, which could provide a central information hub for organizations who were focused on social determinates of health. Additionally, she noted that the Poverty Committee continued to work on affordable housing, homelessness, and food security issues.

(B) AGE FRIENDLY COMMITTEE  
VERBAL

MARCH 20, 2017

March 20, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Parker provided a verbal report to City Council on the Age Friendly Committee meeting held on February 21, 2017. Councillor Parker informed City Council that Elaine Alvis had been elected as the Chair of the Age Friendly Committee.

Patterson-Desjarlais

957 That the reports of the Poverty Committee and the Age Friendly Committee be received.  
CARRIED.

ENQUIRIES:

(230) PREVENTION OF WATER DRAINAGE ISSUES

Councillor LoRegio enquired as to the efforts being undertaken to address drainage problems and water pooling issues during the spring season.

At the request of His Worship the Mayor, the Acting City Manager responded that two portable boilers and two large vactor trucks were used to thaw frozen infrastructure to allow for proper drainage. He noted that every effort was being made to open and keep open all water drainage sites; however, should residents notice a problem area, same should be reported to the Public Works Department at (204) 729-2285 or via the online reporting system.

Councillor LoRegio noted that summer storms created drainage problems in certain areas of the City of Brandon and enquired how those issues were being addressed.

At the request of His Worship the Mayor, the Acting City Manager responded that the Engineering Department continued to review problem areas to ensure underground infrastructure was working properly. He stressed the importance of keeping sewer drains clear of debris and invited residents to report any problem areas to the Public Works Department as noted above.

(231) UPDATE ON BRANDON AIRPORT REDEVELOPMENT PROJECT

Councillor Harwood requested an update on the status of the redevelopment project at the Brandon Municipal Airport, inclusive of the expected completion date.

At the request of His Worship the Mayor, the Acting City Manager responded that, barring any major weather issues or construction delays, the Terminal was expected to be fully completed by May 1, 2017. He advised that a Ribbon Cutting Ceremony was planned for shortly after the project's completion.

(232) WESTJET FLIGHTS EAST TO TORONTO

---

Councillor Harwood enquired if discussions had taken place with WestJet in regards to service from Brandon east to Toronto.

At the request of His Worship the Mayor, the Acting City Manager responded that discussions with WestJet were ongoing with respect to the airport improvements and the City of Brandon's desire for expanded air service.

(233) TRAINING PLAN FOR RESPONSE TO POTENTIAL HIGH WATER EVENT

---

Councillor Patterson referred to the potential for a high water event this spring and enquired if training plans were in place for employees required to respond to same.

At the request of His Worship the Mayor, the Acting City Manager responded that much work had been done to manage a flood threat in the City of Brandon, inclusive of upgrades and repairs to the dike and the removal of problematic outfalls. He advised that, although the work required to manage the water at the 2011 levels had been reduced with the above mentioned improvements, maintenance of pumps at key locations with overall 24 hour/7 days a week vigilance.

The Acting City Manager added that the Emergency Response Control Group had met several times to review the 2011 and 2014 responses with more detailed planning meetings with respect to the City of Brandon's high water response efforts as well as local Utilities and Emergency Social Services planned responses. He confirmed that all employees were being provided the necessary training and support to respond effectively and efficiently as needed. Mr. Sage also noted that the next Province of Manitoba flood outlook would be released on March 27, 2017 which was expected to provide a clearer picture of the potential spring flood threat.

His Worship Mayor Chrest reminded everyone that further information on this issue would be provided by The Honourable Brian Pallister, Premier of Manitoba, and The Honourable Blaine Pederson, Minister of Infrastructure, when they met with City Council later in the week.

(234) CLEANING OF DITCHES TO AID WITH DRAINAGE

---

Councillor Chaboyer noted that in previous years the ditches had been cleaned out in the spring to aid with drainage and enquired if same was expected to be completed this year.

At the request of His Worship the Mayor, the Acting City Manager responded that any ditches located in known problem areas would be checked and cleaned if necessary; however, not all ditches were regularly cleaned out in the spring. He encouraged everyone to report problem areas to the Public Works Department at (204) 729-2285.

Further to this issue, His Worship Mayor Chrest noted that spring was also pothole season and encouraged residents to report any pothole problems by calling the Pothole Hotline at (204) 729-2200 or online at [www.brandon.ca/report-an-issue](http://www.brandon.ca/report-an-issue).

#### ANNOUNCEMENTS:

##### RIVERVIEW WARD MEETING

---

Councillor Parker announced that a Riverview Ward meeting would take place Tuesday, March 28, 2017 at 7:00 p.m. at the East End Community Centre. He advised that various city and ward issues would be discussed with Administration in attendance to answer any questions.

##### BUSINESS RECOGNITION AWARDS

---

Councillor Fawcett announced that the Brandon Chamber of Commerce 134th Annual Awards Gala was held on March 16, 2017 and congratulated the following award recipients: Jim Brannan of Cando Rail Services for the Community Service Award; Daughter on Call for Outstanding New Business; Brandon Source for Sports for the Business Excellence Award; Ray Redfern of Redfern Farm Services for Lifetime Business Builder; and Jared Jacobson of J&G Homes for Business Person of the Year.

Councillor Fawcett also congratulated Cando Rail Services on being the only Manitoba company named one of Canada's Best Managed Companies. He advised that the program was sponsored by Deloitte, CIBC, Canadian Business, Smith School of Business and MacKay CEO Forums with the winners to be honoured at a Gala in Toronto on April 19, 2017.

Additionally, Councillor Fawcett congratulated the Vasilarakis Family, owners of Pizza Express, on their being named Manitoba's Family Enterprise of the Year by the Family Enterprise Xchange during a ceremony held in Winnipeg recently.

##### ROYAL MANITOBA WINTER FAIR

---

His Worship Mayor Chrest announced that the Royal Manitoba Winter Fair would take place from March 27 to April 1, 2017 at the Keystone Centre and encouraged everyone to attend this exciting event.

#### GENERAL BUSINESS:

(A) ACCOMMODATION TAX EVENT FUNDING REQUEST - BRANDON UNIVERSITY ATHLETICS 2019 U SPORTS MEN'S NATIONAL VOLLEYBALL CHAMPIONSHIP

---

Councillor Chaboyer declared a conflict of interest in this matter due to her employment with Brandon University and left the Council Chambers prior to any discussion.

City Council considered a report from the Director of Economic Development dated March 9, 2017 with respect to the above.

Harwood-LoRegio

958 That a grant of \$21,750 be provided to Brandon University Athletics to host the 2019 Canadian U Sports Men's National Volleyball Championship, March 15 – 17, 2019, in Brandon with said funds to be transferred from the Accommodation Tax Reserve to the Tourism Initiatives operating funds. CARRIED AS AMENDED.

AMENDMENT

959 Berry-LoRegio

That the above motion be amended by deleting the figure: "\$21,750" and substituting therefor the figure: "\$30,000". CARRIED.

Following the vote on the above motions, Councillor Chaboyer re-entered the Council Chamber.

(B) BRANDON EMERGENCY PLAN

---

Considered was a report from the Director of Risk and Emergency Management dated March 7, 2017 with respect to the above.

Fawcett-Desjarlais

960 That the Brandon Emergency Plan dated March, 2017 attached to the report of the Emergency Coordinator dated March 7, 2017 be adopted. CARRIED.

(C) 2016 FINANCIAL INFORMATION RETURN

---

Submitted for consideration was a report from the Director of Finance dated March 6, 2017 with respect to the above.

Fawcett-Chaboyer

961 That pursuant to Section 183(2) of The Municipal Act, the 2016 Financial Information Return (unaudited) be adopted. CARRIED.

BY-LAWS:

NO. 7171 TO NAME THE STREET LOCATED SOUTH OF BRAECREST DRIVE AND EAST OF 18TH STREET (THE SUMMIT DEVELOPMENT) AS SUMMIT WAY

---

It was noted that this by-law received first reading at the March 6, 2017 meeting of City Council.

Fawcett-Parker

962 That By-Law No. 7171, to name the street in The Summit development located south of Braecrest Drive and east of 18th Street in the NW ¼ 26-10-19 WPM as "Summit Way", be read a second time. CARRIED.

Fawcett-Parker

963 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7171 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7173

TO AMEND FEE SCHEDULE BY-LAW NO. 7159 - SPORTSPLEX POOL RENTAL RATES FOR LOCAL MINOR SPORT ORGANIZATIONS

---

City Council considered a report from the Sportsplex Facility Manager dated March 14, 2017 with respect to the above.

Fawcett-Chaboyer

964 That By-law No. 7173, to amend Fee Schedule By-law No. 7159 with respect to the effective date of the local minor sport organization rate for the Sportsplex Pool, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:43 p.m.). CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
APRIL 3, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Harwood-Parker  
965 That the Agenda for the Regular Meeting of City Council to be held on Monday, April 3, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Chaboyer  
966 That the Minutes of the Regular Meeting held Monday, March 20, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL

APRIL 3, 2017

April 3, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Lonnie Patterson provided a verbal report on the Keystone Centre. She reported that the Keystone Centre Board of Directors had utilized the capital funds provided by City Council in the previous year to purchase several important pieces of new equipment on their capital list including a replacement condenser, a new Zamboni, a forklift, a floor sweeper, and new fryers.

Councillor Patterson confirmed that the Board was awaiting confirmation on matching funds from the Province in order to continue the work on their Capital Plan.

Councillor Patterson also reported that there were several upcoming events at the Keystone Centre, including the Home Show, the Western Canadian Gymnastics Championships, the Pet Expo and the Dean Brody concert.

Harwood-Berry

967

That the report of the Keystone Centre be received. CARRIED.

ENQUIRIES:

(235)

UPDATED FLOOD REPORT

---

Councillor Fawcett requested an updated report on the potential flood threat for the City of Brandon.

At the request of His Worship the Mayor, the Acting City Manager responded that the current Assiniboine River level was 1171.83 feet above sea level measured at First Street, with this level being within a few inches of the river being considered to be over-bank. He reminded residents that river levels were very unpredictable this time of year and encouraged everyone to stay away from the edge of the Assiniboine River. The Acting City Manager advised that the Manitoba Hydrologic Forecast Centre estimated the first peak of the river to arrive between April 10-17, 2017 at approximately 1176.80 feet above sea level as measured at First Street. Mr. Sage confirmed that staff continued with preparations such as readying pumps, sealing manholes and overall monitoring of the situation and updates would be provided to City Council twice daily for the foreseeable future.

ANNOUNCEMENTS:

COMMUNITIES IN BLOOM LUNCHEON

---

Councillor Chaboyer announced that she had attended the Communities in Bloom Luncheon held Wednesday, March 22, 2017 where she had learned a lot about the program and its impact on communities across Canada. Councillor Chaboyer advised that the guest speaker had been Mr. Gary Enns, Director of the International Peace Gardens, who spoke about the Peace Gardens programs and events.

VINCENT MASSEY CULTURE DAYS/KING GEORGE CULTURAL DANCE PROGRAM

---

Councillor Chaboyer announced that she had been pleased to represent City Council at both the Vincent Massey Cultural Days and a Cultural Dance Program put on by the students at King George School. Councillor Chaboyer stated that she was pleased to report that there were approximately 13 cultures represented at the pavilions at Vincent Massey, with 16 cultures represented in the dance program.

SECOND ANNIVERSARY OF ROTARY VILLAS

---

Councillor Chaboyer announced that she, along with Councillors Desjarlais and Parker, had joined the residents and staff of Rotary Villas in celebration of their 2nd Anniversary at a gathering held recently and she was pleased to see this relatively new facility so successful.

GENERAL BUSINESS:

(A) 2017 FINANCIAL PLAN

---

City Council considered a report from the Director of Finance, dated March 20, 2017 with respect to the above.

Fawcett-LoRegio

968 That the 2017 Financial Plan of The City of Brandon dated March 6, 2017, as set out in the form approved by the Minister of Indigenous and Municipal Relations be amended by replacing pages 1, 8 and 9 contained in the copy of said plan attached to the report of the Director of Finance dated March 20, 2017 and said plan be so adopted;

and further, that the operating and capital estimates outlined in said plan be incorporated in and form part of the 2017 Tax Levy By-law. CARRIED.

(B) BRANDON MUNICIPAL AIRPORT AIRSIDE ELECTRICAL REHABILITATION

---

Submitted for consideration was a report from the Operational Services Division dated March 22, 2017 with respect to the above.

Fawcett-Parker

969 That the letter from Transport Canada dated March 10, 2017 regarding approval of ACAP (Airport Capital Assistance Program) funding for the Brandon Municipal Airport, Airside Electrical Rehabilitation Project in the amount of \$1,619,419.00 be received, and that the City of Brandon agrees to enter into an agreement with Her Majesty the Queen in right of Canada and agrees to assume all project costs above the level approved by the Minister; and further, the Mayor and Corporate Officer be authorized to sign the Agreement on behalf of the City of Brandon. CARRIED.

(C) TENDER - GOLF CARTS

---

Considered was a report from the Acting Director of Community Services dated March 24, 2017 with respect to the above.

Harwood-Parker

970 That the bid from Consolidated Turf Equipment Ltd. for the purchase of sixty (60) Golf Carts for the Wheat City Golf Course, as per Tender and specifications be accepted at a cost of \$349,500.00 (net of GST). CARRIED.

(D) PUBLIC TRANSIT INFRASTRUCTURE FUND COMPLETION DEADLINE  
EXTENSION REQUEST

---

City Council considered a report from the City Clerk dated March 27, 2017 with respect to the above.

Fawcett-Cullen

971 WHEREAS the City of Brandon has applied for cost-sharing funding under the Public Transit Infrastructure Fund (PTIF) for Transit Bus Replacement, the Bus Shelter Replacement Program, and the Replacement of the Information Centre/Transit Station;

AND WHEREAS notification of PTIF funding of these projects was received on February 28, 2017;

AND WHEREAS the City of Brandon attests that due to the delay in funding notification, these projects will not be completed by March 31, 2018;

NOW THEREFORE BE IT RESOLVED THAT the City of Brandon request an extension of the deadline to March 31, 2019 for the completion of the Transit Bus Replacement, the Bus Shelter Replacement Program and the Replacement of the Information Centre/Transit Station respectively. CARRIED.

BY-LAWS:

NO. 7146 TO ESTABLISH A BRANDON HERITAGE CONSERVATION BY-LAW AND REPEAL BY-LAW NO. 6644

---

Considered was a report from the Planning, Property and Buildings Department dated February 22, 2017 with respect to the above.

Harwood-Chaboyer

972 That By-law No. 7146 to establish a Heritage Conservation By-law and repeal By-law No. 6644 be read a first time. CARRIED.

NO. 7170 2017 TAX LEVY BY-LAW

---

Submitted for consideration was a report from the Finance Department dated March 20, 2017 with respect to the above.

Fawcett-LoRegio

973 That By-law No. 7170 to impose and levy property taxes for the fiscal year 2017 be read a first time. CARRIED.

NO. 7172 TO DESIGNATE THE PROPERTY LOCATED AT 1039 PRINCESS AVENUE AS A MUNICIPAL HERITAGE SITE

---

City Council considered a report from the Planning, Property and Buildings department dated March 3, 2017 with respect to the above.

Desjarlais-Cullen

974 That By-law No. 7172 to designate 1039 Princess Avenue (Lots 31/40, Block 59, Plan 2, BLTO) as a Municipal Heritage Site be read a first time;

and further, that the public hearing be held in abeyance until ownership is transferred on the subject property. CARRIED.

NO. 7173 TO AMEND FEE SCHEDULE BY-LAW NO. 7159 - SPORTSPLEX SWIMMING POOL RENTAL RATES FOR LOCAL MINOR SPORT ORGANIZATIONS

---

It was noted that the by-law was read for a first time on March 20, 2017.

Fawcett-Patterson

975 That By-law No. 7173, to amend Fee Schedule By-law No. 7159 with respect to the effective date of the local minor sport organization rate for the Sportsplex Pool, be read a second time. CARRIED.

Fawcett-Patterson

976 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7173 third reading.

FOR

- Mayor Rick Chrest
- Councillor Shawn Berry
- Councillor Ron W. Brown
- Councillor Jan Chaboyer
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Jeff Fawcett
- Councillor Jeff Harwood
- Councillor John LoRegio
- Councillor Glen Parker
- Councillor Lonnie Patterson

AGAINST

Nil

NO. 7174 TO AMEND ORGANIZATIONAL BY-LAW NO. 6650 WITH RESPECT TO MEMBERSHIP OF THE MUNICIPAL HERITAGE ADVISORY COMMITTEE

---

Submitted for consideration was a report from the City Clerk dated March 29, 2017 with respect to the above.

Harwood-Chaboyer

977 That By-law No. 7174, to amend Organizational By-law No. 6650 with respect to the membership of the Brandon Municipal Heritage Committee, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Parker-Berry

That the meeting do now adjourn (7:53 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, APRIL 18, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Kris Desjarlais

ADOPTION OF AGENDA:

Harwood-Chaboyer

978 That the Agenda for the Regular Meeting of City Council to be held on Tuesday, April 18, 2017 be adopted as presented. CARRIED.

PRESENTATIONS:

(A) DANIELLE HUBBARD - NATIONAL POETRY MONTH

---

Danielle Hubbard presented a poetry reading entitled "The Penitentiary Cycle" in recognition of National Poetry Month.

CONFIRMATION OF MINUTES:

Patterson-Chaboyer

979 That the Minutes of the Regular Meeting of City Council, held on Monday, April 3, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) PAUL ZIESMANN AND DREW COLLINS, BRANDON ENVIRONMENTAL COMMITTEE - TEAM UP TO CLEAN UP

---

Paul Ziesmann and Drew Collins, representatives of the Brandon Environmental Committee, appeared before City Council with respect to the Team Up To Clean Up community event. Mr. Collins advised that the Team Up To Clean Up community event, formally known as Community Clean Sweep, would take place on Saturday, May 13, 2017 with registration starting at 10:00 a.m. at Princess Park. Mr. Collins thanked City Council for their ongoing support of the event and encouraged community members to come out and support the Team Up To Clean Up community event. Mr. Ziesmann challenged City Council to encourage residents to volunteer for the event, offering a trophy for the member of City Council who enlisted the largest amount of participants from their respective ward.

Harwood-LoRegio

980 That the presentation by Paul Ziesmann and Drew Collins of the Brandon Environmental Committee with respect to the Team Up to Clean Up event, be received. CARRIED.

(B) HAMID MUMIN AND HOPE SWITZER - PUSH FOR CHANGE

---

Hamid Mumin and Hope Switzer, members of Push for Change organizing committee, appeared before City Council with respect to their upcoming event. Mr. Hamid stated that the Push for Change national campaign was an awareness effort started by Mr. Joe Roberts, who was pushing a shopping cart across Canada to raise funds for youth homelessness. Mr. Hamid informed City Council that Mr. Roberts would be in Brandon on Saturday, April 29, 2017 and would participate in a fundraising gala dinner, BBQ, and community parade.

Fawcett-Chaboyer

981 That the presentation by Hamid Mumin and Hope Switzer with respect to the Push for Change event, be received. CARRIED.

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION - 1430 - 1ST STREET NORTH (LEE CHOY LTD.)

---

City Council sat to receive representation on the appeal of the Planning Commission's decision to approve the variation application of Arlene Johnston on behalf of Lee Choy Ltd. for 1430 - 1st Street North.

Ryan Nickel, Chief Planner with the City of Brandon, provided an overview of the variance request for 1430 - 1st Street North noting that the intent of the application was to increase the intensity of a lawfully non-conforming use mobile home park use in the Commercial Arterial (CAR) Zone. He advised that the applicant proposed to place 3 additional mobile homes on the site.

Mr. Nickel clarified that the Planning Commission had previously approved the application subject to a number of conditions, however a letter of appeal had been received in accordance with the requirements of The Planning Act. He noted that the additional of mobile homes to the west of the internal roadway would reduce Fire Services to the existing mobile homes east of the site because of access issues.

Arlene Johnston appeared on behalf of the applicant and spoke in favour of the variance. She noted that Lee Choy Ltd. Had originally purchased the property in 1983 and consisted of 10 lots for mobile homes, and a building which housed office space, 7 apartments and a highway tractor garage. This building was subsequently demolished and the open space was currently used for a display area for mobile home sales. Ms. Johnston stated that the owner had no plans to sell or develop the property to commercial or high-density residential, and that his goal was to provide affordable housing on an underutilized space.

Ken Templeton, owner of White Swan Mobile Home Park, appeared in opposition to the application. He stated that the area was experiencing commercial growth and noted that there was the potential that property would be sold and become available for further commercial development. Mr. Templeton further stated that he did not believe there was a shortage of mobile home lots in Brandon and approval of the application could set a precedent to allow reduced services to an area.



LoRegio-Chaboyer

982 That the Public Hearing for Variance Application V-02-17-B at 1430 - 1st Street North be concluded. CARRIED.

Berry-Fawcett

983 That the Variance Application V-02-17-B to expand a non-conforming use in the CAR Commercial Arterial Zone at 1430 – 1st Street North (Lot A, Block 2, Plan 45700) be approved whereby such approval is granted in accordance with the intent of the application (Attachment A), the attached letter of intent (Attachment C) and the attached site plan (Attachment B), subject to the following condition(s):

- (a) That the agreement be specific to the site plan submitted for the construction of three (3) mobile home units and any variation of the plan may require the Developer to obtain approval from Brandon City Council who may request additional public input and amendment to the agreement.
- (b) That no permanent and/or accessory structures will be located or constructed on the site. Such structures will include, however not be limited too, sheds, garages and additions. Further, by execution of this development agreement, the owner or successor undertakes to disclose the aforementioned to all potential mobile homeowners prior to entering into any legal agreement in which would bind ownership and/or rental agreement. Should an application for a building permit for any type of structure be made to Development Services, such application would not be accepted nor issued to the applicant.
- (c) That all garbage pick-up for the development will be along Glen Avenue as the City of Brandon Sanitation Department will not enter the site as the site design does not meet the minimum standard for a cul-de-sac turnaround as per City of Brandon specifications. All residents of the development will be required to bring their garbage bins out to the approved location and remove the bins from the right-of-way on the designated garbage day for the development. Further, the developer will be required to install a “No Parking” sign along the south side of Glen Avenue approximately 30 feet west of the approach to accommodate for the locating of all garbage bins.
- (d) That by executing this development agreement, the owner or successor assumes all liability and risk should a fire or emergency arise within the development and emergency services is unable to access the site by way of the proposed access off Glen Avenue as per the General Operating Guideline (GOG 107.10 Tactical Guideline) in which states emergency vehicles should not be placed or operate in a back lane.
- (e) To construct barrier curb bordering the internal roadway as per the accepted for construction site plan. Such barrier curb is required as access onto the Manitoba Hydro utility right-of-way located at the southerly end of the internal roadway is strictly prohibited.
- (f) To design and construct the northerly approach proposed at Glen Avenue. Such work shall conform to the latest edition of the City of Brandon, Standard Construction Specifications, the work shall be completed by a bonded contractor with the City of Brandon and the work shall be at the sole cost of the owner or successor.

- (g) That should any hydro poles, light standards or trees located in the City boulevard be relocated or removed at the time of site servicing, the responsibility and cost of same will be solely borne by the developer and as such, all restoration to the City boulevard resulting from the work shall conform to the latest edition of the City of Brandon, Standard Construction Specifications.
- (h) That the approval of this variance is granted as a long-term temporary measure and as such, will expire 30 years from the date as executed on the Variance Order granting approval by the Planning Commission. Upon expiry of the variance, the use of mobile homes in the Commercial Arterial Zone will no longer be permitted under the Zoning By-Law and therefore, the owner or successor will be required to remove the three (3) mobile homes located upon 1430 – 1st Street North. Further, by execution of this development agreement, the owner or successor undertakes to disclose the aforementioned to all potential mobile homeowners prior to entering into any legal agreement in which would bind ownership and/or rental agreement. By failing to disclose such terms to all potential mobile homeowners, the owner or successor would be considered to be in default of this development agreement thereby rendering the variance approval void. LOST.

Fawcett-LoRegio

984 That Variance Application V-02-17-B to expand a non-conforming use in the CAR Commercial Arterial Zone at 1430 - 1st Street North (Lot A, Block 2, Plan 45700) be rejected. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) BRANDON MUNICIPAL HERITAGE ADVISORY COMMITTEE  
VERBAL APRIL 18, 2017

April 18, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood provided a verbal report from the Brandon Municipal Heritage Advisory Committee. He noted that the Committee had received a presentation by Leanne Petrin from the Brandon Neighbourhood Renewal Corporation (BNRC) regarding potential partnerships between the Committee and the BNRC. Councillor Harwood reported that the Committee had made progress with amendments to the Heritage Conservation By-law and was working on an application to Manitoba Heritage Resources for funding to repair the stone fence on 17th Street.

Councillor Harwood also informed City Council that the Committee was in the process of hiring a Heritage Marketing Coordinator to start on May 1<sup>st</sup>, whereby the new Coordinator would assist with the Plaque program, the Heritage Sites list, and the organization of the Doors Open event which occurred in mid-July.

(B) BRANDON GENERAL MUSEUM & ARCHIVES INC.  
VERBAL

APRIL 18, 2017

April 18, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood provided a verbal report on the recent activities of the Brandon General Museum & Archives Inc. Board. He advised that the Museum had hosted a Curling Exhibit that was on display until the end of March, and had recently hired a University Student on a part-time basis to work on cataloguing the archive. Additionally, Councillor Harwood reported that several members of the Board would be attending a workshop offered by the Conservator and Cultural Stewardship Association of Manitoba and Museums to learn practical training on the care and handling of artifacts and other conservation issues.

Councillor Harwood stated that a new exhibit saluting the 150th Anniversary of Confederation and the 135th Anniversary of the City of Brandon would be opening on May 15 and running until the end of October. He invited the general public to call the museum to learn more about the hours of operation and book tours at 204-717-1514.

Harwood-Cullen

985 That the reports of the Municipal Heritage Advisory Committee and Brandon General Museum and Archives Inc. be received. CARRIED.

ENQUIRIES:

(236) CONDITION OF MEMORIAL CRESCENT

Councillor LoRegio advised that he had received complaints from residents with respect to the poor condition of Memorial Crescent and enquired if any work was planned for this street.

Councillor LoRegio also enquired as to the process for determining which streets were scheduled for resurfacing during the year.

At the request of His Worship the Mayor, the Acting City Manager responded that a Pavement Management Analysis was conducted on all roadways in the City of Brandon in 2014 with the data collected used to calculate an overall Pavement Condition Index (PCI) score. He advised that maintenance was performed on the streets with the lowest PCI first. Mr. Sage advised that Memorial Crescent had been identified as having a low PCI, however, the condition of base and sub-base suggested that more than a typical mill and overlay was required at this location. He confirmed that test holes had been drilled at this site in March and the results were currently being reviewed. Mr. Sage further advised that, should these results indicate that reconstruction is required, same would be budgeted for with the next 1-2 years and agreed to keep City Council updated on this situation.

(237) CANADA 150 AND BRANDON 135 CELEBRATIONS

---

Councillor Harwood requested an update on the activities planned for the Canada 150 and Brandon 135 Celebrations in 2017.

His Worship the Mayor responded that \$50,000 had been allocated in the 2017 City of Brandon Budget for these Celebrations. He advised that a portion of those funds were to be used to enhance the Canada Day Celebrations hosted by Brandon Riverbank Inc. with the remainder to be accessible for other organizations requesting financial assistance for events planned in the community.

(238) PARTNERSHIPS WITH COMMUNITY ORGANIZATIONS FOR CANADA 150/BRANDON 135 EVENTS

---

Councillor Harwood enquired if there was an opportunity for the City of Brandon to partner with local organizations such as Daly House Museum, the Brandon General Museum and Archives Inc. or the Commonwealth Air Training Plan Museum to host activities/events within the community.

His Worship the Mayor responded that as noted above, there were funds available for any local organizations wanting to partner with the City of Brandon in creating special events to celebrate Canada 150 or Brandon 135. He confirmed that, to date, there had been no inquiries received, however, it was still early in the year.

ANNOUNCEMENTS:

JOINT WARD MEETING - VICTORIA, UNIVERSITY AND MEADOWS-WAVERLY WARDS

---

Councillor Cullen announced that a joint Victoria, University and Meadows-Waverly Ward meeting would take place on Monday, April 24, 2017 from 7:00 p.m. to 9:00 p.m. at the Victoria Inn. He advised that Administration would be in attendance to discuss various ward issues, inclusive of street and road repairs, recreation plans and infrastructure improvements. He invited residents from all wards to come out and share their thoughts with the group.

WESTMAN SAFETY CONFERENCE

---

Councillor Chaboyer announced that she had been pleased to bring greetings on behalf of City Council at the Westman Safety Conference held recently at the Clarion Hotel. She advised that the event hosted by SAFE Work Manitoba and the Construction Safety Association of Manitoba saw approximately 150 construction workers from across Westman participate in workshops throughout the day.

GENERAL BUSINESS:

(A) SOUTH BRANDON PROPOSAL FOR ANNEXATION

---

City Council considered a report from the Chief Planner dated April 4, 2017 with respect to the above.

Brown-Berry

986 That the proposal to annex lands from the Rural Municipality of Cornwallis attached to the report of the Chief Planner as "Attachment A", be submitted to The Municipal Board and that Administration initiate consultations in accordance with Section 71(1) of The Municipal Act. CARRIED.

(B) REQUEST FOR DISASTER FINANCIAL ASSISTANCE

---

Submitted for consideration was as report from the Director of Risk and Emergency Management dated April 12, 2017 with respect to the above.

Fawcett-Parker

987 WHEREAS the City of Brandon took measures to protect residents and business from the forecasted flood, and;

WHEREAS the Assiniboine River did exceed floodstage and caused some minor damage to recreational property;

NOW THEREFORE BE IT RESOLVED that Manitoba Emergency Measures Organization be requested to provide disaster financial assistance to the City of Brandon and its citizens. CARRIED.

BY-LAWS:

NO. 7146 TO ESTABLISH A BRANDON HERITAGE CONSERVATION BY-LAW AND REPEAL BY-LAW NO. 6644

---

It was noted that this by-law was read for a first time on April 3, 2017.

Harwood-Patterson

988 That By-law No. 7146 to establish a Heritage Conservation By-law and repeal By-law No. 6644 be read a second time. CARRIED.

Harwood-Patterson

989 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7146 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7170      2017 TAX LEVY BY-LAW

---

It was noted that this by-law was read for a first time on April 3, 2017.

990      Fawcett-LoRegio  
That By-law No. 7170 to impose and levy property taxes for the fiscal year 2017 be read a second time. CARRIED.

991      Fawcett-Chaboyer  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7170 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7174      TO AMEND ORGANIZATIONAL BY-LAW NO. 6650 - MEMBERSHIP OF MUNICIPAL HERITAGE ADVISORY COMMITTEE

---

It was noted that this by-law was read for a first time on April 3, 2017.

992      Harwood-Parker  
That By-law No. 7174, to amend Organizational By-law No. 6650 with respect to the membership of the Brandon Municipal Heritage Committee, be read a second time. CARRIED.

993      Harwood-Parker  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7174 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (9:35 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
MAY 1, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Harwood-Parker  
994 That the Agenda for the Regular Meeting of City Council to be held on Monday, May 1, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Cullen  
995 That the Minutes of the Regular Meeting of City Council held Tuesday, April 18, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) KYLA MASLANIEC & PAUL ZIESMANN, BRANDON ENVIRONMENT  
COMMITTEE – EMERALD ASH BORER

---

Kyla Maslaniec, Urban Forestry Technician with Manitoba Sustainable Development and Paul Ziesmann, Charge-hand for the Parks Department appeared before City Council on behalf of the Brandon Environment Committee with respect to the Emerald Ash Borer. Ms. Maslaniec provided information on the invasive beetle that killed ash trees by disrupting the flow of nutrients in the tree while feeding under the bark.

Mr. Ziesmann noted that Brandon had over 10,200 Ash trees on boulevard and green spaces and the costs for treatment, removal and replacement of affected trees would cause economic strain on the City of Brandon. He noted that a plan was being developed to deal with the Emerald Ash Borer that included public education, monitoring of existing inventory and the creation of management plans for treatment and removal of infested trees.

Harwood-LoRegio  
996 That the presentation by Kyla Maslaniec & Paul Ziesmann, on behalf of the Brandon Environmental Committee, with respect to the Emerald Ash Borer, be received. CARRIED.

(B) JOE ROBERTS - PUSH FOR CHANGE

---

Joe Roberts, a former homeless addict, who transformed his difficult life to become a successful businessman, and Executive Director of the Push for Change appeared before City Council.



Mr. Roberts was currently walking across Canada, pushing a shopping cart, to raise awareness and funds to prevent youth homelessness. Mr. Roberts noted that he had started the 9100 kilometer journey on May 1, 2016 in St. John's, Newfoundland. He identified three triggers: early childhood trauma, experimentation with alcohol and drugs, and family conflict as root causes for youth living on the streets. He encouraged all levels of government and businesses to invest in homelessness prevention tactics, as well as emergency services and sustainable housing for those already on the streets.

Parker-Patterson

997 That the presentation by Joe Roberts, with respect to the Push for Change, be received. CARRIED.

(C) LOIS MACDONALD, BRANDON RIVERBANK INC. – FESTIVAL PARK UPDATE

---

Lois MacDonald, General Manager of Brandon Riverbank Inc. appeared before City Council with respect to the first phase of the "Back to the River" master plan for the Assiniboine River Corridor. Ms. MacDonald referred specifically to the construction of Festival Park, which would include a permanent, covered stage, as well as an amphitheater with terraced seating for up to 3,000 people. She noted that Brandon Riverbank Inc. had raised approximately half of the funds necessary to complete the \$1.8Million project and was requesting a loan from the City of Brandon to accelerate the completion of the project. Ms. MacDonald advised that the plans for the project had been designed above the flood elevations in an effort to keep it safe from high water in the future.

Fawcett-Chaboyer

998 That the presentation by Lois MacDonald, on behalf of the Brandon Riverbank Inc., with respect to Festival Park, be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) PERSONNEL COMMITTEE APRIL 24, 2017

---

April 24, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Your PERSONNEL COMMITTEE, at its meeting held this 24th day of April, 2017, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present: Committee Members: His Worship Mayor Rick Chrest, Chairman  
Councillor Jeff Harwood  
Councillor Shawn Berry  
Councillor Barry Cullen

Resource Personnel: Mr. Rod Sage, Acting City Manager  
Ms. Linda Poole, Director of Human Resources

Regrets: None

### **Contract Settlement – Brandon Police Association**

The purpose of the meeting was to discuss the recent negotiations with the Brandon Police Association.

Ms. Poole presented a summary of the negotiations and advised that this was being presented to the Association membership on April 24th, 2017 for ratification as per the Memorandum of Settlement.

Highlights of the negotiated settlement include:

- Salary increases for sworn members:
  - o January 1, 2017 - First Class Constable salary increase by 2.5%
  - o January 1, 2018 - First Class Constable salary increase by 2.5%
  - o January 1, 2019 - First Class Constable salary increase by 2%
- Salary increases for non-sworn members:
  - o January 1, 2017 – increase of 2.0% for each rate
  - o January 1, 2018 – increase of 2.0% for each rate
  - o January 1, 2019 – increase of 2.0% for each rate
- Reduction in per diem entitlements when travelling
- Changes to shift differential language resulting in a decrease to the number of staff receiving the benefit
- New clause limiting overtime to pay only during states of local emergencies
- Adjustment of time off in lieu of overtime for 12-hour shift workers
- General clean-up of clauses and renew letters of understanding
- Three year contract set to expire December 31, 2019

It was agreed that the proposed settlement be presented to City Council for consideration and decision, inclusive of Administration's recommendation as follows:

“That the City of Brandon enter into a three (3) year agreement with Brandon Police Association for the period January 1, 2017 to December 31, 2019 as per the Memorandum of Settlement whereby wages shall be increased as follows:

- Salary increases for sworn members:
  - o January 1, 2017 - First Class Constable salary increase by 2.5%
  - o January 1, 2018 - First Class Constable salary increase by 2.5%
  - o January 1, 2019 - First Class Constable salary increase by 2%
  
- Salary increases for non-sworn members:
  - o January 1, 2017 – increase of 2.0% for each rate
  - o January 1, 2018 – increase of 2.0% for each rate
  - o January 1, 2019 – increase of 2.0% for each rate”

Respectfully submitted,

R. Chrest  
CHAIR

Harwood-Berry

999 That the report of the Personnel Committee dated April 24, 2017 be received. CARRIED.

Harwood-Cullen

1000 That the City of Brandon enter into a three (3) year agreement with Brandon Police Association for the period January 1, 2017 to December 31, 2019 as per the Memorandum of Settlement whereby wages shall be increased as follows:

Salary increases for sworn members:

- o January 1, 2017 - First Class Constable salary increase by 2.5%
- o January 1, 2018 - First Class Constable salary increase by 2.5%
- o January 1, 2019 - First Class Constable salary increase by 2%

Salary increases for non-sworn members:

- o January 1, 2017 – increase of 2.0% for each rate
- o January 1, 2018 – increase of 2.0% for each rate
- o January 1, 2019 – increase of 2.0% for each rate

CARRIED.

ENQUIRIES:

(239) AVAILABLE ELECTRICAL POWER AT PRINCESS PARK

---

Councillor LoRegio advised that in previous years, vendors at events in Princess Park had found it necessary to bring generators to operate their equipment. He noted that these generators were loud and disturbed the spectators at events and enquired if the availability of electrical power for vendors at Princess Park had been investigated.

At the request of His Worship the Mayor, the Acting City Manager responded that an investigation had determined that there was sufficient power to run City of Brandon events held in Princess Park and there were no plans at this time to increase the amount of electrical outlets. The Acting City Manager confirmed that all vendors operating on City of Brandon property were advised that they needed to be self-sufficient when they received their annual business license.

Mr. Sage advised that the noise issue had been addressed by encouraging food vendors to move further from the stage area and the situation would be monitored over the summer months to ensure a comfortable environment for both patrons and vendors.

(240) FAILURE OF CROSSWALK LIGHTS ON RICHMOND AVENUE BETWEEN THE SHOPPERS MALL AND MACDONALDS RESTAURANT

Councillor LoRegio advised that the crosswalk lights on Richmond Avenue between the Brandon Shoppers' Mall and McDonalds Restaurant were not working and enquired if same could be repaired as soon as possible.

At the request of His Worship the Mayor, the Acting City Manager responded that these lights may have been temporarily disabled by the construction crew at the Brandon Shoppers' Mall. He confirmed that he had contacted City of Brandon electricians who would work with the contractor to have the lights operational as soon as possible.

(241) UPDATE ON PROPOSED OUTDOOR SPORTS FIELD COMPLEX AT ASSINIBOINE COMMUNITY COLLEGE (ACC) NORTH HILL CAMPUS

Councillor Berry requested an update on the status of the proposed Outdoor Sports Field Complex to be located at the ACC North Hill Campus.

At the request of His Worship the Mayor, the Acting City Manager responded that City of Brandon Administration continued to work with the Province of Manitoba and the Outdoor Sports Complex Committee on the transfer of land and funding for this project. He agreed to keep City Council apprised of the progress on this project.

(242) UPDATE ON PROPOSED DEVELOPMENT AT REC CENTRE

Councillor Chaboyer requested an update on the status of the proposed development at the Rec Centre.

At the request of His Worship the Mayor, the Acting City Manager responded that the City of Brandon Development Services staff continued to work with the applicant (Horizon Builders) to prepare a Master Plan and hoped to have a rezoning/subdivision submission for a portion of the golf course property prepared within two months.

(243) CONDITION OF WHEAT CITY GOLF COURSE

Councillor Desjarlais requested an update on the condition of the Wheat City Golf Course.

At the request of His Worship the Mayor, the Acting City Manager responded that the upper portion was open with the lower portion expected to be open by mid-May and overall, the Course was in good condition.

(244) SIGHT OBSTRUCTION BY SIGN AT TRACY STREET AND SYCAMORE AVENUE

Councillor Brown advised that a large wooden sign located at the intersection of Tracy Street and Sycamore Avenue was causing a sight obstruction and enquired if this matter could be investigated and the sign moved.

At the request of His Worship the Mayor, the Acting City Manager responded that the Planning Department had been made aware of this situation and the owner of the sign would be requested to move it as soon as possible.

ANNOUNCEMENTS:

SOUTH CENTRE WARD MEETING

Councillor Patterson announced that a South Centre Ward meeting would take place on Wednesday, May 17, 2017 at 7:00 p.m. at the Central Community Centre. She noted that agenda items included neighbourhood priorities and any other city or ward issues and encouraged residents to come out and share their concerns.

COMMUNITY TEAM-UP TO CLEAN-UP

Councillor Chaboyer invited residents to come out and join City Council in the annual Team-Up to Clean-Up event to be held Saturday, May 13, 2017 starting at 10:00 a.m. in Princess Park.

SECOND ANNIVERSARY - COMMUNITY MOBILIZATION TEAM

His Worship Mayor Chrest announced that he had been pleased to attend a "HUB" Table meeting of the Community Mobilization Team who recently celebrated their 2nd Anniversary in the City of Brandon. Mayor Chrest advised that the Team, Chaired by Mark Sefton with representatives from many community organizations along with the Brandon School Division, Child & Family Services and the Brandon Police Service, met twice weekly where they confidentially discussed ways to assist specific individuals and families in the community.

BOOK SIGNING BY FORMER WINNIPEG MAYOR SUSAN THOMPSON

His Worship Mayor Chrest announced that he had met with former City of Winnipeg Mayor Susan Thompson at the Coles Book Store in the Brandon Shoppers' Mall earlier in the day. Mayor Chrest stated that he was pleased to have Ms. Thompson sign his copy of her autobiography entitled "Her Worship: Moments in History, Moments in Time" and was looking forward to reading the book.

GENERAL BUSINESS:

(A) FESTIVAL PARK PROJECT

City Council considered a report from the General Manager of Corporate Services dated April 12, 2017 with respect to the above.

Fawcett-Parker

1001 That Administration proceed with the creation of a by-law and loan agreement, to loan Brandon Riverbank Inc. up to \$1,000,000.00 (One Million Dollars) to accelerate the completion of the Brandon Riverbank Inc. Festival Park project. CARRIED.

(B) TENDER - POLICE INTERCEPTOR UTILITY VEHICLES

Submitted for consideration was a report from the Manager of Fleet Services, dated April 20, 2017 with respect to the above.

Fawcett-Berry

1002 That the bid from Kelleher Ford Sales to supply two (2) 2017 Ford Police Interceptor utility vehicles as per tender and specifications at a total cost of \$106,574.40 (net of GST) be accepted;

and further, that additional funding in the amount of \$23,000 from the Police Vehicles Reserve, be approved. CARRIED.

(C) APPOINTMENTS TO THE BRANDON DOWNTOWN DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Considered was a report from the City Clerk's Office dated April 26, 2017 with respect to the above.

Desjarlais-Parker

1003 That the following citizens be appointed to the Brandon Downtown Development Corporation for terms of office to begin April 1, 2017 and end March 31, 2020:

Carly Gasparini  
Ryan Shields CARRIED.

BY-LAWS:

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (9:10 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY,  
MAY 4, 2017 AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Kris Desjarlais

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on Friday, April 28, 2017 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the Chamber, were given notice that a Special Meeting would be held this date to consider the Proposals for Tenant Improvements at 638 Princess Avenue.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) PROPOSAL - TENANT IMPROVEMENTS FOR 638 PRINCESS AVENUE

---

City Council considered a report from the Manager of Property Administration dated April 28, 2017.

Parker-Chaboyer

1004 That the bid from Horizon Builders Ltd. to complete the tenant improvements at 638 Princess Avenue, as per their proposal and specifications at a cost of \$254,837.77 (net of GST) be accepted, and that the funding requirements of \$280,000 be expended from the Municipal Building Reserve.  
CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Chaboyer-Berry

That the meeting do now adjourn. (12:18 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
MAY 15, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

LoRegio-Chaboyer  
1005 That the Agenda for the Regular Meeting of City Council to be held on Monday, May 15, 2017 be adopted as presented. CARRIED.

PRESENTATIONS:

(A) TEAM UP TO CLEAN UP TROPHY

---

Lindsay Hargreaves, Environmental Initiatives Coordinator, presented Riverview Ward Councillor Glen Parker with the Team Up to Clean Up trophy, as he brought out the most participants to the community cleanup event held on Saturday, May 12, 2017. Ms. Hargreaves thanked the approximately 70 volunteers who participated in this year's event and noted that any group who was interested in continuing the community clean-up efforts could contact her for more information.

CONFIRMATION OF MINUTES:

Harwood-Parker  
1006 That the Minutes of the Regular Meeting of City Council, held on Monday, May 1, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Chaboyer-Cullen  
1007 That the Minutes of the Special Meeting of City Council, held on Thursday, May 4, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) LINDSAY HARGREAVES, BRANDON ENVIRONMENT COMMITTEE – ECO  
DAY IN MAY

---

Lindsay Hargreaves, Environmental Initiatives Coordinator for the City of Brandon, appeared before City Council with respect to the Eco Day in May community event. Ms. Hargreaves advised that the Brandon Environmental Committee would be hosting Eco Day on May 27, 2017 at the Global Market, located at intersection of 12th Street and Rosser Avenue, between 9:00 a.m. and 2:00 p.m. She further noted that Eco Day 2017 would feature live entertainment, a pancake breakfast, and free compost available for those in attendance.



Harwood-Chaboyer

1008 That the presentation by Lindsay Hargreaves with respect to the Brandon Environment Committee Eco Day in May be received. CARRIED.

(B) DENISE JUBENVILL, MANITOBA INFRASTRUCTURE - UPGRADES TO PTH 1A (VICTORIA AVENUE) AND 34TH STREET

---

Denise Jubenvill, representative from Manitoba Infrastructure, appeared before City Council to provide an update on the planned intersection upgrades at Victoria Avenue (PTH 1A) and 34th Street. Ms. Jubenvill informed City Council that the intersection of Victoria Avenue and 34th Street would be undergoing significant upgrades due to increasing traffic levels and safety concerns. She noted that the major alterations to the intersection would include the introduction of separate left turn lanes, enhanced pedestrian safety measures, and changes to the medians to provide better visibility for motorist turning past oncoming traffic, and it was expected that work would start in June of this year.

Cullen-Patterson

1009 That the presentation by Denise Jubenvill of Manitoba Infrastructure with respect to PTH 1A (Victoria Avenue) and 34th Street be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

NOTIFICATION REGARDING THE PROPOSED DEVELOPMENT OF 21 WILLOWCREST AVENUE

---

Deb Walker, a resident of Kelsey Bay, appeared before City Council with respect to the proposed development at 21 Willowcrest Avenue. Ms. Walker noted that the area residents were concerned that a home on Kelsey Bay was to be demolished to accommodate an emergency access to the development. She advised that the original notice of the proposed development distributed in February of 2017, did not show such an access and she enquired why residents were not notified of the change.

Earl Dyck, 4 Kelsey Bay also enquired how the proposed emergency access to the development at 21 Willowcrest Avenue compared to the access that was denied to Monterey Estates through Quail Landing. He further enquired what information was required to be provided in the notice to the area residents.

His Worship advised that City Council would be considering the matter later in the meeting and noted that one of the options available was to hold a Public Hearing on the matter to allow residents to voice any concerns with the proposed development.

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(245) CONDITION OF INTERSECTION OF 34TH STREET AND LAKEVIEW DRIVE/ABERDEEN AVENUE

Councillor Berry advised that the intersection of 34th Street and Lakeview Drive/Aberdeen Avenue was in poor condition. He noted that patchwork repairs had been done many times and enquired when a permanent solution to this problem was expected.

At the request of His Worship the Mayor, the Acting City Manager responded that milling and resurfacing of 34th Street, along with improvements to the pedestrian crossing at this intersection were scheduled for this summer. He noted that upgrading of this street, inclusive of the installation of curbs has been scheduled in the Capital Budget for the year 2022, however dependent on the rate of population growth in the area, same could be brought forward for discussion at earlier budget deliberations.

(246) SEQUENCING OF TRAFFIC LIGHTS AT INTERSECTIONS IMPACTED BY CONSTRUCTION

Councillor LoRegio referred to his recent enquiries whereby he had noted that the sequencing of traffic lights had been impacted by construction at two intersections within the City of Brandon. He raised concerns that more intersections may be impacted in the same way and enquired if all traffic light sequencing at intersections was reviewed following construction.

His Worship the Mayor agreed to take this matter under advisement.

ANNOUNCEMENTS:

SOUTH CENTRE WARD MEETING

Councillor Patterson announced that a South Centre Ward meeting would take place on May 17, 2017 at 7:00 p.m. at the Central Community Centre. She noted that agenda items included neighbourhood priorities and any other city or ward issues. She encouraged residents to come out and share their concerns.

GENERAL BUSINESS:

(A) AMENDMENT TO DEVELOPMENT AGREEMENT FOR 21 WILLOWCREST AVENUE

City Council considered a report from Property Administration dated May 3, 2017 with respect to the above.

LoRegio-Patterson

1010 That a Public Hearing on the new development concept for 194 units at 21 Willowcrest Avenue be held prior to consideration of the new development concept and entering into new development agreement. CARRIED.

(B) REFUND TO BRANDON EVERGREEN ENTERPRISES LTD. OF CASH IN LIEU  
CONTRIBUTION FOR 1640 SYCAMORE DRIVE DEVELOPMENT

Considered was a report from Property Administration dated May 3, 2017 with respect to the above.

Brown-Fawcett

1011 That the City of Brandon refund \$11,035.07 to Brandon Evergreen Enterprises Ltd., being the portion of the cash in lieu of land contribution for 1640 Sycamore Drive, with said funds to be transferred from the Parks Reserve to the Property Administration operating account;

and further, that such refund be issued upon the execution of a new development agreement with Brandon Evergreen Enterprises Ltd. for the development of 21 Willowcrest Avenue. CARRIED.

(C) PROPOSAL – EXECUTIVE RECRUITMENT SERVICES

Submitted for consideration was a report from the Director of Human Resources dated May 9, 2017 with respect to the above.

Fawcett-Berry

1012 That the proposal from Davies Park Executive Search to provide executive search services for qualified applicants for the City Manager and Chief of Police positions as per proposal, at a base fee of \$70,000.00 plus disbursements and administrative costs, be accepted;

and further, that the costs be expended from the Police Department and City Manager operating budgets. CARRIED.

(D) TENDER – CONTRACT A ROADBUILDING WORKS

Councillor Berry declared a conflict of interest in this matter due to his employment and left the Council Chamber prior to any discussion.

City Council considered a report from the Director of Engineering Services and Water Resources dated May 10, 2017 with respect to the above.

Harwood-Parker

1013 That the bid of Zenith Paving Ltd. to carry out the Contract A – Roadbuilding Works as per tender and specifications at a cost of \$1,147,351.59 (net of GST) be accepted. CARRIED.

Following the vote on the above motion, Councillor Berry re-entered the Council Chamber.

BY-LAWS:

NO. 7176 TO PROVIDE FINANCIAL ASSISTANCE TO BRANDON RIVERBANK INC. FOR THE  
FESTIVAL PARK PROJECT

Submitted for consideration was a report from the General Manager of Corporate Services dated May 8, 2017 with respect to the above.

Fawcett-Chaboyer

1014 That By-law No. 7176, to provide financial assistance in the form of an interest free loan to Brandon Riverbank Inc. for the purposes of completing the "Festival Park" project, be read a first time. CARRIED.

GIVING OF NOTICE:

(A) PROVINCIAL COMMITMENT TO KEYSTONE CENTRE CAPITAL FUNDING

In accordance with Rule 60 of City Council Procedure By-law No 6634, Councillor Patterson gave notice of her intent to introduce at the June 5, 2017 meeting of City Council a motion with respect to the Provincial Government's commitment to the Keystone Centre Capital funding.

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:22 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 5, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Rick Chrest in the Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

**ABSENT:** Councillor Jeff Harwood

**ADOPTION OF AGENDA:**

Chaboyer-Cullen

1015 That the Agenda for the Regular Meeting of City Council to be held on Monday, June 5, 2017 be adopted as presented. CARRIED.

**CONFIRMATION OF MINUTES:**

Parker-Patterson

1016 That the Minutes of the Regular Meeting of City Council, held on Monday, May 15, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

**HEARING OF DELEGATIONS:**

(A) MIREILLE SAURETTE – RENEWAL OF FAIR TRADE TOWN STATUS

Mireille Saurette, on behalf of the Fair Trade Steering Committee, appeared before City Council with respect to the Fair Trade City Recognition Program. Ms. Saurette highlighted the continued strong community support from the City of Brandon to remain a Fair Trade City and noted that the City had won the national title of Fair Trade Town of the Year for three years in a row. She reviewed the Committee's goals for 2017 that included increasing public awareness about Fair Trade products and encouraging local restaurants to carry more Fair Trade products. Additionally, Ms. Saurette requested City Council consider raising a Fair Trade flag in May of 2018 to signify their support of Fair Trade practices. Ms. Saurette presented an award to City Council from Fair Trade Manitoba recognizing the City of Brandon as a Fair Trade leader in the province.

Patterson-LoRegio

1017 That the presentation by Mireille Saurette with respect to the renewal of Fair Trade Town status be received. CARRIED.

(B) DREW COLLINS AND HOPE SWITZER – INCREDIBLE, EDIBLE GARDEN ROUTE

Drew Collins and Hope Switzer appeared before City Council with respect to the Incredible Edible Brandon Project. Mr. Collins provided some background on the Incredible Edible movement that encouraged education on food security, community cooperation, and local economic activity. Mr. Collins advised that 13 garden planters boxes had been distributed around Downtown Brandon and would be maintained by volunteers throughout the summer.

Citizens were encouraged to visit the gardens and help themselves to the produce when available. Mr. Collins thanked the City of Brandon and the numerous non-profit and business partners that supported the Incredible Edible Gardens Project.

Chaboyer-Cullen

1018 That the presentation by Drew Collins and Hope Switzer with respect to the Incredible, Edible Garden Route be received. CARRIED.

PUBLIC HEARINGS:

(A) PROPOSED DEVELOPMENT CONCEPT – 21 WILLOWCREST AVENUE

City Council sat to hear representation on the above noted matter.

Ryan Nickel, Chief Planner City of Brandon, provided an overview of the proposed revised development plan for 21 Willowcrest Avenue. Mr. Nickel gave a synopsis of the amended development agreement and concept plan, which focused on the southern portion of the property only. Mr. Nickel explained that the changes to the property layout required amendments to the development agreement previously approved by City Council which included modification of the drainage plan and an emergency access/egress. He emphasized this secondary emergency access, was a safety requirement of the Brandon Fire and Emergency Services Department. Mr. Nickel stated that due to the layout of the development, Kelsey Bay served as the most viable secondary egress from the property. Mr. Nickel reviewed the amended clauses in the original development agreement and confirmed that proposal met City of Brandon development and zoning requirements.

Barb Jay, 42 Kelsey Bay, presented her concerns to City Council regarding the proposed secondary access to Kelsey Bay. Mrs. Jay expressed her objections regarding the consultation process with local residents on this development and was opposed to secondary access to Kelsey Bay due to safety reasons.

Daniel Burns, representative of the developer, provided a presentation to City Council reviewing the reasons for changes to the development plan and highlighted the need for a secondary access to Kelsey Bay. Mr. Burns explained that due to the site layout, the developer had few options for a secondary access, which was required by the City of Brandon.

Deb Walker, 21 Kelsey Bay, presented her concerns about the proposed secondary access to Kelsey Bay. Mrs. Walker highlighted her objections to the secondary access to Kelsey bay citing inconstant information from the developer, safety concerns, and increased pedestrian traffic.

Sharon Hoemsen, 3 Kelsey Bay, presented a petition to City Council containing 29 signatures from Kelsey Bay residents opposing the secondary access from the proposed development to Kelsey Bay. Mrs. Hoemsen, also expressed her concerns regarding increased pedestrian traffic, community safety, and the impact of on housing values the secondary access may cause.

Richard Wharf, 26 Kelsey Bay, spoke against the secondary access to Kelsey Bay. Mr. Wharf expressed his concerns on residents safety, increased pedestrian traffic, and lowered local property values.

Lori Jean Carr, 4 Kelsey Bay, expressed her concerns regarding the impact of the secondary access on safety, increased pedestrian traffic, and diminishing the privacy of the neighbourhood.

Debbie Folk, 6 Kelsey Bay, spoke against the development of a secondary access to Kelsey Bay due to concerns about increased pedestrian traffic.

Stephen Montague, representative of VBJ Holdings, expressed his concerns to City Council about drainage changes in the development plan and the impact that may have on the removal trees in the public greenspace.

Written correspondence was received from Dennis and Brenda Bercier, 6 Birchwood Drive stating concerns with the fluff from the cottonwood trees on the site and requesting the removal of same.

No further written or verbal representation was put forward with respect to the proposed development.

Brown-Chaboyer

1019 That the Public Hearing with respect to the Proposed Development Concept for 21 Willowcrest Avenue be concluded. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(247) FIRE PIT REGULATIONS AND POSSIBLE ESTABLISHMENT OF BUFFER ZONE

Councillor Patterson advised that she had received complaints from residents with respect to the amount of smoke generated from backyard fire pits. She enquired as to what regulations were in place to try and limit the amount of smoke generated from back yard fires, and further, whether or not the establishment of a buffer zone system with regards to same had ever been considered.

At the request of His Worship the Mayor the Acting City Manager responded that the size and type of fuel for back yard fire pits was regulated in City of Brandon Open Air Fire By-law No. 6746 which ensured clean burning results with very little smoke. He advised that if a complaint was received, the Fire Department attended the site immediately and, if there was a violation of the by-law, the fire was extinguished immediately. The Acting City Manager noted that residents who were non-compliant or repeat offenders would have their permits revoked and a possible fine issued. With respect to the buffer zone, the Acting City Manager responded that with typically few complaints received, the need for a buffer zone had not been considered.

(248) SCHEDULED RECREATION HUBS AND REASSESSMENT OF PRIORITY FOR PLAYGROUND REPLACEMENTS

Councillor Desjarlais noted that, during budget deliberations, moving up the scheduled recreation hubs and reassessing the priority for playgrounds had been discussed. He requested an updated on the status of both these issues.

At the request of His Worship the Mayor, the Acting City Manager responded that the Capital budgets had been reviewed with some modifications having been made. He advised that the improvements to Crocus Playground, Park Community Common and the Wascana Drive Park were currently out for tender. The Acting City Manager confirmed that the Valleyview Recreation Hub was expected to be completed in 2018. He added that smaller park amenities were to be added to Patricia Heights Park and the North End Community Centre Park over the summer months with a full update to City Council on this issue expected to be provided by the end of summer.

(249) TIMELINE OF DEMOLITION OF 8TH STREET BRIDGE AND SAFETY ISSUES/TRANSIT CONCERNS

Councillor Desjarlais requested an update on the timelines for the demolition of the 8th Street Bridge, inclusive of the communications efforts being made and how safety issues and transit concerns were being addressed.

At the request of His Worship the Mayor, the Acting City Manager responded that work continued on dismantling the structure, with final completion no later than October 2017. He noted that concurrently, the Engineering & Planning Departments had been gathering and compiling feedback from two public consultation sessions regarding the conceptual design of an Active Transportation Connection with the conceptual design to be presented to Council as well as the community in the Fall of 2017 for consideration and direction on next steps.

Mr. Sage stated that communication efforts included multiple public media releases since the New Year, when the tender opportunity was advertised and awarded and the timelines became more certain. He also noted that prior to the demolition commencing, letters were sent to all properties on 8th Street North and 9th Street North between Assiniboine Avenue and Stickney Avenue.

The Acting City Manager advised that safety concerns continued to be at the forefront. He noted that with the commencement of the bridge demolition, pre-existing trespassing issues had been compounded. The Contractor had fenced off the demolition site to protect the public from unsafe conditions during the demolition and the Engineering Department continued to work with Canadian Pacific Rail Police regarding ways to prevent trespassing.

Mr. Sage advised that hourly bus service via the Assiniboine route remained in place during the demolition and that Transit was currently reviewing all routes in the City and welcomed input from the public. To date, Transit had received just one emailed concern regarding this area and no one from the Stickney area attended the first public consultation held May 31, 2017. He indicated that the second consultation was scheduled for Thursday, June 8, 2017 and encouraged all residents to attend the presentation and provide their feedback.



(250) PLAN FOR BACKLANE REHABILITATION

---

Councillor Desjarlais requested an update on the City's plans for establishing a process to deal with back lane rehabilitation.

His Worship the Mayor agreed to take this matter under advisement whereby a detailed response would be provided to City Council within one month.

(251) POTENTIAL IMPACT OF REDUCED PROVINCIAL FUNDING TO TRANSIT/POLICE

---

Councillor Desjarlais noted the Provincial Government had announced it was reducing funding of Winnipeg for Transit and Police and enquired if the City of Brandon would be affected by similar funding cuts.

His Worship Mayor Chrest stated that any change in funding from the Province for 2017 had not been confirmed at this time. He advised that through the Association of Manitoba Municipalities, a meeting with provincial officials had been requested to discuss any concerns and that he would advise Council of any developments.

(252) UPDATE ON SPRAYING OF TENT CATERPILLARS IN CITY OF BRANDON

---

Councillor Fawcett requested an update on spraying for tent caterpillars throughout the City of Brandon.

At the request of His Worship the Mayor, Acting City Manager, Rod Sage informed Council that the Parks staff had attempted to spray since May 24, noting that all guidelines must be followed which included no rain within 24 hours, or winds over 20 km/h. He advised that staff was unable to spray due to these guidelines, however the caterpillars were now in the cocoon stage, eliminating the need to spray.

ANNOUNCEMENTS:

ATTENDANCE AT EVENTS ON BEHALF OF THE CITY OF BRANDON

---

Councillor Chaboyer announced that she and Councillor Cullen had attended a number of events on behalf of the City of Brandon over the past week including the Navy League ceremonial parade and awards on Thursday, June 1, 2017 at the Armories; the Brain Injury Awareness Walk at East End Community Center on Saturday, June 3, 2017; the Relay for Life at the Keystone Grounds on Saturday, June 3, 2017; and the Assiniboine Community College Graduation on Thursday, June 1, 2017.

BRANDON UNIVERSITY (BU) ALL NATIONS GRADUATION POW WOW

---

Councillor Desjarlais announced that he had been pleased to represent the City of Brandon at the Brandon University All Nations Graduation Pow Wow on Saturday, May 29, 2017 to honour all BU aboriginal graduates.

KIWANIS KAR DERBY

---

Councillor Desjarlais announced that he had attended the Kiwanis Kar Derby on June 3, 2017 held on Rideau Street Hill next to Rideau Park. He noted that over 300 people had attended the event and stated it was a great experience.

FEDERATION OF CANADIAN MUNICIPALITIES CONVENTION – OTTAWA, ONTARIO

---

Mayor Chrest announced that he along with Councillors Parker, Hardwood and Berry had attended the Federation of Canadian Municipalities Annual Convention held June 1-4 in Ottawa. He advised that the convention was a great learning experience and a chance to network with delegates from coast to coast.

GENERAL BUSINESS:

(A) NEW DEVELOPMENT CONCEPT - 21 WILLOWCREST AVENUE

---

City Council considered a report from the Acting Chief Planner dated May 23, 2017 with respect to the above.

Brown-Chaboyer

1020 That the concept plan (Attachment B-1) attached to the report of the Acting Chief Planner dated May 23, 2017 be approved with respect to the development of 21 Willowcrest Avenue (Parcel A/B, Plan 1269 BLTO, Parcels 1/2, Plan 1287 BLTO, Parcel B, Plan 1547 BLTO, and Parcel 1, Plan 1592 BLTO) subject to the following:

1. That the Developer be required to enter into a development agreement with the City containing all of the conditions included in the previous development agreement, dated February 20, 2014 with the following changes:
  - (a) Construct a secondary emergency access off Kelsey Bay
    - (1) The Kelsey Bay access will be gated and locked for the sole use of Brandon Fire and Emergency Services if their vehicles cannot access the development through Willowcrest Avenue
    - (2) To accommodate this access, the developer will need to acquire a property along Kelsey Bay and apply to the City of Brandon to purchase and legally close a portion of the Public Reserve immediately north of the Kelsey Bay property
  - (b) Landscape the existing Public Reserve along the south side of the subject site to create a buffer between the development and the residences of Kelsey Bay
  - (c) Enter into an easement agreement with the City of Brandon to protect the private land drainage system to be constructed within the Public Reserve from the southeast corner of the subject site to Tracey Street
  - (d) Contribute \$634.00 per dwelling unit for future upgrades to the wastewater system
  - (e) Recalculate all contributions in accordance with the new development concept.

2. Upon execution and registration of the new development agreement, discharge the development agreement dated February 20, 2014 from Certificate of Title Nos. 2040440/2, 2040441/2, 2040444/2 and 2040445/2. NOT VOTED ON.

Chaboyer-LoRegio

1021 That the proposed development concept for 21 Willowcrest Avenue be referred back to Administration for further review and investigation of possible locations for the required emergency access, with report back to City Council no later than July 17, 2017. CARRIED.

(B) TENDER - VALLEYVIEW COMMUNITY CENTRE REMEDIATION

Considered was a report from the Planning, Property and Buildings Department dated May 25, 2017 with respect to the above.

LoRegio-Parker

1022 That the bid of Premier Commercial Builders Ltd. to carry out basement remediation of the Valleyview Community Centre as per tender and specifications at a cost of \$189,860.23 (net of GST) be accepted and further that the funding be as follows:

- \$100,000 included in the 2017 Financial Plan as an additional allocation to Community Centres
  - \$50,000 contribution from Central Council of Community Centres
  - \$50,500 from the Municipal Building Maintenance Reserve
- CARRIED.

(C) TENDER - CONTRACT D CONCRETE WORKS

Councillor Berry declared a conflict of interest due in this matter to his employment and left the Council Chamber prior to any discussion.

City Council considered a report from the Director of Engineering Services and Water Resources dated May 25, 2017 with respect to the above.

LoRegio-Patterson

1023 That the low bid from Zenith Paving Ltd. to carry out the Contract D – Concrete Works as per tender and specifications at a cost of \$631,843.78 (net of GST) be accepted. CARRIED.

Following the vote on the above motion, Councillor Berry re-entered the Council Chamber.

(D) AMENDMENT TO DEVELOPMENT AGREEMENT FOR 1620 BRAECREST DRIVE

Submitted for consideration was a report from the Director of Engineering Services and Water Resources dated May 25, 2017 with respect to the above.

Fawcett-Desjarlais

1024 That VBJ Developments or its successor be required to enter into a development agreement with the City of Brandon containing all of the conditions included in the draft development agreement approved by City Council on June 20, 2016 for the Phase II development of 18 condominium units at 1620 Braecrest Drive (Lot 1, Plan 60982 BLTO in NW ¼ 26-10-19 WPM) with the following changes:

- Deleting Clause 6 d)
  - Deleting Clause 6 f)
  - Adding the following conditions:
    - o Re-dedicate a portion of the sewer main located on Grand Valley Church property.
    - o Extend a new water main from Braecrest Drive along the proposed condominium common element.
    - o Enter into a Statutory Easement Agreement to protect public infrastructure located on private property.
    - o Landscape the public reserve in lieu of monetary contribution required as per Phase I. All landscaping of the public reserve must be completed as per the approved Phasing Plan.
    - o Submit a Letter of Credit totaling 15% of construction costs for public infrastructure.
- CARRIED.

(E) COMMEMORATIVE NAMING OF VETERANS' MEMORIAL

---

City Council considered a report from the Manager of Parks Operations dated May 25, 2017 with respect to the above.

Berry-Patterson

1025 That the commemorative naming of the memorial and park located at 1010 Victoria Avenue as "Memorial Park" be approved. CARRIED.

(F) PROVINCIAL COMMITMENT TO KEYSTONE CENTRE CAPITAL FUNDING

---

Submitted for consideration was a report from Councillor Lonnie Patterson dated May 30, 2017 with respect to the above and in accordance with her notice of motion given at the regular meeting of City Council held May 15, 2017.

Patterson-Berry

1026 That City Council request the Mayor to write a letter to the Province of Manitoba to reiterate the importance of the Keystone Centre to the economy, and to request an expedient opportunity to pursue partnership discussions concerning the Keystone Centre capital funding and governance model considerations. CARRIED.

BY-LAWS:

NO. 7176 TO PROVIDE FINANCIAL ASSISTANCE IN THE FORM OF AN INTEREST FREE LOAN TO THE BRANDON RIVERBANK INC. FOR THE PURPOSES OF COMPLETING THE "FESTIVAL PARK" PROJECT

---

It was noted this by-law was read a first time on May 15, 2017.

1027 Fawcett-Cullen  
That By-law No. 7176, to provide financial assistance in the form of an interest free loan to Brandon Riverbank Inc. for the purposes of completing the “Festival Park” project, be read a second time. CARRIED.

1028 Fawcett-Chaboyer  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7176 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7177 TO REZONE PROPERTY LOCATED AT 1890 – 65TH STREET EAST FROM DR DEVELOPMENT RESERVE ZONE TO IH INDUSTRIAL HEAVY ZONE

---

City Council considered a report from the Planning, Property and Buildings Department dated May 19, 2017 with respect to the above.

1029 Chaboyer-Parker  
That By-law No. 7177 to rezone property located at 1890 – 65th Street East (Lot 2, Plan 22346 BLTO) from DR Development Reserve to IH Industrial Heavy be read a first time. CARRIED.

NO. 7178 TO AMEND WATER AND WASTEWATER CONTROL BY-LAW NO. 5957/114/91

---

Submitted for consideration was a report from the Director of Legal Services dated May 25, 2017 with respect to the above.

1030 LoRegio-Patterson  
That By-law No. 7178, to amend Water and Wastewater Control By-law No. 5957/114/91 with respect to addressing fees which are in conflict with related fees included in the Annual Schedule of Fees or Water & Sewer Rates By-law, and clarifying language with respect to fire hydrant connections, be read a first time. CARRIED.

NO. 7179 TO AMEND ANNUAL SCHEDULE OF FEES BY-LAW NO. 7159

---

Considered was a report from the Director of Legal Services dated May 25, 2017 with respect to the above.

1031 Parker-Patterson  
That By-law No. 7179, to amend Annual Schedule of Fees By-law No. 7159 with respect to addressing conflicting fees set out in other City by-laws, to correct the 2017 Learn to Skate lesson fee, and to remove reference to specific by-law clauses in the Parking Fine Schedule, be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Patterson  
That the meeting do now adjourn (10:33 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, JUNE 19, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

Prior to the start of the meeting, Prairie Blend Men's Choir sang a special performance of "O Canada" in recognition of Canada's 150 Birthday.

ADOPTION OF AGENDA:

1032 Harwood-Chaboyer  
That the Agenda for the Regular Meeting of City Council to be held on Monday, June 19, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

1033 Parker-Chaboyer  
That the Minutes of the Regular Meeting of City Council held Monday, June 5, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) DEBBIE STEVENS, BRANDON FIRST BAPTIST CHURCH - SERVE PROJECT

Debbie Stevens appeared before City Council on behalf of Brandon First Baptist Church to provide information on SERVE. Ms. Stevens explained that SERVE was expected to bring 200 youth and their leaders from across Western Canada to Brandon July 2-8, 2017. She advised that the youth would be volunteering with various community groups to complete odd jobs throughout the City of Brandon. Ms. Stevens noted that, if time allowed, the youth would be conducting a community clean-up and requested that safety vest be provided by the City of Brandon for that initiative.

1034 LoRegio-Harwood  
That the presentation by Debbie Stevens of Brandon First Baptist Church with respect to SERVE be received. CARRIED.

(B) BLAINE FALLIS - PROVINCIAL ASSESSMENT SERVICES - IMPACT OF 2018 REASSESSMENT

Blaine Fallis, District Supervisor for Provincial Assessment Services, appeared before City Council to provide information on the impact of the 2018 property reassessment. He reviewed a written report provided by Manitoba Municipal and Indigenous Relations entitled: "Impact of Reassessment 2018 - City of Brandon", a copy of which was retained on file.

Mr. Fallis informed City Council that since the last assessment conducted in 2016, property values on average had increased by 2% in Brandon, compared to the Provincial average of 6%. Mr. Fallis noted that if a resident's property assessment increased by less than a 1.6%, they would likely see no impact on the amount of taxes they would pay due to the new valuation. He advised that residents who had questions regarding their property assessment could contact Provincial Assessment Services at (204) 726-6001, or visit [www.gov.mb.ca/assessment](http://www.gov.mb.ca/assessment) and noted that the deadline for assessment appeal applications was September 18, 2017.

Patterson-Chrest

1035 That the presentation by Blaine Fallis of Provincial Assessment Services with respect to the tax impact of the 2018 property reassessment on the City of Brandon be received. CARRIED.

(C) DEVERYN ROSS - DERELICT VEHICLE BY-LAW NO. 6481

---

Deveryn Ross appeared before City Council with respect to Derelict Vehicle By-law No. 6481. Mr. Ross raised concerns that derelict vehicles were also covered in two other City of Brandon by-laws, and that there needed to be a better definition of "derelict". He shared a personal story regarding a citizen who had been cited under this by-law for a vehicle that was in fact road-worthy but was not registered under Manitoba Public Insurance and noted the difference between that vehicle and a vehicle that was being sold off for parts and obviously not road-worthy.

Mr. Ross stated that the situation he had referred to was not as a result of a complaint but rather random checks by City of Brandon By-law Officers on vehicles parked on private property. Mr. Ross requested that Derelict Vehicle By-law No. 6481 along with Nuisance By-law No. 5806 and Building Safety & Property Standards By-law No. 6060 be reviewed by Administration and offered his assistance in that regard.

Chaboyer-Desjarlais

1036 That the presentation by Deveryn Ross with respect to Derelict Vehicle By-law No. 6481 be received and the matter referred to Administration for further consideration. CARRIED.

(D) AARON DUBOIS AND DANIEL BURNS - PROPOSED DEVELOPMENT AT 21 WILLOWCREST AVENUE

---

Aaron Dubois and Daniel Burns appeared before City Council with respect to the proposed development at 21 Willowcrest Avenue. Mr. Dubois reviewed the proposed residential development known as "The Woods". He advised that the development included the construction of one hundred and ninety-six 2, 3 or 4 bedroom town homes, condos and rental apartments and had been in the works in one form or another for over 4 years.

Mr. Dubois confirmed that the project was consistent with the City of Brandon's Development Plan, was properly zoned as Residential High Density (RHD) and conformed with city policies regarding a mix of housing options in a neighbourhood. He confirmed that in an effort to mitigate as many concerns as possible raised by Kelsey Bay residents and members of City Council, the lot on Kelsey Bay would be donated to the City of Brandon as a Public Reserve. Mr. Dubois explained that, as a Public Reserve, all enforcement rights were the under the control of the City of Brandon, with the understanding that it would be operated only as an emergency access and maintained by The Woods Condo Corporation.



Mr. Dubois stated that given the regulatory compliance of the development, its alignment with the city's infill and residential policies, the high value and low financial impact for the City of Brandon, the developer's ability to address most of the Kelsey Bay residents' concerns and the need for affordable housing in the City of Brandon, he hoped the project could proceed.

LoRegio-Brown

1037 That the presentation by Aaron Dubois and Daniel Burns with respect to the proposed development at 21 Willowcrest Avenue be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

PROPOSED DEVELOPMENT AT 21 WILLOWCREST AVENUE

Earl Dyck, 4 Kelsey Bay appeared before City Council with respect to the proposed development at 21 Willowcrest Avenue. Mr. Dyck stated that the original project, which included the land at 1640 Sycamore Drive, had not proceeded. He enquired why City Council was still considering a high density residential development at this property.

Sharon Hoemsen, 3 Kelsey Bay enquired what impact the emergency access to the proposed development would have on the residents of Kelsey Bay. She outlined a number of parking issues in the area and stated several concerns with the maintenance of the emergency access.

COMMITTEE REPORTS:

(A) AUDIT AND FINANCE COMMITTEE  
VERBAL

JUNE 19, 2017

June 19, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett reported on the Audit and Finance Committee meeting held June 13, 2017. He noted that the topics discussed included the yearly Audit and Finance schedule, the budget review process, and the April budget review. Councillor Fawcett advised that the budget review was undertaken five times a year to ensure that city departments were adhering to their budgets and that the operating and utility accounts were not in a deficit position by year end. He noted that there were no concerns with pending deficits and that the Audit and Finance Committee would meet in the near future to review the 2016 year-end financial statements.

(B) MUNICIPAL HERITAGE ADVISORY COMMITTEE  
VERBAL

JUNE 19, 2017

June 19, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood reported on the Municipal Heritage Advisory Committee meeting held June 14, 2017. He advised that a representative from Development Services had made a presentation regarding the 8th Street Bridge its connection of the bridge to Brandon's history. Councillor Harwood provided an update on the progress being made on the stone fence and the restoration that will be taking place in the near future.

(C) BRANDON GENERAL MUSEUM AND ARCHIVES LTD.  
VERBAL

JUNE 19, 2017

June 19, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Harwood provided a verbal report to City Council on the Brandon General Museum and Archives. He noted that 167 visitors had attended the museum so far this year and provided information on the exhibits, location, and contact details for the museum.

Harwood-Patterson

1038 That the reports of the Audit and Finance Committee, the Municipal Heritage Advisory Committee and Brandon General Museum Inc. be received. CARRIED.

ENQUIRIES:

(253) APPROVAL OF TRANSIT ROUTE RESTRUCTURING

Councillor LoRegio requested an update on the changes to the Brandon Transit System routes, and enquired if City Council approval was required for same.

At the request of His Worship the Mayor, the Acting City Manager responded that the proposed changes were based on usage, whereby route times remained the same and there were no changes to the hours of service. Mr. Sage confirmed that as the transit route restructuring did not require additional funding, the conditions approved by City Council in the City of Brandon Financial Plan had been met, and City Council approval of the proposed changes was not required.

(254) UPDATE ON SOIL TESTING ON MEMORIAL CRESCENT

---

Councillor LoRegio requested an update on the status of the soil testing on Memorial Crescent.

At the request of His Worship the Mayor, the Acting City Manager responded that the review of the test hole logs had been completed and the data collected had not indicated that a full reconstruction was warranted. He advised that milling and overlay was expected to be completed in the 2018 construction season.

(255) UPDATE ON CONDITIONAL ASSESSMENT AND PENDING WORK FOR WATER TOWER

---

Councillor Parker noted that City Council had approved the recommendations of structural engineers with respect to necessary repairs for the water tower and requested an update on the status of same.

At the request of His Worship the Mayor, the Acting City Manager responded that the recommended short term improvements including the removal of protruding foundation anchor bolts, removal of overflow stand pipe, and replacement of two diagonal braces would be completed by 2018. He advised that a structural assessment was to be conducted every 5 years and the recoating of the structure every 10-15 years as necessary, had been budgeted for accordingly in the Utilities Capital Budget.

ANNOUNCEMENTS:

DOORS OPEN BRANDON

---

Councillor Desjarlais announced that the annual Doors Open Brandon Heritage Event would take place July 15-16, 2017 from 1:00 p.m. to 5:00 p.m. on both days. He advised that 21 properties were on this year's tour, volunteers were still needed, and further information was available by contacting Riley Morningstar at (204) 729-2117 or r.morningstar@brandon.ca.

HERITAGE PLAQUE UNVEILING - JOHNSTON ESTATE

---

Councillor Desjarlais announced that a short Heritage Plaque Unveiling Ceremony would take place at 10:00 a.m. on July 6, 2017 at 547 - 13th Street (the Johnston Estate) and invited everyone to come to this event.

VOLUNTEERS FOR 2017 ROYAL CANADIAN LEGION NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS

---

Councillor Berry announced that volunteers were still needed for the 2017 Royal Canadian Legion National Youth Track and Field Championships to be held August 11-13, 2017 at the Canada Games Sportsplex. He noted that this event was expected to bring 900 youth athletes to the City of Brandon and encouraged anyone who had time to volunteer to contact Jackie at (204) 729-2156 or via email at jackie@brandonfirst.com.

2017 FIREFIT CHALLENGE

---

Councillor Fawcett congratulated City of Brandon Firefighters who had participated in the Manitoba & Northwestern Ontario Regional FireFit Competition held June 17 & 18, 2017 in Winnipeg, Manitoba. He congratulated the Brandon competitors who had done very well in events based on firefighting tasks commonly performed in emergency situations

GENERAL BUSINESS:

(A) NEW DEVELOPMENT CONCEPT - 21 WILLOWCREST AVENUE

---

City Council considered a report from the Chief Planner dated May 23, 2017 with respect to the above.

Brown-Chaboyer

1039 That the concept plan (Attachment B-1) attached to the report of the Acting Chief Planner dated May 23, 2017 be approved with respect to the development of 21 Willowcrest Avenue (Parcel A/B, Plan 1269 BLTO, Parcels 1/2, Plan 1287 BLTO, Parcel B, Plan 1547 BLTO, and Parcel 1, Plan 1592 BLTO) subject to the following:

1. That the Developer be required to enter into a development agreement with the City of Brandon containing all of the conditions included in the previous development agreement, dated February 20, 2014 with the following changes:
  - (a) Construct a secondary emergency access off Kelsey Bay
    - (1) The Kelsey Bay access will be gated and locked for the sole use of Brandon Fire and Emergency Services if their vehicles cannot access the development through Willowcrest Avenue
    - (2) To accommodate this access, the developer will need to acquire a property along Kelsey Bay and apply to the City of Brandon to purchase and legally close a portion of the Public Reserve immediately north of the Kelsey Bay property
  - (b) Landscape the existing Public Reserve along the south side of the subject site to create a buffer between the development and the residences of Kelsey Bay
  - (c) Enter into an easement agreement with the City of Brandon to protect the private land drainage system to be constructed within the Public Reserve from the southeast corner of the subject site to Tracey Street
  - (d) Contribute \$634.00 per dwelling unit for future upgrades to the wastewater system
  - (e) Recalculate all contributions in accordance with the new development concept.
2. Upon execution and registration of the new development agreement, discharge the development agreement dated February 20, 2014 from Certificate of Title Nos. 2040440/2, 2040441/2, 2040444/2 and 2040445/2. CARRIED AS AMENDED.

AMENDMENT

LoRegio-Chaboyer

1040 That the above motion be amended by:

(1) deleting clauses (a) and (b) in their entirety and substituting the following therefor:

"(a) The developer submit a plan for a secondary emergency access to be constructed by the developer concurrently with the first phase of development off Kelsey Bay identifying at a minimum:

- The material, width and location of the access route;
- The location and details of bollards preventing vehicle access;
- Landscaping details (e.g. tree, shrubs);
- The location and details of fencing and a fence/gate preventing vehicle and pedestrian access from the development;
- Any amenities (e.g.: bench, picnic table)

(b) To accommodate the secondary access, the developer shall dedicate to the City of Brandon a lot on Kelsey Bay as a public reserve on the plan of subdivision";

(2) adding the following as clause (c):

"(c) the developer shall fence, landscape and maintain all Public Reserve areas south of 21 Willowcrest Avenue"

(3) deleting existing clause (d) in its entirety and substituting the following therefor:

"(e) the developer contribute to sanitary sewer contributions for future upgrades to the wastewater system in the amount of \$634.00 per unit"

(4) renumbering existing clauses (c) through (e) as (d) through (f). CARRIED.

(B) TENDER - EASTVIEW LANDFILL CELL 16 CONSTRUCTION

City Council considered a report from the Public Works Department dated June 7, 2017 with respect to the above.

Cullen-Parker

1041 That the low bid from Tri Wave Construction Ltd. for the Eastview Landfill Cell 16 Construction, as per tender and specifications, at a cost of \$1,073,187.50 (net of GST) be accepted. CARRIED.

(C) TENDER - CONTRACT B UNDERGROUND WORKS

Considered was a report from the Director of Engineering Services and Water Resources dated June 9, 2017 with respect to the above.

Parker-Chaboyer

1042 That the bid of E.F. Moon Construction Ltd. to carry out the Contract B – Underground Works as per tender and specifications at a cost of \$1,075,015.00 (net of GST) be accepted and that the additional funding requirements of \$55,000 from the Water Distribution Reserve, \$20,000 from the Wastewater Reserve and \$305,000 from the Storm Sewer Reserve be approved. CARRIED.

(D) TENDER - CONTRACT C PAVING WORKS

---

Submitted for consideration was a report from the Director of Engineering Services and Water Resources dated June 8, 2017 with respect to the above.

Harwood-LoRegio

1043 That the bid of Maple Leaf Construction Ltd. to carry out the Contract C – Paving Works as per tender and specifications at a cost of \$1,593,791.00 (net of GST) be accepted. CARRIED.

(E) DEVELOPMENT COST CHARGES

---

Considered was a report and presentation from the Development Services Department dated June 13, 2017 with respect to the above.

Patterson-Chaboyer

1044 That the report from Development Services dated June 13, 2017 with respect to proposed development charges in the City of Brandon be received. CARRIED.

BY-LAWS:

NO. 7178 TO AMEND WATER AND WASTEWATER CONTROL BY-LAW NO. 5957/114/91

---

It was noted this by-law was read a first time on June 5, 2017.

Fawcett-Patterson

1045 That By-law No. 7178, to amend Water and Wastewater Control By-law No. 5957/114/91 with respect to addressing fees which are in conflict with related fees included in the Annual Schedule of Fees or Water & Sewer Rates By-law, and clarifying language with respect to fire hydrant connections, be read a second time. CARRIED.

Fawcett-Patterson

1046 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7178 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7179      TO AMEND ANNUAL SCHEDULE OF FEES BY-LAW NO. 7159

---

It was noted this by-law was read a first time on June 5, 2017.

Fawcett-Patterson

1047      That By-law No. 7179, to amend Annual Schedule of Fees By-law No. 7159 with respect to addressing conflicting fees set out in other City by-laws, to correct the 2017 Learn to Skate lesson fee, and to remove reference to specific by-law clauses in the Parking Fine Schedule, be read a second time. CARRIED.

Fawcett-Desjarlais

1048      That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7179 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7175      TO ESTABLISH A DEVELOPMENT CHARGES BY-LAW

---

Submitted for consideration was a report from the Development Services Department dated June 13, 2017.

Chaboyer-Harwood

1049      That By-law No. 7175 to adopt Development Charges be read a first time. CARRIED.

NO. 7180      TO ESTABLISH A WASTEWATER TREATMENT RESERVE

---

City Council considered a report from the Development Services Department dated June 13, 2017 with respect to the above.

Desjarlais-Parker

1050      That By-law No. 7180, to establish a Wastewater Treatment Reserve, be read a first time. CARRIED.

NO. 7181 TO ESTABLISH A WATER TREATMENT RESERVE

---

Considered was a report from the Development Services Department dated June 13, 2017 with respect to the above.

Harwood-Chaboyer

1051 That By-law No. 7181, to establish a Water Treatment Reserve, be read a first time. CARRIED.

NO. 7182 TO ESTABLISH A TRANSPORTATION NETWORK INFRASTRUCTURE RESERVE

---

City Council considered a report from the Development Services Department dated June 13, 2017 with respect to the above.

Patterson-Cullen

1052 That By-law No. 7182, to establish a Transportation Network Infrastructure Reserve, be given first reading. CARRIED.

NO. 7183 TO ESTABLISH A WASTEWATER NETWORK INFRASTRUCTURE RESERVE

---

Submitted for consideration was a report from the Development Services Department dated June 13, 2017 with respect to the above.

Parker-Brown

1053 That By-law No. 7183, to establish a Wastewater Network Infrastructure Reserve, be given first reading. CARRIED.

NO. 7184 TO ESTABLISH A WATER NETWORK INFRASTRUCTURE RESERVE

---

City Council considered a report from the Development Services Department dated June 13, 2017 with respect to the above.

Chaboyer-Patterson

1054 That By-law No. 7184, to establish a Water Network Infrastructure Reserve, be given first reading. CARRIED.

NO. 7185 TO ESTABLISH A STORM SEWER NETWORK INFRASTRUCTURE RESERVE

---

Considered was a report from the Development Services Department dated June 13, 2017 with respect to the above.

Brown-Chaboyer

1055 That By-law No. 7185, to establish a Storm Sewer Network Infrastructure Reserve, be given first reading. CARRIED.

NO. 7186 TO AMEND PLANNING COMMISSION BY-LAW NO. 6843 TO DESIGNATE THE PLANNING COMMISSION AS THE APPEAL BODY FOR DEVELOPMENT CHARGES

---

Submitted for consideration was a report from the Development Services Department dated June 13, 2017 with respect to the above.



Patterson-Chaboyer

1056 That By-law No. 7186, to amend Planning Commission By-law No. 6843 to designate the Planning Commission as the appeal body for development charges, be given first reading. CARRIED.

GIVING OF NOTICE:

(A) FUNDING OF KEYSTONE CENTRE CAPITAL PLAN

---

In accordance with Rule 60 of City Council Procedure By-law No. 6634, Councillor Berry gave notice of his intent to introduce at the July 17, 2017 meeting of City Council an amendment to Motion No. 847, adopted at the January 21, 2017 meeting, to delete the following words: "conditional upon matching funds from the Province of Manitoba".

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (10:49 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON TUESDAY,  
JUNE 27, 2017 AT 1:30 PM IN THE MULTIPURPOSE ROOM, RIVERBANK DISCOVERY  
CENTRE, #1 – 545 CONSERVATION DRIVE, BRANDON, MANITOBA**

---

**PRESENT:** Mayor Rick Chrest In The Chair, Councillor Jan Chaboyer, Councillor Barry Cullen, , Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Lonnie Patterson

**ABSENT:** Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Kris Desjarlais, Councillor Glen Parker

**READING OF THE CALL:**

At the direction of the Chair, the City Clerk confirmed that on Friday, June 23, 2017 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the meeting, were given notice that a Special Meeting would be held this date to consider the matters set out in the Agenda.

The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**GENERAL BUSINESS:**

(A) APPLICATION FOR FUNDING THROUGH THE CLEAN WATER AND WASTEWATER FUND - WATER TREATMENT PLANT UPGRADE – NEW CHEMICAL BUILDING

---

City Council considered a report from the City Engineer dated May 30, 2017 with respect to the above.

Harwood-Fawcett

1057 That the application for funding for the Water Treatment Plant New Chemical Building project under the Clean Water and Wastewater Fund be approved for submission to the Canada-Manitoba Infrastructure Secretariat. CARRIED.

(B) TENDER - PTH NO. 1A (VICTORIA AVENUE) AND 34TH STREET INTERSECTION IMPROVEMENTS

---

Submitted for consideration was a report from the City Engineer dated June 22, 2017 with respect to the above.

Cullen-Harwood

1058 That the bid of Zenith Paving Ltd. for Bituminous Pavement – PTH 1A in Brandon: 39th Street to 34th Street (Victoria Avenue) (Manitoba Infrastructure Tender #6776) as per tender and specifications at a cost to the City of Brandon of \$1,787,123.62 (exclusive of GST) be accepted, and that an additional \$644,548.34 be expended from the Water Distribution Reserve. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Chaboyer-Patterson

That the meeting do now adjourn (1:55 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
JULY 17, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION  
BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Chaboyer-Parker  
1059 That the Agenda for the Regular Meeting of City Council to be held on Monday, July 17, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Harwood-LoRegio  
1060 That the Minutes of the Regular Meeting of City Council held Monday, June 19, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Chaboyer-Cullen  
1061 That the Minutes of the Special Meeting of City Council held Tuesday, June 27, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) PERRY ROQUE - COMMUNITIES IN BLOOM

---

Perry Roque appeared before City Council on behalf of Communities in Bloom to provide information about the program. Mr. Roque introduced the national judges Marylaine de Chantal from Quebec and Larry Hall from Saskatchewan. He noted that the City of Brandon was participating in the Class of Champions large category this year. The judges would be touring Brandon for two days and judging it based on six categories - tidiness, environmental action, heritage conservation, urban forestry, landscape, and floral design. Larry Hall then addressed City Council and stated there are 1000 points that the judges looked for when evaluating a community in residential, municipal and business/organizations subdivisions.

Harwood-Patterson  
1062 That the presentation from Perry Roque regarding Communities in Bloom be received. CARRIED.

(B) KIM LONGSTREET - RESOURCES NEEDED TO COMBAT ADDICTIONS

---

Kim Longstreet appeared before City Council to provide information about resources needed to help those battling addictions. Ms. Longstreet shared her own struggles dealing with her son using narcotics and concerns with the lack of available treatment programs for substance users.

She encouraged each councillor to think about their ward and how to deal with the narcotic use and trafficking in Brandon. Councillor LoRegio suggested to Ms. Longstreet that she hold a town hall meeting and invite all organizations that may be effected by this issue.

Patterson-LoRegio

1063 That the presentation by Kim Longstreet with respect to resources needed to combat addictions be received. CARRIED.

(C) MEGAN AND DONNA WOLOSHEN - WATER BILLING CONCERNS

Les, Megan and Donna Woloshen appeared before City Council with respect to concerns about the water bill at 932 - 10th Street. Mr. Woloshen advised that the typical water bill for the property was approximately \$30, however due to a hot water tank pipe that broke while the residence was vacant, they had received a bill over \$4,200. Megan, the current owner, stated that she was on a limited income and unable to pay the bill and penalties whereby the bill has been added to the cost of the taxes totaling approximately \$17,000 and the house was up for tax sale. The family has visited several banks and are unable to get financing to help cover the costs and asked that the charges be reduced.

It was suggested that the family get in contact with the Finance Department to arrange for an affordable payment schedule.

Harwood-LoRegio

1064 That the presentation by Megan and Donna Woloshen with respect to water billing concerns be received. CARRIED.

(D) MARGARET GRETCHYN - ACCOUNTABILITY OF CITY PERSONNEL

Margaret Gretchyn appeared before City Council with respect to her concerns with a sewer line back up that occurred at her home and the response from city personnel. It was her understanding that her address would not be considered for any future reimbursement by the City if any root infiltration issues were to occur. She was unclear why she is being dealt differently when referring to Section 61. (a) of the Water and Wastewater Control By-law. She asked Council if she could expect city staff to be truthful and forthcoming when addressing this issue.

His Worship Mayor Chrest confirmed with Mrs. Gretchyn that the city had repaired the problem and replaced the pipe from her property line to the sewer. He reviewed the tree root policy and the liability for costs based on the location of the trees causing the problem. Mrs. Gretchyn advised that she had three issues with her sewer line backing up and whereby two were reimbursed 50% by the city and the third was denied. Mayor Chrest confirmed it was denied due to the issue being a collapsed pipe and that repairs had been done by the city.

Patterson-Chaboyer

1065 That the presentation by Margaret Gretchyn regarding the accountability of City Personnel be received. CARRIED.

(E) LEANNE STANICK - CONVERSION OF POSTAL WORKERS TO COMMUNITY MAILBOXES

---

Leanne Stanick appeared before City Council with respect to expanding postal services and protecting public post offices. She noted that in October of 2015, the federal government had placed an immediate moratorium on the conversion of door to door delivery to community mailboxes that would have eliminated fifteen full time letter carrier jobs in Brandon. Ms. Stanick advised that the Standing Committee on Government Operations had received feedback from across Canada that the end of door to door delivery would adversely affect Canadians living with disabilities and had released a report called, "The Way Forward" that included 45 recommendations. Ms. Stanick emphasized Recommendation 23 which called for the continuation of the moratorium on community mailbox conversion, as well as the plan for those communities whom have already converted and requested that a letter of support for same be sent to the Federal Minister.

Desjarlais-Brown

1066 That the presentation by Leanne Stanick with respect to the conversion of postal workers to community mailboxes be received. CARRIED.

(F) KRISTA KOWALUK - KEYSTONE CENTRE CAPITAL FUNDING

---

Krista Kowaluk, Marketing & Communications Director for the Keystone Centre, and Shawn Berry, Chair of the Keystone Centres Board of Directors, appeared before City Council to provide a presentation on the operational and capital plans of the Keystone Centre facility. Ms. Kowaluk stressed the importance of the Keystone Centre to the City of Brandon, noting the 540,000 square foot facility hosted more than 1500 event bookings a year, bringing 1.2 million visitors to Brandon, with an estimated annual economic spin off of \$62 Million. Ms. Kowaluk provided an outline of the Keystone Centre's business and operational plans, which strived to reach a break-even fiscal position annually, while offering the facility to the community at an affordable cost for recreation and entertainment. She noted the challenges the Keystone Centre faced to break even fiscally, while staying on top of the growing list of capital needs of the forty-year old facility. Mr. Berry thanked the City of Brandon for their \$500,000 contribution in 2016, which helped address a significant capital need, but noted the over \$792,000 in postponed capital budget priorities and several major anticipated mandatory upgrades in the main arena in excess of \$450,000 were pending.

Patterson-Harwood

1067 That the presentation by Krista Kowaluk regarding the Keystone Centre capital funding be received. CARRIED.

(G) DR. GERVAN FEARON AND DR. STEVEN ROBINSON - BRANDON UNIVERSITY

---

Dr. Gervan Fearon, President of Brandon University (BU), and Dr. Steven Robinson, Incoming Interim President of BU, provided a presentation to City Council on the strategic and operational plans for BU. Dr. Fearon thanked City Council and Staff for their continued support and partnerships with BU. Dr. Fearon noted Brandon University's recent efforts of community engagement and the economic impact the institution has on the City of Brandon, which was estimated at \$417.1 Million annually.



Resource Personnel: Mr. Rod Sage, A/City Manager  
Ms. Linda Poole, Director of Human Resources

Contract Settlement – Canadian Union of Public Employees, Local 69

The purpose of the meeting was to discuss the recent negotiations with the Canadian Union of Public Employees, Local 69.

Ms. Poole presented a summary of the negotiations and advised that the Union would be presenting the proposed settlement to the membership for its ratification vote on June 20th, 2017. The settlement was accepted by the members.

Highlights of the negotiated settlement include:

- Salary increases:
  - o 1.95% on January 1, 2017
  - o 1.95% on January 1, 2018
  - o Wage adjustments for positions requiring additional certifications and for those positions affected by provincial requirements
- New clause limiting overtime to pay only during states of local emergencies
- Change to seniority provisions for grant-funded positions
- Adjustment to vacation accrual for long-term employees
- General clean-up of clauses and renew pertinent letters of understanding
- Two year contract set to expire December 31, 2018

The committee agreed that the proposed settlement as presented be recommended to City Council as follows:

“That the City of Brandon enter into a two (2) year agreement with the Canadian Union of Public Employees Local No. 69 for the period January 1, 2017 to December 31, 2018 whereby wages shall be increased by 1.95% on January 1, 2017, and 1.95% on January 1, 2018.”

Respectfully submitted,

R. Chrest  
Chair

Berry-Harwood

1070 That the report of the Personnel Committee dated July 11, 2017 be received. CARRIED.

Berry-Harwood

1071 That the City of Brandon enter into a two (2) year agreement with the Canadian Union of Public Employees Local No. 69 for the period January 1, 2017 to December 31, 2018 whereby wages shall be increased by 1.95% on January 1, 2017, and 1.95% on January 1, 2018. CARRIED.



ENQUIRIES:

(256) REMOVAL OF SPEED BUMP ON ABERDEEN AVENUE

---

Councillor Brown requested an update on the potential removal of the speed bump on Aberdeen Avenue.

At the request of His Worship the Mayor, the Acting City Manager responded that research to document traffic counts and any speed-related concerns, inclusive of feedback from affected residents, would take place in the near future. He advised that the Manager of Infrastructure and Construction had confirmed that once all data had been collected and analyzed, a decision would be made regarding the best traffic calming option for this roadway. Mr. Sage noted that dependent upon the time taken to review the data, this project may be completed this year.

(257) RECONSTRUCTION OF INTERSECTION AT 34TH STREET AND VICTORIA AVENUE

---

Councillor Cullen requested an update on the reconstruction of the intersection of 34th Street and Victoria Avenue, inclusive of the redirection of traffic and the estimated timeline for completion.

At the request of His Worship the Mayor, the Acting City Manager responded that the reconstruction of Victoria Avenue from 32nd to 38th Street began today with the intersection of 34th Street and Victoria Avenue expected to be fully closed for 5 days for the replacement of the water and sewer infrastructure. He confirmed that for the majority of the construction period, every effort would be made to have one lane of traffic in each direction maintained on both 34th Street and Victoria Avenue. He advised that the Contractor had provided the Engineering Department with a Traffic Management Plan, with any deviations from that Plan requiring the approval of the Engineering Department. Mr. Sage stated that many of the side streets in the vicinity of the construction were expected to see increased traffic however, should the increased traffic become problematic, the City of Brandon Engineering Department would address the issue. The Acting City Manager thanked area residents for their patience during the reconstruction period and advised that the entire project was expected to be completed by October 15, 2017.

(258) INCREASED HEAVY TRUCK TRAFFIC ON CLARK DRIVE AND PARK AVENUE WITH DETOUR FROM 34TH STREET AND VICTORIA AVENUE

---

Councillor Harwood advised that he had received complaints from residents of Clark Drive with respect to the heavy truck traffic now being rerouted to their street due to the construction along Victoria Avenue and enquired if this issue could be addressed by the Engineering Department. Councillor Harwood also advised that he had received calls from residents along Park Avenue who raised concerns with both the volume and speed of traffic on that street due to the construction on 34th Street and Victoria Avenue. He enquired if the Brandon Police Service could be requested to monitor this situation.

His Worship the Mayor agreed to take both these matters under advisement.

(259) COLLECTION OF OUTSTANDING TAXES IN ARREARS

---

Councillor Berry referred to a recent newspaper article whereby it was noted that the City of Brandon hired an outside firm to collect property tax arrears and enquired why this was not being done by the City of Brandon itself.

At the request of His Worship the Mayor, Mr. Dean Hammond, General Manager of Corporate Services, responded that the tax sale process was regulated by the Municipal Act of Manitoba and was very regimented. As a result, a company called Tax Service had been utilized for a number of years by the City of Brandon for their expertise in this area. Mr. Hammond confirmed that all costs incurred by the usage of Tax Service were recovered from the property owners whose taxes were in arrears whether or not they went to tax sale.

ANNOUNCEMENTS:

ASSINIBOINE WARD MEETING

---

Councillor Fawcett announced that an Assiniboine Ward meeting would take place on July 26, 2017 from 5:30 p.m. to 7:00 p.m. at Grand Valley Community Church, 1620 Braecrest Drive. He noted that agenda items included the intersection at 18th Street and Braecrest Drive, drainage on Outback Drive, the ongoing redevelopment of the riverbank and any other city or ward issues. He noted that representatives from Manitoba Infrastructure as well as the City of Brandon Engineering Department would be in attendance and encouraged residents to come out and provide their feedback.

CANADIAN NATIONAL ARABIAN AND HALF ARABIAN HORSE SHOW

---

Councillor Berry announced that the Canadian National Arabian and Half Arabian Horse Show was taking place at the Keystone Centre August 13 - 19, 2017. He noted that admission was free to this event and encouraged everyone to come out to watch the shows, meet the participants and tour the barns.

2017 ROYAL CANADIAN LEGION NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS

---

Councillor Patterson reminded everyone that the 2017 Royal Canadian Legion National Youth Track and Field Championships would be held August 11-13, 2017 at the Canada Games Sportsplex. She noted that this was the premier event in Canada for 14 to 17 year old youth and encouraged everyone to come out and watch the action. She also noted that volunteers were still needed for this year's event and further, that the event would be back in Brandon again in 2018.

APPOINTMENT OF COUNCILLOR J. HARWOOD AS CHAIR OF ASSINIBOINE COMMUNITY COLLEGE BOARD OF GOVERNORS

---

Mayor Chrest congratulated Councillor Jeff Harwood on being appointed Chair of the Assiniboine Community College Board of Governors and wished him the best of luck in his new role.

GENERAL BUSINESS:

(A) BROWNFIELD STRATEGY

---

Submitted for consideration was a report from the Environmental Initiatives Coordinator dated July 12, 2017.

Chaboyer-Patterson

1072 That the City of Brandon Brownfield Strategy attached to the report of the Environmental Initiatives Coordinator dated July 12, 2017, be endorsed. CARRIED.

(B) COMMUNITY PLANNING ASSISTANCE GRANT - INDUSTRIAL SECONDARY PLAN

---

City Council considered a report from the Planning, Property and Buildings Department dated July 4, 2017 with respect to the above.

Fawcett-Parker

1073 That an application be submitted to the Community Planning Assistance Grant Program by the City of Brandon to request cost-share funds from Manitoba Indigenous and Municipal Relations for the East Brandon Industrial Secondary Plan study to a maximum amount of \$20,000.00. CARRIED.

(C) INTERIM APPOINTMENTS - BRANDON GENERAL MUSEUM AND ARCHIVES INC.

---

Considered was a report from the City Clerk's Office dated July 5, 2017 with respect to the above.

LoRegio-Brown

1074 That the following interim citizen appointments be and are hereby made to the Brandon General Museum & Archives Board, for the remaining term of office to commence July 18, 2017 and expire on December 31, 2017:

Gregory Steele  
Sky Iftody CARRIED.

(D) WATER TREATMENT PLANT UPGRADE - FUNDING EXTENSION REQUEST

---

Submitted for consideration was a report from the General Manager of Development Services dated July 6, 2017 with respect to the above.

Harwood-Cullen

1075 That the Completion Deadline Extension Request for the funding of the Water Treatment Plant New Chemical Building project under the Clean Water and Wastewater Fund be approved for submission to the Manitoba Strategic Infrastructure Secretariat. CARRIED.

(E) AMENDMENT TO MOTION - KEYSTONE CENTRE CAPITAL FUNDING

City Council considered a report from Councillor Shawn Berry dated July 5, 2017 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held June 19, 2017.

Berry-Patterson

1076 That Motion No. 847, adopted at the Special Meeting of City Council held January 21, 2017 with respect to the funding of the Keystone Centre Capital Plan be amended by deleting the words: “conditional upon matching funds from the Province of Manitoba”. CARRIED.

(F) PROPOSAL - SUPPLY AND DELIVERY OF FOUR (4) PARATRANSIT BUSES

Considered was a report from the Manager of Fleet Services dated July 7, 2017 with respect to the above.

LoRegio-Parker

1077 That the proposal from Crestline Coach Limited to supply four (4) 2017 Goshen Impulse/ Chevrolet G4500 Paratransit Buses as per the proposal and specifications for a total price of \$609,892.40 (net of GST) be accepted. CARRIED.

BY-LAWS:

NO. 7177 TO REZONE PROPERTY LOCATED AT 1890 – 65TH STREET EAST FROM DR DEVELOPMENT RESERVE ZONE TO IH INDUSTRIAL HEAVY ZONE

It was noted this by-law was read a first time on June 5, 2017.

Chaboyer-Brown

1078 That By-law No. 7177 to rezone property located at 1890 – 65th Street East (Lot 2, Plan 22346 BLTO) from DR Development Reserve to IH Industrial Heavy be read a second time. CARRIED.

Chaboyer-Brown

1079 That the by-law be read a third and final time. CARRIED.  
In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7177 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7187      BROWNFIELD FINANCIAL ASSISTANCE PROGRAM

---

Submitted for consideration was a report from the Environmental Initiatives Coordinator dated July 12, 2017 with respect to the above.

Chaboyer-Brown

1080      That By-law No.7187 to establish a Brownfield Financial Assistance Program be read a first time.  
CARRIED.

GIVING OF NOTICE:

(A)      MAINTENANCE OF SIDEWALKS IN RESIDENTIAL AREAS

---

In accordance with Rule 60 of Procedure By-law No. 6634, Councillor Desjarlais gave notice of his intent to introduce at the August 14, 2017 meeting of City Council, a motion with respect to expanding the requirement to maintain sidewalks (including the removal of ice, snow or dirt) by property owners or persons having charge or care of a premises in residential areas.

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (10:40 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, AUGUST 14, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor John LoRegio

ADOPTION OF AGENDA:

Parker-Harwood

1081 That the Agenda for the Regular Meeting of City Council to be held on Monday, August 14, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Cullen-Chaboyer

1082 That the Minutes of the Regular Meeting of City Council held Monday, July 17, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) JASON GOBEIL - TRUTH AND RECONCILIATION COMMISSION REPORT CALLS TO ACTION

---

Jason Gobeil, Aboriginal Community Coordinator for the City of Brandon, appeared before City Council with respect to the Truth and Reconciliation Commission (TRC) calls to action related to municipalities. Mr. Gobeil informed City Council that the purpose of the 94 calls to action within TRC report was to reflect on the impact of residential schools and facilitate the path to reconciliation. He highlighted the 11 calls actions related to municipalities and commented on the progress the City of Brandon has made in coordination with their community partners. Mr. Gobeil thanked the City of Brandon for being a leader in reconciliation, particularly in areas of education, health, knowledge sharing, cultural competency training for City of Brandon staff, economic development, and progress developing partnerships to create First Nation Economic Development Areas. Mr. Gobeil additionally thanked the City of Brandon for their support of the Brandon Urban Aboriginal Peoples' Council who were strong partners in the addressing many of the TRC calls to action.

Parker-Chaboyer

1083 That the presentation by Jason Gobeil with respect to the Truth and Reconciliation Commission Report's Calls to Action be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

SAFETY PROTOCOLS

---

Brenda LeClerc, resident of the City of Brandon, brought forward a concern regarding elevator safety within the City of Brandon. Ms. LeClerc shared with City Council her personal experience of being trapped in an elevator during her employment as a janitor. Ms. LeClerc asked the City of Brandon to review the safety protocols surrounding elevators within City of Brandon facilities.

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(260) CLEAN UP OF RESIDENTIAL YARDS FOLLOWING REPAIR WORK BY CITY OF BRANDON

---

Councillor Fawcett requested information on the process and timelines for the completion of clean-up and restoration work on residential properties following underground repair work by the City of Brandon.

At the request of His Worship the Mayor, the Acting City Manager responded that dependent upon the nature of the repair work, a site could take 6-8 weeks to be fully restored. Mr. Sage confirmed that projects were prioritized based on whether private property was being impacted by the loss of a driveway or sidewalk access, and whether the project was adjacent to educational, institutional or commercial facilities. He advised smaller repairs such as landscaping and sod remediation in residential areas were completed following the larger repairs with a goal of having all restoration work completed by the end of that construction season. The Acting City Manager encouraged residents with questions regarding specific projects to contact the Public Works Department at (204) 729-2285.

ANNOUNCEMENTS:

CANADIAN LEGION NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS

---

Councillor Patterson thanked City of Brandon Staff and community members for all their efforts in making the Canadian Legion National Track and Field Championships held August 11-13, 2017 at the Canada Games Sportsplex a huge success. Councillor Patterson announced that this event would be back in Brandon in 2018 and she sincerely hoped that next year's event was as successful as this one had been.

His Worship the Mayor echoed Councillor Patterson's comments and noted that he had been approached by many of the Legion's national representatives who spoke very highly of City of Brandon Staff and were impressed with the work they had put into this event. Mayor Chrest advised that a report on the Games would be provided by Barb Andrew, local Chairperson of the Royal Canadian Legion, at an upcoming City Council meeting.

NEW GENERAL MANAGER OF THE KEYSTONE CENTRE

---

Councillor Berry welcomed the new General Manager of the Keystone Centre, Jeff Schumacher, to the City of Brandon. He stated that Mr. Schumacher had a wealth of knowledge and experience in the operation of facilities similar to the Keystone Centre and he looked forward to what was to come for Brandon.

LADIES WESTERN OPEN GOLF CHAMPIONSHIPS AT WHEAT CITY GOLF COURSE

---

Councillor Chaboyer announced that she had been pleased to represent City Council at the Awards Banquet for the Brandon Ladies Western Open Golf Championships held August 14, 2017 at the Wheat City Golf Course. Councillor Chaboyer advised that golfers in attendance had stated that they were pleased to see all the improvements to the Course and thanked staff for all their efforts in that regard.

CANADIAN NATIONAL ARABIAN AND HALF ARABIAN HORSE SHOW

---

Councillor Berry announced that the Canadian National Arabian and Half Arabian Horse Show was taking place at the Keystone Centre from August 13 - 19, 2017. He reminded everyone that this was a free event and encouraged those with an interest in horses to attend the shows, take a walk around, tour the barns and meet the participants.

RECENT EVENTS IN BRANDON

---

Mayor Chrest announced that it had been a very busy summer in the City of Brandon with the Royal Canadian Legion National Youth Track & Field Championships, the Canadian National Arabian & Half-Arabian Horse Show, the Western Canadian Junior AAA Baseball Championships and the Western Canadian Under-16 Girls Softball Championships all taking place in the City over the past weekend.

GENERAL BUSINESS:

(A) MUNICIPAL SIDEWALK MAINTENANCE IN RESIDENTIAL AREAS

---

Submitted for consideration was a report from Councillor Kris Desjarlais dated August 10, 2017 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held July 17, 2017.

Desjarlais-Patterson

1084 That the matter of clearing sidewalks in residential areas be referred to Administration for review and brought back to City Council for further consideration. CARRIED.

(B) APPLICATION TO SUBDIVIDE - EAST OF 18TH STREET NORTH AND SOUTH OF THE ASSINIBOINE RIVER

---

City Council considered a report from the Planning, Property and Buildings Department dated July 18, 2017 with respect to the above.



Desjarlais-Fawcett

1085 That the application to subdivide the property bound by 14th Street North, McGregor Avenue, 18th Street North and the Assiniboine River (Blocks 2/4 & 6/7, Plan 325 BLTO and Lane in Plan 246 BLTO) to create two (2) parcels in the OS Open Space Zone be approved. CARRIED.

(C) REQUEST TO EXTEND FUNDING DEADLINE FOR THE WATER TREATMENT PLANT UPGRADE – PLANNING AND DESIGN

---

Considered was a report from the Director of Utilities dated August 14, 2017 with respect to the above.

Harwood-Brown

1086 That the Completion Deadline Extension Request for the funding of the Water Treatment Plant Upgrade – Planning and Design project under the Clean Water and Wastewater Fund be approved for submission to the Manitoba Strategic Infrastructure Secretariat. CARRIED.

(D) PUBLIC TRANSIT INFRASTRUCTURE FUND COMPLETION DEADLINE EXTENSION REQUEST

---

Submitted for consideration was a report from the City Clerk dated August 9, 2017 with respect to the above.

Patterson-Harwood

1087 WHEREAS the City of Brandon has applied for cost-sharing funding under the Public Transit Infrastructure Fund (PTIF) for Bus Wash Equipment Replacement;

AND WHEREAS notification of PTIF funding of these projects was received on February 28, 2017;

AND WHEREAS the City of Brandon attests that due to the increased complexity of the project scope, this project will not be completed by March 31, 2018;

NOW THEREFORE BE IT RESOLVED THAT the City of Brandon request an extension of the deadline to March 31, 2019 for the completion of the Bus Wash Equipment Replacement project. CARRIED.

(E) PROPOSAL- SUPPLY OF NEW 4 YARD WHEEL LOADER

---

City Council considered a report from the Manager of Fleet Services dated August 8, 2017 with respect to the above.

Parker-Chaboyer

1088 That the bid from Westcon Equipment and Rentals Ltd to supply one (1) 2017 Volvo L110H Four Yard Wheel Loader as per the proposal and specifications for a total of \$388,829.76 (net of GST) be accepted. CARRIED.

(F) PROPOSAL- SUPPLY OF NEW OR DEMO BULLDOZER

---

Considered was a report from the Manager of Fleet Services dated August 8, 2017 with respect to the above.

Chaboyer-Cullen

1089 That the bid from Toromont Cat to supply one (1) 2017 Caterpillar D6N LGP Bulldozer as per the proposal and specifications for a total of \$467,958.58 (net of GST) be accepted. CARRIED.

(G) PROPOSAL- SUPPLY AND DELIVERY OF TRANSIT BUSES

---

Submitted for consideration was a report from the Manager of Fleet Services dated August 9, 2017 with respect to the above.

Parker-Chaboyer

1090 That the bid from New Flyer Industries Canada ULC to supply two (2) Transit Buses as per the proposal and specifications for a total price of \$1,252,157.40 (net of GST) be accepted. CARRIED.

BY-LAWS:

NO. 7187 BROWNFIELD FINANCIAL ASSISTANCE PROGRAM

---

It was noted that this by-law was read a first time on July 17, 2017.

Fawcett-Brown

1091 That By-law No. 7187, to establish a Brownfield Financial Assistance Program, be read a second time. CARRIED.

Fawcett-Brown

1092 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7187 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7188      TO REZONE PROPERTY LOCATED AT 3500 MCDONALD AVENUE FROM PARKS AND RECREATION ZONE TO COMMERCIAL GENERAL ZONE

---

Submitted for consideration was a report from the Property, Planning and Building Safety Department dated July 25, 2017 with respect to the above.

Harwood-Cullen

1093      That By-law No. 7188 to rezone property located at 3500 McDonald Avenue (Pt. SE ¼ Sec. 21, Twp. 10, Range 19 WPM) from PR Parks and Recreation Zone to CG Commercial General Zone be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (8:21 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY, AUGUST 17, 2017 AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Glen Parker

ABSENT: Councillor Shawn Berry, Councillor Jeff Harwood, Councillor Lonnie Patterson

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on Thursday, August 10, 2017 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the meeting, were given notice that a Special Meeting would be held this date to consider the tender for the Municipal Airport Airfield Electrical Rehabilitation. The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) TENDER - AIRSIDE ELECTRICAL REHABILITATION, BRANDON MUNICIPAL AIRPORT

---

City Council considered a report from the Airport Operations Coordinator dated August 15, 2017 with respect to the above.

Fawcett-Parker

1094 That the bid from J. Schettler Electric Ltd. for the Airside Electrical Rehabilitation project as per the tender and specifications for a total price of \$1,130,010.00 (net of GST) be accepted;

and further, that the LED Signs and the maintenance workstation with back-up ALCS at a cost of \$87,434.08 be funded from the Airport Improvement Fee Reserve.. CARRIED.

ADJOURN:

Chaboyer-Brown

That the meeting do now adjourn (12: 21 p.m.). CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 5, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Jeff Harwood

ADOPTION OF AGENDA:

Patterson-Cullen

1095 That the Agenda for the Regular Meeting of City Council to be held on Tuesday, September 5, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Parker-Brown

1096 That the Minutes of the Regular Meeting of City Council held Monday, August 14, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Chaboyer-Parker

1097 That the Minutes of the Special Meeting of City Council held Thursday, August 17, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) DEAN HAMMOND AND LINDSAY HARGREAVES – WATER LEAKS AND WATER CONSERVATION

---

Dean Hammond, General Manager of Corporate Services, and Lindsay Hargreaves, Environmental Initiatives Coordinator for the City of Brandon, appeared before City Council to provide a presentation on water leaks and water conservation. Mr. Hammond informed City Council on how small leaks from household taps or toilets could lead to large increases in property owners' water bills. Mr. Hammond encouraged homeowners to check their plumbing system regularly to avoid unexpected large water bills. Ms. Hargreaves provided informational tips on how to conserve water usage to lower a monthly bill and reduce the impact on the environment.

LoRegio-Parker

1098 That the presentation by Dean Hammond and Lindsay Hargreaves with respect to water leaks and water conservation be received. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) BRANDON GENERAL MUSEUM & ARCHIVES INC.  
VERBAL

SEPTEMBER 5, 2017

Councillor LoRegio provided a verbal report on the Brandon General Museum & Archives Inc. (BGMA). Councillor LoRegio informed City Council that attendance at the Museum had been steady throughout the summer, but had dropped off due to the recent street closure related to the McKenzie Seeds Building. Councillor LoRegio also reported that online traffic to the BGMA website had increase to 8000 views over the summer.

Brown-LoRegio

1099 That the report of Brandon General Museum and Archives Inc. be received. CARRIED.

ENQUIRIES:

(261) WALKING PATH ON PATRICIA AVENUE TO 1ST STREET AND MARYLAND AVENUE

Councillor Brown enquired if the construction of a walking path along Patricia Avenue to 1st Street and Maryland Avenue in the vicinity of Crocus Plains Regional Secondary School was planned for the near future.

At the request of His Worship the Mayor, the Acting City Manager responded that plans had been approved to extend the existing walking path east along Patricia Avenue to 1st Street and north along 1st Street to Crocus Plains Regional Secondary School. He advised that the pathway was to be part of a housing development being built in this area, with the Developer responsible for construction of the portion adjacent to their development. Mr. Sage noted that the entire construction of the walkways was expected to be completed by the end of 2018.

(262) UPDATE ON DESIGN OPTIONS FOR 8TH STREET BRIDGE

Councillor Desjarlais requested an update on the status of the design options available for the replacement of the 8th Street Bridge.

At the request of His Worship the Mayor, the Acting City Manager responded that several conceptual design options had been submitted with same to be reviewed by the City of Brandon working group in September. He confirmed that upon completion of the internal review, the information would be shared at a public open house following which recommendations would be brought forward to City Council.

(263) OPTIONS FOR PARKING IN 00 BLOCK OF 9TH STREET

Councillor Desjarlais referred to the closure of a portion of the 00 Block of 9th Street and enquired as to the potential options for parking in that area.

At the request of His Worship the Mayor, the General Manager of Development Services responded that this issue was being addressed by the Engineering Department with every effort being made to open up a larger accessible area for parking in the very near future. She confirmed that directional signs would be erected as soon as the logistics had been worked out.

ANNOUNCEMENTS:

GREAT CHEMISTRY CAMPAIGN TO WELCOME ACC AND BU STUDENTS

---

Councillor Chaboyer announced that Assiniboine Community College (ACC) and Brandon University (BU) were currently welcoming new and returning students with the Great Chemistry Campaign. She advised that boulevard signs had been placed throughout the City of Brandon and encouraged all members of Council to display the signs they had been given on their lawns or in their windows. Councillor Chaboyer stated that the City of Brandon was proud to have two outstanding post-secondary institutions in the city and welcomed all the students and wished them the best of luck with their studies.

His Worship Mayor Chrest echoed Councillor Chaboyer's comments and noted that he had been pleased to attend the new students Orientation Session at Brandon University where he was advised that there were a record breaking number of new students attending both ACC and BU in the coming year. Mayor Chrest stated that Western Manitoba was very fortunate as most cities the size of Brandon did not have two large post-secondary institutions. He also reminded everyone that the reduced speed limits in school zones were in effect from 8:00 a.m. to 5:00 p.m. September to June and encouraged everyone to slow down in these areas.

BOYD STADIUM FOOTBALL FIELD - KRAFT-HEINZ PROJECT PLAY CONTEST

---

His Worship Mayor Chrest announced that the Boyd Stadium Football Field at Simplot Millennium Park had made it into the top four in the Kraft-Heinz Project Play Contest with the winner receiving \$250,000 for their project. He advised that voting resumed on Friday, September 8, 2017 and strongly encouraged everyone to go to [www.kraftheinzprojectplay.com](http://www.kraftheinzprojectplay.com) and vote for Boyd Stadium as many times as possible.

SPECIAL MEETING OF CITY COUNCIL - PUBLIC HEARING ON PROPOSED DEVELOPMENT CHARGES BY-LAW NO. 7175

---

At the direction of His Worship the Mayor, the City Clerk announced that a Public Hearing with respect to proposed Development Charges By-law No. 7175 would be conducted at a Special Meeting of City Council to be held on Monday, September 11, 2017 at 7:00 p.m. in the Council Chambers. She noted that this was the only item on the agenda for that evening, and that this would be an opportunity for City Council to hear representation from the public on this issue.

GENERAL BUSINESS:

(A) ANTENNA SYSTEMS PROTOCOL

---

City Council considered a report from the Chief Planner dated August 10, 2017 with respect to the above.

Fawcett-LoRegio

1100 That the authorization to the Canadian Radiocommunications Information and Notification Service (CRINS-SINRC) and its staff to act as the authorized representative of the City of Brandon for the purpose of receiving and acting upon all radiocommunications applications for radiocommunications facilities be revoked;

and further, that the CRINS-SINRC Antenna System Siting Review and Consultation Protocol, Reference Issue 1 dated January 12, 2012 and attached as Schedule A to the report of the Director of Planning, Property and Buildings dated August 10, 2017 be repealed;

and further, that the City of Brandon Communication Tower Protocol attached as Schedule B to the report of the Director of Planning, Property and Buildings dated August 10, 2017 be adopted. CARRIED.

BY-LAWS:

NO. 7189 TO AMEND NUISANCE BY-LAW NO. 5806 - DERELICT VEHICLES AND SUPPRESSION OF CERTAIN NUISANCES

---

Submitted for consideration was a report from the Director of Legal Services dated August 29, 2017 with respect to the above.

Chaboyer-Brown

1101 That By-law No. 7189, to amend Nuisance By-law No. 5806 for the purpose of including provisions with respect to derelict vehicles and suppression of certain nuisances, be read a first time. CARRIED.

NO. 7190 TO AMEND BUSINESS LICENSING BY-LAW NO. 6009 – PAWNBROKER RECORDS

---

City Council considered a report from the Director of Legal Services dated August 29, 2017 with respect to the above.

Parker-Patterson

1102 That By-law No. 7190, to amend Business Licensing By-law No. 6009 for the purpose of updating provisions with respect to the keeping of records by pawnbrokers, be read a first time. CARRIED.

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (7:50 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON MONDAY, SEPTEMBER 11, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

**PRESENT:** Mayor Rick Chrest, Councillor Shawn Berry, Councillor Ron. W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

**ABSENT:** Councillor Jeff Harwood

**READING OF THE CALL:**

At the direction of the Chair, the Acting City Clerk confirmed that on July 13, 2017 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the Chamber, were given notice that a Special Meeting would be held this date to hold a public hearing with respect to proposed Development Charges By-law No. 7175.

The Acting City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

**PUBLIC HEARINGS:**

**(A) BY-LAW NO. 7175 – DEVELOPMENT CHARGES**

City Council sat to hear representation with respect to the proposed imposition of development charges in the City of Brandon.

Jacqueline East, General Manager of Development Services, Dean Hammond, General Manager of Corporate Services, and Patrick Pulak, Director of Engineering Services, provided an overview of By-law No. 7175 to City Council. Ms. East reviewed the current fee structure for new developments and explained why Administration wished to move to a more consistent and transparent model for charging development charges to developers.

Mr. Hammond highlighted the long-term capital plan for the City of Brandon related to growth. He described how using development charges could keep mill rate increases manageable for the rest of the City of Brandon, while paying for growth related infrastructure.

Mr. Pulak highlighted key growth related infrastructure projects that would be required over the next decade to facilitate new growth within the City of Brandon.

Calvin Orr, President of the Construction Association of Rural Manitoba (CARM), appeared in opposition to proposed By-law No. 7175. Mr. Orr asked City Council to take a slower approach to implementation of Development Charges and develop a longer term strategic plan for infrastructure development. Mr. Orr had concerns about the accountability and transparency for the management of the funds generated by the new Development Charges and was unsure how these fees would impact the housing market, especially the entry-level bracket.

Tami-Rae Rourke, President of the Brandon Chamber of Commerce, and Cathy Snelgrove, Treasurer of the Brandon Chamber of Commerce, provided a verbal presentation to City Council on By-law No. 7175. Ms. Snelgrove explained that in principle the Chamber supported development charges in principle, but had significant concerns about how the City of Brandon would fund its contributions to the infrastructure reserves. Ms. Snelgrove expressed the Chamber's concern with the impact these new fees would have on the local housing market.

Steve McMillian, Company representative of VBJ Developments, appeared in opposition to the proposed by-law. Mr. McMillian brought forward concerns about the timing with the development of this by-law and how the consultations were conducted. Mr. McMillian voiced concerns about how these fees would impact the affordability of the rental market and how the total cost of the growth related infrastructure estimates were calculated by administration.

Leanne Petrin, Housing Coordinator for the Brandon Neighborhood Renewal Corporation provided comments on By-law No. 7175. Ms. Petrin requested that affordable housing developments be excluded from development charges to keep new construction costs low and encourage development in the entry level of the market. Ms. Petrin highlighted that most affordable housing developments were usually infill development and therefore would not put additional pressure on the City of Brandon's current infrastructure.

Margret Schonewille, General Manager of the Habitat for Humanity Brandon Chapter, provided a verbal presentation to City Council on By-law No. 7175. Ms. Schonewille requested that new affordable housing developments would be exempt from Development Charges. She suggested that any housing funded by the Province of Manitoba, or Government of Canada be exempt from Development Charges in order to lower construction costs and help Habitat for Humanity to build more affordable homes for those in need.

Arnold Grambo, Chair of Brandon Community Builders, appeared before City Council with respect to By-law No. 7185. Mr. Grambo advocated for the City Council take further steps to provide additional land for affordable housing projects within the City of Brandon, including requiring a percentage of land from new development to be allocated for affordable housing projects.

James (surname not provided), a community resident, made representation to City Council with respect to By-law No. 7175. James questioned the need for the developer to pay the development charge when the cost would clearly be passed on to the consumer. He suggested that the cost be paid directly by the consumer when they purchased the property as a separate fee on closing costs.

Elisabeth Saftiuk, Executive Director of the Downtown Development Corporation, provided a verbal presentation spoke to City Council on By-law No. 7175. Ms. Saftiuk requested that City Council consider exempting downtown developments from the development charges including the imposition of a waste water hook up charge for high density housing. Ms. Saftiuk highlighted that new redevelopments, similar to the proposed Brandon University Development on 10th and Princess, could be severely hindered by the creation of additional fees.

Stephen Montague, resident of the Richmond Ward, spoke against the proposed bylaw. Mr. Montague questioned the addition of fees on new development zones versus older areas within the Richmond Ward. Mr. Montague expressed concerns about how Development Charges could impact affordable housing and rental rates in the community.

No further representation, either in support of or in opposition to the proposed by-law was received.

Cullen-Chaboyer

1103

That the Public Hearing regarding Development Charges By-law No. 7175 be concluded.

ADJOURN:

Berry-Parker

That the meeting do now adjourn (9:58 p.m.). CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, SEPTEMBER 18, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Jeff Harwood

ADOPTION OF AGENDA:

Chaboyer-Parker

1104 That the Agenda for the Regular Meeting of City Council to be held on Monday, September 18, 2017 be adopted as presented. CARRIED.

PRESENTATIONS:

(A) BARBARA ANDREW - 2017 ROYAL CANADIAN LEGION NATIONAL YOUTH TRACK AND FIELD CHAMPIONSHIPS

---

Barb Andrew, Local Arrangements Chair of the 2017 and 2018 Royal Canadian Legion National Youth Track and Field Championships provided an update to City Council on the recent 2017 Championships held August 11 – 13, 2017 in Brandon. She recognized the support from Brandon First, CFB Shilo, the local media, numerous local businesses, and Brandon and Westman volunteers who all stepped up to show the community in the best possible light.

Mrs. Andrew gave special accolades to the staff of the City of Brandon - specifically Jeff Elliott, Facility Manager of the Sportsplex and Perry Roque, Director of Community Services. She also recognized the various city departments include Information Technology, Public Works, Fire, Police, and Parks who went above and beyond to contribute to the success of the event.

CONFIRMATION OF MINUTES:

Patterson-Chaboyer

1105 That the Minutes of the Regular Meeting of City Council held Tuesday, September 5, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

Cullen-Parker

1106 That the Minutes of the Special Meeting of City Council held Monday, September 11, 2017 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) ANNA DUMAS - OKTOBERFEST 2017 EVENT

---

At the request of Ms. Dumas, this item was withdrawn from the Agenda for the September 18, 2017 Council meeting.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) POVERTY COMMITTEE  
VERBAL

SEPTEMBER 18, 2017

September 18, 2018  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Patterson provided a report from the Poverty Committee meeting held on September 12, 2017. She advised that the Committee continued to work on the Strategic Priorities, including the establishment a Social Planning Council. Councillor Patterson noted that the Committee had discussed the proposed Development Charges By-law and presented the following recommendation from the Committee:

“The City of Brandon Poverty Committee recommends that affordable housing construction that receives funding from the Federal, Provincial, or Municipal level, shall not be subject to Development Cost Charges under By-Law No. 7175.”

Councillor Patterson requested that the recommendation be part of the conversation as Council moved forward with consideration of development charges.

Patterson-Chaboyer

1107 That the report of the Poverty Committee be received. CARRIED.

ENQUIRIES:

(264) UPDATE ON VALUE-DRIVEN ASSET MANAGEMENT IMPLEMENTATION EFFORTS

Councillor Desjarlais noted KPMG had been hired in an effort to steer the City of Brandon towards value driven asset management and requested an update on the implementation of the recommendations from the consultant.

At the request of His Worship the Mayor, the Acting City Manager responded that KPMG had completed the City of Brandon Asset Management Plan and Business Improvement Plan and as a result, staff had structured a multi-year road map to build upon the work already underway. He noted that the new asset management policy would be presented to Council in the Fall of 2017 and that an application for funding had been made to the Federation of Canadian Municipalities to support implementation of the Business Improvement Plan.

The Acting City Manager stated work continued on developing business case requirements for capital investments and using the asset management business cases for the budget planning process.

(265) UPDATE ON ENGINEERING REPORT FOR MCKENZIE SEEDS BUILDING

---

Councillor Desjarlais requested an update on the requested engineering report from the owners of the McKenzie Seed building which was to be completed by September 15, 2017.

At the request of His Worship the Mayor, the Acting City Manager responded that due to safety concerns with the façade of the McKenzie Seeds Building, an emergency road closure of 9th Street between Pacific and Rosser Avenues had occurred on August 28, 2017. The closure was to remain in effect until an assessment from the property owner was received and reviewed by the City of Brandon. He stated that the south portion of 9th Street had been reoriented as a two-way street to allow east bound access to the TD Canada Trust parking lot. In addition, free one hour parking was configured on the corner of 9th Street and Rosser Avenue to accommodate individuals and businesses on the east side of 9th Street. He confirmed that the city had set Friday, September 15, 2017 as the deadline for the engineer's assessment of the building and that the report was still outstanding. The Acting City Manager reported that the City had been in contact with Resland Development Corporation and had arranged a meeting for September 20, 2017.

Further to the above enquiry, Councillor LoRegio requested that City Council be advised of the outcome of the September 20, 2017 meeting with Resland Development Corporation. His Worship the Mayor agreed to provide an update to City Council following the meeting.

(266) UPDATE ON DRAINAGE AND SIDEWALK CONSTRUCTION PROJECTS IN SOUTH CENTRAL WARD

---

Councillor Patterson requested an update on the drainage project in the 1100 Block of 7<sup>th</sup> Street, and the sidewalk project on Van Horne Avenue between 7th Street and 9th Street.

At the request of His Worship the Mayor, the Acting City Manager responded that the drainage channel on the 1100 Block of 7th Street was on the list of projects to be completed by the end of this construction season. It was expected that the contractor would be at the site within the next couple of weeks. He noted that once work started at this site, it was expected the disruption would be minimal and should take less than a week to complete. Mr. Sage further advised that the Van Horne project had started and paving was expected to be completed in the following week.

ANNOUNCEMENTS:

ROSSER WARD MEETING

---

Councillor Desjarlais announced that a Rosser Ward meeting would take place on Thursday, October 5, 2017 at 6:30 p.m. at the Park Community Centre. He noted that agenda items included the 8th Street Bridge replacement, sidewalk snow clearing, downtown snow removal, Bear Clan patrols, CPTED update, amendments to the Nuisance By-law, 9th Street closure and any other city or ward issues. He encouraged residents to come out and share their concerns.

GREEN ACRES WARD MEETING

---

Councillor Chaboyer announced that a Green Acres Ward meeting would take place on Tuesday, September 26, 2017 at 7:00 p.m. at the Green Acres School. She noted that agenda items included discussion on increased crime to properties in the ward and any other city or ward issues. She encouraged any residents with concerns to attend.

MUSCULAR DYSTROPHY WALK

---

Councillor Parker announced that a Muscular Dystrophy Walk would be held on Sunday, September 24, 2017 at the Riverbank Discovery Centre from 1:00 p.m. until 4:00 p.m.

CITY OF BRANDON EMERGENCY EXERCISE

---

Councillor Fawcett announced that the City of Brandon Emergency Response Control Group would be staging an emergency exercise simulating a chlorine leak at the City of Brandon's Water Treatment Facility on Tuesday, September 19, 2017 beginning at 9:00 a.m. He noted the exercise would include the activation of a portion of the City's emergency alerting siren system, presence of smoke produced by a smoke machine and an on-scene response from the Brandon Police Service and Brandon Fire and Emergency personnel.

GENERAL BUSINESS:

(A) APPLICATION TO FEDERATION OF CANADIAN MUNICIPALITIES  
MUNICIPAL ASSET MANAGEMENT PROGRAM

---

City Council considered a report from the Development Services Department dated September 8, 2017 with respect to the above.

Fawcett-Desjarlais

1108 That the application for funding for the Planning and Decision Process Project under the Municipal Asset Management Program be approved for submission to the Federation of Canadian Municipalities. CARRIED.

BY-LAWS:

NO. 7189 TO AMEND NUISANCE BY-LAW NO. 5806 - DERELICT VEHICLES AND SUPPRESSION  
OF CERTAIN NUISANCES

---

It was noted that this by-law was read a first time on September 5, 2017.

Desjarlais-Cullen

1109 That By-law No.7189 to amend Nuisance By-law No. 5806 for the purpose of including provisions with respect to derelict vehicles and suppression of certain nuisances, be read a second time. CARRIED.

Desjarlais-Patterson

1110 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7189 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Chaboyer-Berry

That the meeting do now adjourn (7:41 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 2, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Jeff Fawcett

ADOPTION OF AGENDA:

Harwood-Cullen

1111 That the Agenda for the Regular Meeting of City Council to be held on Monday, October 2, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Parker

1112 That the Minutes of the Regular Meeting of City Council held Monday, September 18, 2017 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) BRIAN STAPLES, NEXTPLAY CANADA - USE OF REC CENTRE FOR BALL HOCKEY LEAGUE

---

Brian Staples, President Wheat City Wildcats Ball Hockey Association, provided a verbal presentation to City Council on the need for facility space for Ball Hockey players within the City of Brandon. Mr. Staples requested that City Council allow access to the Rec Centre's former Curling Rink surface area for Ball Hockey League play. Mr. Staples outlined the challenges the Ball Hockey League has encountered in attaining adequate playing space within the City of Brandon and highlighted why the Rec Centre facility would be an ideal venue for their activities. Additionally, Mr. Staples assured City Council that the Ball League could secure the appropriate liability insurance and find alternative storage for the golf carts currently stored in the area.

Harwood-Desjarlais

1113 That the presentation by Brian Staples on behalf of NextPlay Canada with respect to the use of the Rec Centre for a Ball Hockey League be received. CARRIED AS AMENDED.

AMENDMENT

Harwood-Desjarlais

1114 That the motion be amended by adding the words: "and further, that the matter be referred to Administration for review and recommendation to City Council for its meeting to be held October 16, 2017". CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL OCTOBER 2, 2017

October 2, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Berry provided a verbal report on the Keystone Centre to City Council. Councillor Berry advised that Keystone officials had recently met with The Honorable Jeff Wharton, Minister of Municipal Relations, regarding Keystone Board governance changes and long term funding of the facility. Councillor Berry also announced several upcoming events including the Montreal Canadiens Alumni Game, the Hedley concert, and the Keystone Annual General Meeting to be held on November 30, 2017 in the CKLQ Lounge.

Councillor Patterson further noted that the new General Manager of the Keystone Centre, Mr. Jeff Schumacher, had officially started his duties at the facility

(B) ASSINIBOINE RIVER BASIN INITIATIVE  
VERBAL OCTOBER 2, 2017

October 2, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Cullen provided a report on the recent meeting of the Assiniboine River Basin Initiative (ARBI) Board of Directors in Minot, North Dakota. Councillor Cullen advised that the group had taken a tour of the significant flood mitigation efforts currently under construction in the Minot area, including a floodwall at an estimated cost of approximately \$1 Billion. Councillor Cullen noted that the tour also included the impacted zones from the 2011 flood where hundreds of homes were destroyed and many still struggled with the personal fiscal impact of the disaster due to lack of insurance coverage and a market decline in housing prices.

Berry-Brown

1115 That the reports of the Keystone Centre and the Assiniboine River Basin Initiative be received.  
CARRIED.

ENQUIRIES:

(267) VACANCY MANAGEMENT UPDATE

---

Councillor LoRegio requested an update on the progress of the Vacancy Management Committee. He enquired if a full report, inclusive of the number of positions reviewed and the outcomes of those reviews along with those positions budgeted for, not budgeted for, filled, not filled and deemed unnecessary.

His Worship the Mayor responded that this matter would be referred to the Personnel Committee for a report back to City Council as soon as possible.

(268) UPDATE ON POTENTIAL CONSTRUCTION OF SOCCER COMPLEX

---

Councillor LoRegio requested an update on the status of the proposed soccer complex in the City of Brandon.

At the request of His Worship the Mayor, the Acting City Manager responded that the consulting firm of HTFC Planning & Design had been hired to complete a master plan for a soccer complex to be located on the city-owned property at 1st Street and Veterans' Way. He noted that a meeting was scheduled with HTFC for October 12, 2017 and agreed to keep City Council apprised of this project.

(269) RE-CONSTRUCTION OF 21ST STREET BETWEEN VICTORIA AND ROSSER AVENUES

---

Councillor Harwood requested an update on the reconstruction of 21st Street between Victoria and Rosser Avenues, inclusive of the expected completion date for this project.

At the request of His Worship the Mayor, the Acting City Manager responded that the concrete curb and gutter, driveways and sidewalk portion were complete; however, schedule conflicts had caused a delay in the completion of the mill and overlay. He advised that the mill work was scheduled to begin October 18 with the paving scheduled for the week of October 23, 2017. Mr. Sage confirmed that the Engineering Department had reviewed the site and re-opened it to traffic until the street resurfacing work resumed.

Further to the issue of construction projects, the Acting City Manager advised that the majority of the capital construction program projects were complete with the remainder to be wrapped up in the next few weeks. He encouraged any City Councillors with specific concerns regarding construction projects to contact the Engineering Department directly for an update.

ANNOUNCEMENTS:

PLANTING OF REGAL CELEBRATION MAPLES TREES AT MEMORIAL PARK

---

Councillor Patterson announced that she had been pleased to represent City Council at the planting of Regal Celebration Maple Trees at Memorial Park located on the corner of the Brandon Police Station parking lot.

Councillor Patterson noted that The Honourable Janice C. Filmon, Lieutenant Governor of Manitoba, was in attendance at the event as the planting of the Regal Celebration Maples was Manitoba's way of celebrating Canada's 150th Birthday and honouring our Veterans.

GRAND OPENING OF A.R. MCDIARMID PLAZA AND VOLUNTEER APPRECIATION DINNER

---

His Worship Mayor Chrest noted that The Honourable Janice C. Filmon, Lieutenant Governor of Manitoba, had also attended the grand opening of the A.R. McDiarmid Plaza and the Volunteer Appreciation Dinner held September 27, 2017.

UNIVERSITY, VICTORIA AND MEADOWS-WAVERLY MULTI-WARD MEETING

---

Councillor LoRegio announced that a University, Victoria and Meadows-Waverly Multi-Ward Meeting would be held on October 26, 2017 with further information on location and time to follow as soon as possible. He encouraged ward residents to contact himself, Councillor Harwood or Councillor Cullen with any questions/concerns they would like addressed at the meeting.

RESCHEDULING OF ROSSER WARD MEETING

---

Councillor Desjarlais announced that the Rosser Ward meeting originally scheduled for October 5, 2017 had been rescheduled to October 10, 2017 at 6:30 p.m. at the Park Community Centre. He noted that agenda items included the 8th Street Bridge replacement, sidewalk snow clearing, downtown snow removal, Bear Clan patrols, CPTED update, amendments to the Nuisance By-law, 9th Street closure and any other city or ward issues. He encouraged residents to come out and share their concerns.

GENERAL BUSINESS:

(A) CAPITAL RECONCILIATION FOR WATER RECLAMATION FACILITY UPGRADE

---

Submitted for consideration was a report from the City Engineer dated September 12, 2017 with respect to the above.

Parker-Patterson

1116 That an expenditure from the Wastewater Reserve of \$1,531,318.68, with \$1,126,769.68 being applied to the outstanding Maple Leaf invoice and the remaining \$404,549 being paid to Maple Leaf, in order to conclude Phase III of the Water Reclamation Facility Upgrade project be approved. CARRIED.

(B) PROPOSAL - SUPPLY OF THREE (3) 2.5 YARD WHEEL LOADERS

---

City Council considered a report from the Manager of Fleet Services dated September 26, 2017 with respect to the above.

1117 LoRegio-Chaboyer  
That the bid from Toromont Cat to supply three (3) 2017 Caterpillar 924K (Demo) Wheel Loaders as per the Proposal and specifications for a total cost of \$609,422.84 (net of GST) be accepted. CARRIED.

BY-LAWS:

NO. 7193 TO OPEN A PORTION OF CHARLES STREET LOCATED BETWEEN GLEN AND CLARE AVENUES

---

City Council considered a report from Property Administration dated August 28, 2017 with respect to the above.

1118 Harwood-Chaboyer  
That By-law No. 7193 to re-open that portion of Charles Street (now closed) located between Glen and Clare Avenues be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer  
That the meeting do now adjourn (8:04 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 16, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Cullen-Parker

1119 That the Agenda for the Regular Meeting of City Council to be held on Monday, October 16, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Harwood-Chaboyer

1120 That the Minutes of the Regular Meeting of City Council held Monday, October 2, 2017 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) RON FUNK AND BRENDA BRYDGES, BRYDGES PROPERTY MANAGEMENT – SERVICES PROVIDED TO CONDO OWNERS

---

Ron Funk and Brenda Brydges, representatives of Brydges Property Management, appeared before City Council with respect to taxes paid by condominiums within the City of Brandon. Ms. Bridges provided an example of single family home and a condominium, which had similar property value assessments and taxation, but received different levels of service from the City of Brandon. Ms. Bridges stated that the single family residential home would receive waste collection, street repair, street sweeping, and snow removal services. In contrast, she noted that the condominium property would have to pay for these services, despite paying the same level of property taxes. Ms. Bridges informed City Council that she had lobbied the Provincial Government about concerns over the assessment of condominium properties, but until action was taken by the Province, she was asking the City of Brandon to consider providing a tax rebate to condominium owners. Mr. Funk reiterated that he would like to see action from City Council to address unfairness in the property taxation system within the City of Brandon.

LoRegio-Patterson

1121 That the presentation by Ron Funk and Brenda Brydges with respect to the services provided to condo owners be received and the matter referred to Administration to arrange a meeting with the condominium corporations and any interested members of Council to discuss the issues presented. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(270) COMPARISON OF TRANSIT RIDERSHIP BETWEEN SEPTEMBER 2016 AND SEPTEMBER 2017

---

Councillor Berry referred to the recent changes to Brandon Transit and enquired as to the ridership numbers in September 2017 compared to September 2016.

At the request of His Worship the Mayor, the Acting City Manager responded that, while previous statistics showed a reduction in ridership following route changes, it was too early to determine specific ridership trends. He confirmed that information would be gathered for the first four to six months following the changes with a report to be presented to City Council in early 2018.

Further to this issue, Councillor Berry requested at least a preliminary report of ridership numbers be provided prior to budget deliberations. His Worship the Mayor echoed Councillor Berry's request and it was agreed that same would be provided.

Councillor LoRegio referred to the new Transcab Service whereby transit riders who travelled to or from either Braecrest Drive (between 18th St and Knowlton Drive) or McDonald Avenue were taxed to the next bus stop in the area. He enquired if statistics on the usage of same could also be provided prior to budget deliberations.

His Worship the Mayor agreed to take this matter under advisement.

(271) UPDATE ON ADDITIONAL INFRASTRUCUTRE FUNDING APPROVED FOR 2017

---

Councillor Parker noted that \$400,000 in infrastructure funding had been added during the 2017 Budget Deliberations and requested an update on projects completed ahead of schedule due to this extra funding.

At the request of His Worship the Mayor, the Acting City Manager responded that the largest project added due to the additional funding was the rehabilitation of 21st Street between Rosser Avenue and Victoria Avenue. He noted that this project came in at a cost of \$350,000 and would have been pushed to future years had it not been for the extra funding in 2017. Mr. Sage advised that additional concrete work, street resurfacing and other projects had also been tendered for in the 2017 construction program compared to other years.

(272) TIMING FOR RELEASE OF CITY TENDERS

---

Councillor Berry noted that City of Brandon tenders for construction projects were released in March or April which often delayed the start of projects. He enquired if consideration could be given to releasing same earlier in the year to allow for an earlier start if weather permitted.

At the request of His Worship the Mayor, the Acting City Manager responded that this issue could be investigated and agreed to take this matter under advisement.

ANNOUNCEMENTS:

UNIVERSITY, VICTORIA AND MEADOWS-WAVERLY MULTI-WARD MEETING

---

Councillor Loregio announced that that a University, Victoria and Meadows-Waverly Multi-Ward Meeting was to take place on October 26, 2017 at 7:00 p.m. at the Colonial Inn. He advised that agenda items included the 2018 City of Brandon budget, infrastructure, Community Centres, potential hotel development on 18th Street and any other city or ward issues.

TAKE BACK THE NIGHT

---

Councillor Chaboyer announced that she had been pleased to represent City Council at the Take Back the Night March held September 21, 2017 at Brandon University. She advised that the annual March allowed the community an opportunity to take a stand on violence against women.

INSTALLATION OF COMMUNITY TIPI AT CITY HALL

---

Councillor Chaboyer announced that she had been pleased to represent City Council at the installation of the community tipi at City Hall. She advised that Brandon City Hall was one of several community locations for the Tipi Tour legacy project. , which commemorated Brandon's involvement in the Walking With Our Sisters installation in September 2016 honouring the more than 1200 missing or murdered Indigenous Women in Canada.

GENERAL BUSINESS:

(A) USE OF REC CENTRE FOR BALL HOCKEY LEAGUE BY NEXTPLAY CANADA

---

City Council considered a report from the Manager of Parks Operations dated October 12, 2017 with respect to the above.

Harwood-Cullen

1122 That the request of Brian Staples of NextPlay Canada to use the former curling rink surface area of the Rec Centre for a Ball Hockey League be denied. CARRIED.

(B) APPLICATION TO SUBDIVIDE – 504 – 18TH STREET NORTH (CANADA GAMES PARK)

---

Submitted for consideration was a report from the Planning, Property and Buildings Department dated October 16, 2017 with respect to the above.



Harwood-Patterson

1123 That the application to subdivide lands bound by the Assiniboine River, 18th Street North, McGregor Avenue, 21st Street North, Hilton Avenue, 19th Street North, the lane north of and parallel to McDonald Avenue, and 26th Street North (Blocks 4/5, Plan 229 BLTO, Blocks 1/3, Plan 245 BLTO and Plan 25221 BLTO), to create six (6) parcels in the OS Open Space Zone be approved. CARRIED.

BY-LAWS:

NO. 7175 TO ESTABLISH A DEVELOPMENT CHARGES BY-LAW

---

Considered was a report from the City Clerk dated October 5, 2017 with respect to the above.

Fawcett-Desjarlais

1124 That By-law No. 7175, to adopt Development Charges, be amended by:

- (a) deleting in the definition of DWELLING, ROW HOUSE, the words “may or may not” and substituting therefor the word: “shall”;
- (b) adding to the definition of SITE, the words: “or a bareland condominium unit in a registered plan of condominium”;
- (c) deleting in sections 9, 12. (a), (b)(2), 14. (d)(2) and 22 the words: “development permit under the Zoning By-law or”;
- (d) deleting in subsection 12. (b)(1) the words: “prior to the issuance of a certificate of approval; and”;
- (e) adding the following as subsection 12. (b) (2): “developer or agent, as a condition of rezoning a site under the Planning Act; and due upon entering into agreement with the municipality; and”;
- (f) adding in sections 13 and 22 the words: “water and wastewater” immediately prior to the word: “treatment”;
- (g) deleting subsection 13. (g) in its entirety and substituting the following therefor: “the net developable area development charges shall only apply to the portion of a site which is being intensified or densified as a result of a subdivision or rezoning application.”;
- (h) deleting in section 14 the words: “or structure existing on a site”, “and the net development site area being” and “multiplied by the development charge in place at the time the development is payable” and adding the words: “that have or will be” immediately after the words: “according to type”;
- (i) deleting in section 15 the words: “based on previous payments made” and substituting therefor the words: “when previous payments made exceed the net hectare development agreement charges.”;
- (j) deleting section 16 in its entirety; and

- (k) deleting in section 28 the word: "January" and substituting therefor the word: "July".  
CARRIED.

Fawcett-Desjarlais

1125 That By-law No. 7175, as amended, be read a second time. CARRIED.

NO. 7192 TO ESTABLISH A MUNICIPAL HERITAGE INCENTIVE PROGRAM

---

City Council considered a report from Planning, Property and Buildings dated October 6, 2017 with respect to the above.

Desjarlais-Harwood

1126 That By-law No. 7192 to establish a Municipal Heritage Incentive Program be read a first time.  
CARRIED.

GIVING OF NOTICE:

(A) AD HOC COMMITTEE TO REVIEW OF 2012 DOWNTOWN PARKING STUDY

---

In accordance with Rule 60 of City Council Procedure By-law No. 6634, Councillor Desjarlais gave notice of his intent to introduce at the November 6, 2017 meeting of City Council, a motion to establish an ad-hoc committee to review the 2012 Downtown Parking Study.

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (8:05 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
NOVEMBER 6, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Jan Chaboyer (retired at 9:31 p.m.), Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Councillor Ron W. Brown

ADOPTION OF AGENDA:

Parker-LoRegio  
1127 That the Agenda for the Regular Meeting of City Council to be held on Monday, November 6, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Harwood  
1128 That the Minutes of the Regular Meeting of City Council held Monday, October 16, 2017 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) NATHAN PETO, MANAGER OF CORPORATE INITIATIVES – CITY OF  
BRANDON SNOW ANGELS PROGRAM

---

Nathan Peto, Manager of Corporate Initiatives for the City of Brandon, appeared before City Council with respect to the Snow Angels program. Mr. Peto gave an overview of the program, which coordinated volunteers with citizens who were unable to clear the municipally owned sidewalks adjacent to their property. He noted that the Snow Angels program started in 2016 as a pilot project under the City Council Strategic Plan initiative of Community Inclusion, to facilitate a more accessible community while encouraging citizen engagement. Mr. Peto indicated that the Snow Angels program would continue in 2017 and encouraged citizens who were interested in the program to visit [www.snowangels.brandon.ca](http://www.snowangels.brandon.ca), call 204-729-2186, or email [snowangels@brandon.ca](mailto:snowangels@brandon.ca) for more information.

Fawcett-Chaboyer  
1129 That the presentation by Nathan Peto, Manager of Corporate Initiatives, with respect to the City of Brandon Snow Angels Program, be received. CARRIED.

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION – 424 18TH STREET NORTH (PRECISION  
HOLDINGS LTD.)

---

City Council sat to hear representation on the variance application for the property located at 424 – 18th Street North.

Ryan Nickel, Chief Planner, and Patrick Pulak, City Engineer, provided an overview of the project and the requirement for the variance based on the applicant's intent to construct a new 2-storey, 27,000 sq. ft. commercial building below the design flood level. Mr. Nickel advised that the variance application had been referred directly to City Council from the Planning Commission who had been unable to reach a decision on the matter. Mr. Pulak noted that this property was located in a dike flood plain area which was regulated to protect people and property from flood damages should the dike be breached, and to minimize the risk/liability and costs to the City. He stated that the dike did not provide 100% protection from a high water event.

Paul Roy appeared on behalf of the applicant, Precision Toyota Holdings Ltd. and spoke in favour of the application. Mr. Roy noted that in order to meet the elevation requirements of the Zoning By-law, the floor of the new building would be 10 feet above the existing grade and that there numerous buildings that were in non-compliance with the development requirements of the diked flood plain area. He advised that this business had been located at this site for over forty years and the owners were prepared to assume the risk of building at this location.

No further representation, either in support of or in opposition to the variance application was received.

Harwood-Parker

1130 That the Public Hearing be concluded. CARRIED.

Harwood-LoRegio

1131 That Variation Application V-12-17-B to vary the City of Brandon Zoning By-law to allow a finished grade and first floor elevation below the design flood level at 424 – 18th Street North (Lot 1, Plan 23069 BLTO) be approved subject to the owner or successor executing a development agreement with the City of Brandon including the following supplementary conditions:

1. The application will be responsible to curb and sod the boulevard along the northerly portion of McGregor Avenue for the entire length of the property from 18th Street North to 19th Street North.
2. The applicant will be responsible to realign and formalize the most southwesterly approach to the site off McGregor Avenue with 19th Street North. The design and construction must conform to the latest edition of the City of Brandon Standard Construction Specifications.
3. The applicant will be responsible to relocate and formalize the most southwesterly approach to the site off McGregor Avenue to align with the approach to 330 – 18th Street North. The design and construction must conform to the latest edition of the City of Brandon Standard Construction Specifications.
4. The applicant will be responsible to contribute towards boulevard trees for McGregor Avenue.
5. The applicant will be responsible to provide evidence of a Cross Access Agreement allowing for joint access from 404 - 18th Street North and 424 - 18th Street North. The agreement is to be registered on all affected titles.

6. The applicant will agree to save harmless the City by way of inclusion of save harmless clauses in the development agreement.
7. The applicant will be responsible to submit a detailed cost estimate, prepared by their consulting engineer for all work proposed within the right-of-way. The cost estimate is subject to review and approval by the City Engineer.
8. The applicant will be responsible to submit an Irrevocable Letter of Credit totaling 15% of the detailed cost estimate. CARRIED.

Following the vote on the above motions, City Council further directed Administration to complete best practice research and consult with area landowners and other stakeholders in the diked flood area and to provide a report to City Council outlining recommended revisions to the floodplain map and the standards for development in the floodplain overlay zone.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) PERSONNEL COMMITTEE REPORT OCTOBER 31, 2017

Mayor and Councillors  
City of Brandon

Your PERSONNEL COMMITTEE, at its meeting held the 31st day of October, 2017, begs leave to report as follows and submits recommendations where deemed necessary and expedient:

Present:           Committee Members:  
                          His Worship Mayor Rick Chrest, Chairman  
                          Councillor Jeff Harwood  
                          Councillor Shawn Berry  
                          Councillor Barry Cullen

                          Resource Personnel:  
                          Ms. Linda Poole, Director of Human Resources

Regrets:           None

City Manager Position

On February 21, 2017, Council passed a motion “that a request for proposals for an executive search firm to assist in the recruitment of a City Manager be issued.”

On May 15, 2017, the following resolution was adopted:

That the proposal from Davies Park Executive Search to provide executive search services for qualified applicants for the City Manager and Chief of Police positions as per proposal, at a base fee of \$70,000.00 plus disbursements and administrative costs, be accepted;

and further, that the costs be expended from the Police Department and City Manager operating budgets.

Following an extensive search conducted by Davies Park Executive Search, the Personnel Committee conducted interviews with six (6) applicants on September 21 and 22, 2017. After shortlisting the applicant pool to two (2) finalists, interviews and presentations from the finalists were held with Council on October 14, 2017.

At its meeting on October 31, 2017, the Personnel Committee prepared a job offer for the successful candidate, Mr. Rodney B. Sage.

It was agreed that the following recommendation be presented to City Council for consideration and decision:

“That the City of Brandon enter into a five (5) year employment contract with Mr. Rodney B. Sage, effective November 6, 2017.”

Respectfully submitted,

R. Chrest  
CHAIR

Harwood-Desjarlais

1132 That the report of the Personnel Committee dated October 31, 2017 be received. CARRIED.

Harwood-Cullen

1133 That Mr. Rodney B. Sage be hereby appointed the City Manager, and the City of Brandon enter into a five (5) year employment contract with Mr. Sage, effective November 6, 2017. CARRIED.

(B) AUDIT AND FINANCE COMMITTEE  
VERBAL

NOVEMBER 6, 2017

November 6, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett provided a verbal report from the meeting of the Audit and Finance Committee held on Thursday, October 26, 2017. He stated that the sole topic of the meeting was to consider the City’s September budget review whereby the General Fund was projected to have a year-end surplus of \$300,000 and the Utility Fund a surplus of \$75,000. It was noted that the projected surpluses were relatively small and as such, Administration had been directed to watch monitor any discretionary spending going into the final months of the year. Councillor Fawcett reported that any actual year-end surplus would be allocated back into the City’s reserves.

Fawcett-Chaboyer

1134 That the report of the Audit and Finance Committee be received. CARRIED.

ENQUIRIES:

(273) UPDATE ON VACANCY MANAGEMENT COMMITTEE REPORT

---

Councillor LoRegio referred to his previous enquiry with respect to an update from the Vacancy Management Committee and enquired when a response to same was to be expected.

His Worship the Mayor responded that the Personnel Committee had received the report from the Human Resources Department with same to be reviewed in the near future. His Worship confirmed that the information would be shared with City Council well before the 2018 Budget Deliberations.

(274) SERVICES PROVIDED TO CONDOMINIUM DEVELOPMENTS

---

Councillor LoRegio referred to the recent presentation by a group of condominium owners regarding the services provided to condominium developments. He noted that a meeting was to be set up between City Council and the group of presenters and enquired when that meeting was expected to take place.

At the request of His Worship the Mayor, the City Manager responded that an overview of the various forms of condo ownership and the different services provided to those properties would be presented to City Council at an informal meeting on November 16, 2017. Mr. Sage advised that City Council's direction on the steps to be taken with the condo groups would be sought after that meeting.

(275) INFRASTRUCTURE ISSUES IN THE 1500 BLOCK OF 22ND STREET

---

On behalf of Councillor Brown, Councillor LoRegio noted that there had been numerous infrastructure issues, in the 1500 Block of 22nd Street. He enquired if replacement of the water mains and improvements to the street were planned for that area.

At the request of His Worship the Mayor, the City Manager responded that the section of water main along the 1500 Block of 22nd Street had scored poorly on an evaluation conducted by the Engineering Department, and hence, was a high priority for total replacement in the 2019 or 2020 Capital Program. Mr. Sage advised that the roadway would be maintained by the Operations Department until it a complete asphalt overlay could be completed after the replacement of the water main.

(276) ADDRESSING DRUG ISSUES IN THE COMMUNITY

---

Councillor Chaboyer referred to a recent presentation by Ms. Kim Longstreet with respect to drug issues in the community. She noted that this issue had also been a major topic of discussion at a recent Green Acres Ward meeting and enquired if the formation of a Community Task Force to address these issues could be considered.

His Worship the Mayor responded that he had recently met with Ms. Longstreet and that she planned to provide a presentation to City Council at the November 20, 2017 meeting. His Worship advised that Ms. Longstreet planned to share the results garnered from the September 20, 2017 Open House and was expected to provide City Council with her suggestions for addressing this issue at that time.

ANNOUNCEMENTS:

BRACELETS IN SUPPORT OF RARE LYMPHOMA

---

Councillor Parker announced that, with two members currently battling a rare form of cancer, the Brandon Firefighter's Charity Fund were selling bracelets to raise funds to help erase lymphoma. He advised that the bracelets were available for a minimal cost at Fire Hall No. 1.

CONSTRUCTION OF PAVILION IN RIDEAU PARK

---

Councillor Parker announced that the Kiwanis Club planned to build a pavilion in Rideau Park with construction expected to take place in the Spring 2018.

RELEASE OF VIDEO OF PLANS FOR REDEVELOPMENT OF BRANDON RIVERBANK

---

Councillor Fawcett announced that the video for the planned redevelopment of the Brandon Riverbank was available on their website at [www.riverbank.mb.ca](http://www.riverbank.mb.ca) and encouraged everyone to take a look at it.

APPOINTMENT OF NEW CHIEF OF POLICE

---

Councillor Fawcett announced that former Deputy Chief Wayne Balcaen had been appointed as the new Chief of Police for the City of Brandon and congratulated Chief Balcaen on his new appointment.

AA WINNIPEG HIGH SCHOOL FOOTBALL LEAGUE FINALS

---

Councillor Fawcett wished good luck to the Vincent Massey Vikings Football Team who were playing in the finals of the AA Winnipeg High School Football League on Wednesday, November 8, 2017.

"NO STONE LEFT ALONE" CEREMONY - BRANDON CEMETERY

---

His Worship Mayor Chrest announced that he had been pleased to attend the "No Stone Left Alone" Ceremony held today at the Brandon Municipal Cemetery. His Worship advised that the ceremony organized by Ryan Lawson saw poppies placed on every grave in the Veterans' Section of the cemetery with over 700 students from the Brandon School Division participating in the event.



REMEMBRANCE DAY SERVICE AT KEYSTONE CENTRE

---

His Worship Mayor Chrest encouraged everyone to attend the Remembrance Day Service being held at the Keystone Centre on Saturday, November 11, 2017 at 11:00 a.m.

GENERAL BUSINESS:

(A) INTERMUNICIPAL SERVICES SHARING REQUEST

---

City Council considered a report from Planning, Property & Buildings Department dated October 17, 2017 with respect to the above.

Fawcett-Chaboyer

1135 That the requests for inter-municipal service sharing be referred to Administration to evaluate and report back to City Council with recommendations. CARRIED.

(B) SOUTH BRANDON ANNEXATION CONSULTATION

---

Submitted for consideration was a report from the Planning, Property & Buildings Department dated October 25, 2017 with respect to the above.

Berry-Fawcett

1136 That the consultation report to annex lands from the Rural Municipality of Cornwallis attached to the report of the Chief Planner dated October 25, 2017 as "Attachment B" be submitted to The Municipal Board in support of the annexation proposal submitted on April 18, 2017. CARRIED. Councillor Chaboyer retired from the Council Chamber at 9:31 p.m.

(C) AD HOC COMMITTEE TO REVIEW 2012 DOWNTOWN PARKING STUDY

---

Considered was a report from Councillor Kris Desjarlais dated October 27, 2017 with respect to the above and in accordance with his notice of motion given at the regular meeting of City Council held October 16, 2017.

Desjarlais-Patterson

1137 That an Ad Hoc Committee be established to review the 2012 Downtown Parking Study whereby the Ad Hoc Committee shall be comprised of:

- Two (2) Members of City Council
- Two (2) Members of the Brandon Downtown Development Cooperation
- Three (3) Citizens-at-large

CARRIED.

BY-LAWS:

NO. 7197 TO AMEND BY-LAW NO. 7116 TO PROVIDE FOR THE EXPENDITURE AND BORROWING FOR THE AIRPORT TERMINAL REDEVELOPMENT PROJECT

---

City Council considered a report from the Director of Finance dated November 1, 2017 with respect to the above.

1138 Fawcett-Parker  
That By-law No. 7197, to amend By-law No. 7116 to provide for the expenditure and borrowing for the Airport Terminal Redevelopment Project, be read a first time. CARRIED.

1139 Fawcett-Parker  
That the by-law be read a second time. CARRIED.

NO. 7198 COMPLIANCE BY-LAW

---

Submitted for consideration was a report from the Director of Legal Services dated November 3, 2017 with respect to the above.

1140 Fawcett-Patterson  
That By-law No. 7198, to provide for the enforcement and compliance with City by-laws and to establish, in accordance with The Provincial Offences Act and The Municipal By-law Enforcement Act, a process for prosecuting offences under municipal by-laws be read a first time. CARRIED.

NO. 7199 TO AMEND ANNUAL SCHEDULE OF FEES BY-LAW NO. 7159

---

Considered was a report from the Director of Legal Services dated November 3, 2017 with respect to the above.

1141 Patterson-Cullen  
That By-law No. 7199, to amend Annual Schedule of Fees By-law No. 7159 with respect to removing the Compliance Fine Schedule and to remove all reference to False Alarm fees from the section of Fire fees, be read a first time. CARRIED.

NO. 7200 FIRE PREVENTION BY-LAW

---

City Council considered a report from the Director of Legal Services dated November 3, 2017 with respect to the above.

1142 Desjarlais-Parker  
That By-law No. 7200, to provide for firefighting, fire prevention, the related regulation of fire and other hazards through Policy, and for the re-adoption of the Manitoba Fire Code, be read a first time. CARRIED.

GIVING OF NOTICE:

(A) FUNDING OF KEYSTONE CENTRE CAPITAL PLAN

---

In accordance with Rule 60 of City Council Procedure By-law No. 6634, Councillor S. Berry gave notice of his intent to introduce at the November 20, 2017 meeting of City Council, a motion to support funding for the Keystone Centre's Capital Plan.

ADJOURN:

Berry-Cullen

That the meeting do now adjourn (9:48 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
NOVEMBER 20, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Parker-Chaboyer  
1143 That the Agenda for the Regular Meeting of City Council to be held on Monday, November 20, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Harwood-Cullen  
1144 That the Minutes of the Regular Meeting of City Council held Monday, November 6, 2017 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) KIM LONGSTREET - TOWN HALL FORUM ON RESOURCES FOR SUBSTANCE  
USERS

---

Kim Longstreet, Community Town Hall organizer, appeared before City Council with respect to the Town Hall forum held on September 20, 2017 on resources for substance users in the City of Brandon. She advised that there were over 105 attendees from the community and that feedback from the attendees of the Town Hall indicated the community was seeking to expand existing services for substance abusers, enhanced mental health support, a year round shelter for the homeless, detox facilities, safe injection sites, and better overall collaboration between organizations dealing with addictions in the City of Brandon. Ms. Longstreet informed City Council that she had compiled a final report that would be provided to City Council, local Members of the Legislative Assembly, and community stakeholders.

Chaboyer-Parker  
1145 That the presentation by Kim Longstreet with respect to the Town Hall Forum on resources for substance users be received. CARRIED.

(B) AKOULINA CONNELL - MANITOBA ARTS COUNCIL/CITY OF BRANDON  
COLLABORATION

---

Akoulina Connell, Executive Director of the Manitoba Arts Council (MAC), appeared before City Council with respect to the operations of the MAC Brandon office. Ms. Connell thanked the City of Brandon for its support of the MAC office in the A. R. McDiarmid Building over the past three years.

She noted that the MAC held several very successful events with local artists, including a grant-writing workshop, artist dinner, residencies presentations, Westman juried art show, and meetings with First Nation cultural interpreters and Elders. Ms. Connell noted the partnership between the City of Brandon and the MAC had supported 203 artists in the Westman region and strengthen the City of Brandon Culture Plan.

Fawcett-Patterson

1146 That the presentation by Akoulina Connell with respect to the Manitoba Arts Council/City of Brandon Collaboration be received. CARRIED.

(C) DR. STEVE ROBINSON - BRANDON UNIVERSITY CAMPUS MASTER PLAN

Dr. Steve Robinson, Acting President of Brandon University (BU), appeared before City Council to present the BU Campus Master Plan. Dr. Robinson informed City Council that the Campus Plan was a guide for the organization's growth over the coming decades. The goals of the Campus Plan were to align with the City of Brandon's growth plan, provide quality learning and research facilities, create a catalyst for economic development, and partner with the larger community.

Dr. Robinson informed Council that several immediate actions would be taking place to pursue the Campus Plans objectives, including enhancing the pedestrian experience, improving landscapes, and adjusting traffic management. The proposed Downtown Campus remained a major immediate focus in the Campus Plan and BU continued to work with community stakeholders to move the project forward into the development phase. Dr. Robinson thanked City Council for its ongoing support of BU in this community.

Harwood-Chaboyer

1147 That the presentation by Dr. Steve Robinson with respect to the Brandon University Campus Master Plan be received. CARRIED.

PUBLIC HEARINGS:

(A) VARIANCE APPLICATION – 2404 PARK AVENUE (JACOBSON & GREINER LTD.)

Ryan Nickel, Chief Planner provided an overview of the application. He noted that the original request was for a conditional use to allow for an electronic identification sign at 2404 Park Avenue, and two variances; to decrease the minimum distance separation between the proposed sign and the residential zone boundary, and to increase the maximum sign surface area of the sign. Mr. Nickel advised that the variance request to increase the maximum sign surface had been rejected by the Planning Commission and the applicant was appealing that decision to City Council.

Steve McMillan appeared on behalf of the applicant, Jacobson & Greiner Inc. in support of the application. He noted that the approved sign would only display static images lasting at least 30 seconds with instantaneous transitions and would function between 7:00 a.m. and 11:00 p.m. Mr. McMillan noted that the restrictions on the function and operation of the sign would the lessen the impact of the sign in the area and the size would not be detrimental to the surrounding area.

1148 LoRegio-Harwood  
That the Public Hearing for Variance Application VB-10-17-B at 2404 Park Avenue Be concluded. CARRIED.

1149 LoRegio-Cullen  
That Variance Application V-10-17-B to vary Clause 33(d) of City of Brandon Zoning By-law No. 7124 by increasing the maximum sign surface area of an electronic identification sign from 4.7m2 to 11.9m2 at 2404 Park Avenue (Pt. Lots 1/28, Block 39 SS Plan 720 BLTO) in the IR Industrial Restricted Zone be approved. CARRIED.

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) BOARD OF REVISION NOVEMBER 8, 2017

City Council considered a report from the Chairman of the Board of Revision dated November 8, 2017 with respect to the proceedings of the Board of Revision regarding applications for revision of the 2018 Assessment Roll.

1150 Fawcett-Chaboyer  
That the report of the Board of Revision dated November 8, 2017 with respect to the 2016 & 2017 Supplementary Tax Statements and the 2018 Real Property Assessment Roll be received. CARRIED.

(B) GRANTS REVIEW COMMITTEE NOVEMBER 15, 2017

Considered was a report from the Grants Review Committee dated November 15, 2017 outlining the applications received by the committee and their recommendations for funding in 2018.

List of Recommended Grants for 2018:

<b>SERVICE ORGANIZATIONS</b>		
<b><u>ORGANIZATION</u></b>	<b>Proposed Grant 2018</b>	<b>Request 2018</b>
Big Brothers & Sisters of Brandon	2000.00	2000.00
Brandon and District Worker Advocacy Centre (BDWAC)	3000.00	5000.00
Brandon Citizens on Patrol Program (COPP)	2500.00	3000.00
Brandon Civic Seniors Citizens Inc. (Prairie Oasis)	2000.00	2715.00
Brandon's Food for Thought (The Breakfast & Snack Prog for Kids)	4000.00	6000.00
Brandon Friendship Centre Inc.	8500.00	25000.00
Brandon Neighborhood Renewal Corporation (BNRC)	7500.00	10779.35
Brandon Regional Search & Rescue (BRSAR)	4000.00	10000.00

Central Council for Community Centres	55000.00	55000.00
Child & Family Services of Western Manitoba (Elspeth Reid)	3500.00	10000.00
Community Living Brandon	0.00	1500.00
Compassionate Friends of Southwestern MB	1100.00	2000.00
Counselling Centre, The	1300.00	4366.39
Crocus Obedience + Kennel Club	1000.00	5000.00
Family Visions Inc.	2000.00	5000.00
Father's Pantry Inc. (The) [Loaves & Fishes Pgrm]	2500.00	3500.00
Funds For Furry Friends	2500.00	9310.00
Habitat for Humanity Manitoba - Brandon Chapter	1000.00	2570.00
Helping Hands Center of Brandon Inc.	3500.00	5000.00
John Howard Society of Brandon Inc, The	2000.00	3000.00
Kidney Foundation of Manitoba, The	1000.00	5000.00
Multiple Sclerosis Society of Canada, Westman Chapter	1000.00	2600.00
Royal Canadian Legion Branch #3	2500.00	2500.00
Salvation Army Brandon Community & Family Services, The	9000.00	9000.00
Samaritan House Ministries Inc. o/b/o Food Banks	20000.00	20000.00
Samaritan House Ministries Inc. o/b/o Safe & Warm Shelter	10000.00	10000.00
Westman Immigrant Services	6300.00	8000.00
Womans Resource Centre	5000.00	25000.00
Total	163,700.00	252,840.74

**CULTURAL, RECREATIONAL & YOUTH SERVICE ORGANIZATIONS**

<b>ORGANIZATION</b>	<b>Proposed Grant 2018</b>	<b>Request 2018</b>
Artists in Healthcare Manitoba	4500.00	4500.00
Augustfest Brandon Inc.	2000.00	2000.00
Beginnings Preschool Inc.	750.00	1000.00
Brandon and Area Youth for Christ	3500.00	11700.00
Brandon Chamber Players	1200.00	2000.00
Brandon Community Orchestra	600.00	800.00
Brandon Garden Club	5000.00	14250.00
Brandon Jazz Festival	1200.00	2000.00
Brandon Minor Baseball & Simplot Millennium Park	5000.00	105000.00
Brandon Pride Committee	1000.00	1000.00
Brandon Santa Parade	3000.00	3000.00
Brandon University Mini U	2500.00	5000.00

Brandon Westman Christmas Cheer	500.00	500.00
Children's Den Inc.	0	10000.00
Diocese of Brandon Anglican Memorial Camp	0.00	20453.00
Manitoba SwimAbility (Making Waves)	3000.00	5000.00
Navy League Sea Cadets	3000.00	3000.00
Western Manitoba Science Fair	2000.00	2000.00
Westman Multicultural Festival	5000.00	20000.00
Wheat City Roller Derby League	2500.00	5000.00
YMCA of Brandon – Youth Program	0.00	4900.00
Total	46,250.00	223,103.00

Patterson-LoRegio

1151 That the Report of the Grants Review Committee dated November 1, 2017, be received. CARRIED.

Patterson-LoRegio

1152 That the sum of One Hundred Fifty Four Thousand Nine Hundred and Fifty Dollars (\$154,950.00) for possible distribution as grants for the year 2018 to those organizations and groups indicated in the List of Recommended Grants for 2018 in the report of the Grants Review Committee dated November 1, 2017, be referred to the 2018 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

Patterson-LoRegio

1153 That the sum of Fifty Five Thousand Dollars (\$55,000.00) for possible distribution as a grant for the year 2018 to Central Council for Community Centres as indicated in the report of the Grants Review Committee dated November 1, 2017, be referred to the 2018 Budget Deliberations for City Council's consideration and subsequent decision as part of its adoption of the Financial Plan. CARRIED.

ENQUIRIES:

(277) PUBLIC CONSULTATION - 2018 BUDGET

---

Councillor Berry enquired if a date had been set for the public consultations with respect to the proposed 2018 City of Brandon Budget.

At the request of His Worship the Mayor, the City Manager responded that, while in prior years two separate sessions had taken place in October and January, City Council and Administration had agreed that one session would be sufficient. Mr. Sage advised that the proposed budget would be released to everyone prior to Christmas and an Information and Public Consultation Session had been scheduled for Wednesday, January 10, 2018 at 7:00 p.m. in the City Hall Foyer. He confirmed that the 2018 City of Brandon Budget Deliberations would take place on January 20, 2018 giving time for members of the public to share their concerns with City Council.



(278) ALTERNATE DESIGNS FOR 8TH STREET BRIDGE

---

Councillor Desjarlais enquired when Dillon Consulting was expected to provide the alternative designs for the replacement of the 8th Street Bridge.

At the request of His Worship the Mayor, the City Manager responded that two additional conceptual alternatives had been received and were to be reviewed by the Project Team and the original brainstorming group by the end of November. Mr. Sage advised that an update and feedback session with City Council was expected to take place by the end of the year.

(279) PROVINCIAL FUNDING CUTS TO PUBLIC TRANSIT GRANTS

---

Councillor Desjarlais referred to the recent cuts by the provincial government to public transit grants and enquired as to the impact of same on Brandon Transit operations, inclusive of options to maintain adequate and affordable service. He further enquired if this information could be provided prior to the 2018 Budget Deliberations in January.

At the request of His Worship the Mayor, the City Manager responded that, although all details on the changes had not been received, the Provincial Government had confirmed that the amount the City of Brandon received in 2016 would remain the same for 2017 and 2018. He noted that due to many of the transit costs being direct operating and capital costs, there was an expected \$227,000 shortfall not covered by the grant. Mr. Sage advised that the 2018 Budget had been prepared without proposed cuts to routes or staff and should the grant shortfall not be covered by the City of Brandon, service reductions may be necessary. He confirmed that a detailed report on the new route structure was being compiled and would be presented to City Council at an informal session prior to year-end.

(280) DETAILED REPORT ON BRANDON TRANSIT

---

Further to Councillor Desjarlais' enquiry, Councillor LoRegio requested a detailed report on Brandon Transit, including the number of employees in the various roles, be provided so as to ensure City Council could make an informed decision during budget deliberations.

His Worship the Mayor agreed to have this information presented to City Council at the informal meeting scheduled prior to year-end.

ANNOUNCEMENTS:

REVIEW OF 18TH STREET AND BRAECREST DRIVE INTERSECTION

---

Councillor Fawcett announced that he had received a petition containing over 200 names with respect to a review of the intersection at 18th Street and Braecrest Drive. Councillor Fawcett confirmed that he had presented the petition to the Engineering Department for their review and that this item would be a topic of discussion at his upcoming ward meeting.

ASSINIBOINE WARD MEETING

---

Councillor Fawcett announced that an Assiniboine Ward Meeting was to take place on December 6, 2017 at 5:30 p.m. at Grand Valley Community Church, 1620 Braecrest Drive. He advised that agenda items included the intersection at 18th Street and Braecrest Drive, the 2018 City of Brandon Budget, spring dike work, Brandon Riverbank Inc. Master Plan and any other city or ward issues.

KEYSTONE CENTRE ANNUAL GENERAL MEETING

---

Councillor Berry announced that the Keystone Centre Annual General Meeting originally scheduled for November 30, 2017 had been moved to December 14, 2017 at 6:00 p.m. in the CKLQ Lounge at the Keystone Centre.

GALA OF GIFTS AT ART GALLERY OF SOUTHWESTERN MANITOBA (AGSW) AND OPENING OF MEMBER SHOW AND SALE

---

Councillor Patterson announced that the Annual Gala of Gifts at the Art Gallery of Southwestern Manitoba (AGSW) was to take place November 24 & 25, 2017. She also announced that the opening of the Member Show and Sale at the AGSW was November 30, 2017.

GENERAL BUSINESS:

(A) BRANDON UNIVERSITY MASTER PLAN

---

Submitted for consideration was a report from the Planning, Property and Buildings Department dated November 8, 2017 with respect to the above.

Harwood-Fawcett

1154 That the Brandon University Campus Master Plan (Attachment B) be approved, subject to the following:

1. that any roadway improvements (e.g. travel lane widths) shall comply with city engineering standards; and
2. that the owner or successor, prior to significant redevelopment on the site as determined by The City Engineer, shall submit a storm water study for review and approval by the City of Brandon Engineering Department. CARRIED.

(B) FUNDING OF KEYSTONE CENTRE 5-YEAR CAPITAL PLAN

---

City Council considered a report from Councillor S. Berry dated November 7, 2017 with respect to the above and in accordance with his notice of motion given at the November 6, 2017 meeting of City Council.

Berry-Patterson

1155 That funding by the City of Brandon for the Keystone Centre's 5-year Capital Plan in an amount not to exceed \$1,000,000 annually be referred to the 2018 Budget Deliberations. CARRIED.

(C) APPOINTMENTS TO AD HOC COMMITTEE - DOWNTOWN PARKING STUDY REVIEW

---

Considered was a report from Councillor K. Desjarlais dated November 15, 2017 with respect to the above.

Desjarlais-Cullen

1156 That the following appointment are hereby made to the Downtown Parking Study Review Ad Hoc Committee:

Councillor Kris Desjarlais  
Councillor Barry Cullen  
John Zeke  
Steve McMillan  
Jim Brannan  
Brent Campbell  
Derek Cullen  
CARRIED.

(D) 2018 SCHEDULE OF CITY COUNCIL MEETING DATES

---

City Council considered a report from the City Clerk dated October 18, 2017 with respect to the above.

Brown-Patterson

1157 That pursuant to Organizational By-law No. 6650, regular meetings of City Council be held on the following dates in 2018:

Monday, January 8, 2018	Monday, June 18, 2018
Monday, January 22, 2018	Monday, July 16, 2018
Monday, February 5, 2018	Monday, August 13, 2018
Tuesday, February 20, 2018	Tuesday, September 4, 2018
Monday, March 5, 2018	Monday, September 17, 2018
Monday, March 19, 2018	Monday, October 1, 2018
Tuesday, April 3, 2018	Monday, October 15, 2018
Monday, April 16, 2018	Monday, November 19, 2018
Monday, May 7, 2018	Monday, December 3, 2018
Tuesday, May 22, 2018	Monday, December 17, 2018
Monday, June 4, 2018	

CARRIED.

(E) APPOINTMENT OF DEPUTY MAYOR AND ACTING DEPUTY MAYOR

---

Submitted for consideration was a report from the City Clerk dated November 15, 2017 with respect to the above.

Parker-LoRegio

1158 That pursuant to Subsection 15(a) of Organizational By-law No. 6650, Councillor Jeff Fawcett be appointed Deputy Mayor to perform all duties of the Mayor, if the Mayor is absent from the municipality, or is incapable, through illness or other cause, of performing his duties as Head of City Council with term of office to expire on October 25, 2018. CARRIED.

LoRegio-Harwood

1159 That pursuant to Subsection 15(b) of Organizational By-law No. 6650, Councillor Lonnie Patterson be appointed Acting Deputy Mayor to perform all duties of the Mayor, if both the Mayor and the Deputy Mayor are absent from the municipality, or are incapable, through illness or other cause, of performing their respective duties as Head or Deputy Head of Council with term of office to expire on October 25, 2018. CARRIED.

(F) 2018 APPOINTMENTS TO COUNCIL COMMITTEES

---

Considered was a report from the City Clerk dated November 15, 2017 with respect to the above.

LoRegio-Chaboyer

1160 That in accordance with Subsection 15(c) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following Council Committees with terms of office to expire October 25, 2018:

Audit and Finance Committee

Mayor Rick Chrest (Chair)  
Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Jeff Fawcett

Personnel Committee

Mayor Rick Chrest (Chair)  
Councillor Shawn Berry  
Councillor Barry Cullen  
Councillor Jeff Harwood

Brandon Municipal Heritage Advisory Committee

Councillor Kris Desjarlais  
Councillor Jeff Harwood

Poverty Committee

Councillor Jan Chaboyer  
Councillor Kris Desjarlais  
Councillor Lonnie Patterson

Grants Review Committee

Councillor Jan Chaboyer  
Councillor John LoRegio  
Councillor Lonnie Patterson

Taxi Appeal Committee

Councillor Lonnie Patterson (Chair)  
Councillor John LoRegio  
Councillor Ron Brown  
Councillor Shawn Berry (Alternate)  
Councillor Barry Cullen (Alternate)  
CARRIED.

(G) 2018 APPOINTMENTS TO OTHER BOARDS AND COMMITTEES

---

City Council considered a report from the City Clerk dated November 15, 2017 with respect to the above.

1161

Harwood-Patterson

That in accordance with Subsection 15(d) of Organizational By-law No. 6650, the following appointments be and are hereby made to the following boards and committees with terms of office to expire October 25, 2018 unless otherwise noted:

Brandon & Area Planning District Board

Mayor Rick Chrest  
Councillor Barry Cullen  
Councillor Jeff Fawcett

Building Standards/By-law Compliance Standards Committee

Councillor Jeff Fawcett (Chair)  
Councillor Ron Brown  
Councillor Jeff Harwood  
Councillor Jan Chaboyer (Alternate)  
Councillor Kris Desjarlais (Alternate)

Brandon General Museum & Archives Board

Councillor Ron Brown  
Councillor Jeff Harwood  
Councillor John LoRegio

Brandon Urban Aboriginal Peoples' Council

Councillor Kris Desjarlais  
Councillor Jeff Fawcett

Keystone Agriculture & Recreational Centre Board

Councillor Shawn Berry  
Councillor Lonnie Patterson

Age Friendly Committee

Councillor Ron Brown  
Councillor Glen Parker

Assiniboine Hills Conservation District

Councillor Barry Cullen  
Councillor Jeff Fawcett

Western Manitoba Regional Library Board

Councillor Ron Brown

Western Manitoba Centennial Auditorium Board

Mayor Rick Chrest  
Councillor Jeff Fawcett  
Councillor Glen Parker  
CARRIED.

BY-LAWS:

NO. 7192      TO ESTABLISH A MUNICIPAL HERITAGE INCENTIVE PROGRAM

---

It was noted that this by-law was read a first time on October 16, 2017.

Desjarlais-Harwood

1162      That By-law No. 7192 to establish a Municipal Heritage Incentive Program be read a second time. CARRIED.

Desjarlais-Harwood

1163      That the by-law be amended by deleting from Section 5. (e) the figure \$10,000 and replacing with \$5,000. CARRIED.

Desjarlais-Harwood

1164      That the by-law, as amended be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7192 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7194      TO REZONE PROPERTY LOCATED AT 701 - 17TH STREET EAST FROM DR DEVELOPMENT RESERVE TO IG INDUSTRIAL GENERAL ZONE

---

Submitted for consideration was a report from the Planning, Property and Buildings Department dated November 9, 2017 with respect to the above.

Chaboyer-Parker

1165      That By-law No. 7194 to rezone a property located at 701 - 17th Street East from Development Reserve (DR) Zone to Industrial General (IG) Zone be read a first time. CARRIED.

NO. 7196      2018 FEE SCHEDULE

---

Considered was a report from the Finance Department dated November 8, 2017 with respect to the above.

Parker-Patterson

1166 That By-law No. 7196, to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon for the year 2018, be read a first time. CARRIED.

NO. 7198 COMPLIANCE BY-LAW

---

It was noted that this by-law received first reading at the November 6, 2017 meeting of City Council.

Fawcett-Patterson

1167 That By-law No. 7198, to provide for the enforcement and compliance with City by-laws and to establish, in accordance with The Provincial Offences Act and The Municipal By-law Enforcement Act, a process for prosecuting offences under municipal by-laws be amended as follows:

(a) Section 1. (b) by adding immediately after the definition for Fee Schedule the following:

“INFORMATION OFFENCE NOTICE” means the compliance ticket issued by an Officer for a violation under Part 2 of The Provincial Offences Act.”

(b) Section 1.(b) by adding immediately after the definition for ORDER TO REMEDY the following:

“PENALTY NOTICE” means the compliance ticket issued by an Officer for a violation under the Act.”

(c) Section 10 by deleting “not previously been charged with an offence pursuant to the same by-law provisions” and replacing with “not recently been charged with an offence for the same by-law violation”.

(d) Section 30 by adding “19,” immediately after the word “sections”.

(e) Section 31 by deleting “unless the Adjudicator allows time for payment under section 32”.

(f) deleting Section 32 in its entirety and renumbering the remaining by-law sections accordingly.

(g) Section 36 by deleting “45” and replacing with “60”.

(h) Schedule “B”, Division I, by adding to the end the following Compliance Violation:

“99 Contraventions of other specified by-law provisions 100.00 200.00”

CARRIED.

Fawcett-Parker

1168 That the by-law, as amended, be read a second time. CARRIED.

Fawcett-Chaboyer

1169 That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7198 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7199      TO AMEND ANNUAL SCHEDULE OF FEES BY-LAW NO. 7159

---

It was noted that this by-law was read a first time on November 6, 2017.

1170      Patterson-Cullen  
That By-law No. 7199, to amend Annual Schedule of Fees By-law No. 7159 with respect to removing the Compliance Fine Schedule and to remove all reference to False Alarm fees from the section of Fire fees, be read a second time. CARRIED.

1171      Patterson-Parker  
That the by-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7199 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

NO. 7200      FIRE PREVENTION BY-LAW

---

It was noted that this by-law received first reading at the November 6, 2017 meeting of City Council.



Fawcett-Cullen

1172 That By-law No. 7200, to provide for firefighting, fire prevention, the related regulation of fire and other hazards through Policy, and for the re-adoption of the Manitoba Fire Code, be read a second time. CARRIED.

Fawcett-Patterson

1173 That the by-law be read a third and final time. CARRIED.

n accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7200 third reading.

FOR

- Mayor Rick Chrest
- Councillor Shawn Berry
- Councillor Ron W. Brown
- Councillor Jan Chaboyer
- Councillor Barry Cullen
- Councillor Kris Desjarlais
- Councillor Jeff Fawcett
- Councillor Jeff Harwood
- Councillor John LoRegio
- Councillor Glen Parker
- Councillor Lonnie Patterson

AGAINST

Nil

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (10:16 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES OF THE SPECIAL MEETING OF CITY COUNCIL HELD ON THURSDAY,  
NOVEMBER 30, 2017 AT 12:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Deputy Mayor Jeff Fawcett in the Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson, Mayor Rick Chrest (entered at 12:03 p.m.)

ABSENT: Councillor Kris Desjarlais

READING OF THE CALL:

At the direction of the Chair, the City Clerk confirmed that on November 8, 2017 in accordance with the requirements of The Municipal Act, all members of City Council, including those members absent from the meeting, were given notice that a Special Meeting would be held this date to consider the proposal for Engineering Consulting Services for the Water Treatment Facility Upgrade. The City Clerk indicated that in view of the above compliance, and that there was quorum, it was lawful to proceed with this Special Meeting.

GENERAL BUSINESS:

(A) PROPOSAL – ENGINEERING CONSULTING SERVICES FOR WATER  
TREATMENT FACILITY UPGRADE

---

City Council considered a report from the Director of Utilities dated November 24, 2017 with respect to the above.

LoRegio-Chaboyer

1174 That the proposal from CH2M Hill Canada Limited for Engineering Consulting Services for the Water Treatment Facility Upgrade in the amount of \$4,979,652.00 (exclusive of GST) be accepted; and further that the City's financial contribution be funded from the Water Distribution Reserve.

GIVING OF NOTICE:

Nil

ADJOURN:

Chaboyer-Patterson

That the meeting do now adjourn (12: 29 p.m.). CARRIED.

---

MAYOR

---

CITY CLERK

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, DECEMBER 4, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor John LoRegio, Councillor Glen Parker

ABSENT: Councillor Jeff Harwood, Councillor Lonnie Patterson

ADOPTION OF AGENDA:

Parker-Cullen

1175 That the Agenda for the Regular Meeting of City Council to be held on Monday, December 4, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Fawcett

1176 That the Minutes of the Regular Meeting of City Council held Monday, November 20, 2017 be taken as read, all statutory requirements having been fulfilled. CARRIED.

Brown-Chaboyer

1177 That the Minutes of the Special Meeting of City Council held Thursday, November 30, 2017 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) BRENT ALLUM, BRANDON BARBARIANS RUGBY - ACCOMMODATION TAX GRANT APPEAL

---

Brent Allum, President of the Brandon Barbarians Rugby Club, appeared before City Council with respect to an accommodation tax grant appeal for the Manitoba-Saskatchewan Regional Rugby Tournament event, held in the summer of 2017. Mr. Allum informed City Council that the event exceeded their original expectation of generating 250 room nights and based on the increase to 450 actual room nights, the event would have been eligible for an accommodation tax grant of \$9,200. He noted however, that the Brandon Barbarians Rugby Club had received a grant of \$6,250 based on their original projections. Mr. Allum requested that City Council approve their appeal and provide an additional accommodation tax grant of \$2,950 as an Accommodation Tax Grant to the Brandon Barbarians Rugby Club.

Berry-Parker

1178 That the presentation by Brent Allum with respect to the Brandon Barbarians Rugby Accommodation Tax Grant Appeal be received. CARRIED.

(B) GRAHAM HARVEY, BRANDON FIRST - UPDATE ON LARGE CURLING EVENT STRATEGY

---

Graham Harvey, Executive Director of Brandon First, appeared before City Council with respect to the Brandon First Large Event Attraction Strategy. He noted that in the Fall of 2013, Brandon First created a committee to develop a multi-event attraction strategy with the goal to attract the Brier in 2019/2020. Mr. Harvey was pleased to inform City Council that Brandon had been successful in its bid to host the 2019 Brier and the event was expected to bring in over 9000 room nights and have an estimated economic impact of 11 million dollars within the City of Brandon. Mr. Harvey thanked the City of Brandon, the Province of Manitoba, Curling Manitoba, and the Keystone Centre for their team effort to bring the event to City of Brandon.

Parker-Desjarlais

1179 That the presentation by Graham Harvey with respect to an update on the large curling event strategy be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) AUDIT AND FINANCE COMMITTEE  
VERBAL

DECEMBER 4, 2017

December 4, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Fawcett reported that the Audit & Finance Committee had met on Thursday, November 30, 2017. He stated that the Committee had reviewed the investment portfolio with the City's financial advisory from Richardson GMP of our investment portfolio and noted that the City currently had \$16.1 million of principal protected investments, and the one-year return on the portfolio had averaged 3.77%. Councillor Fawcett also reported that the Committee had discussed the October budget review which was now projected to have a surplus of approximately \$600,000 in the General Fund and a surplus of approximately \$275,000 in the Utility Fund. He advised that any actual surpluses recognized at year end would be allocated back into the City's reserves.

(B) AD HOC COMMITTEE ON DOWNTOWN PARKING STUDY  
VERBAL

DECEMBER 4, 2017

December 4, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Desjarlais provided a verbal report on the meeting of the Ad Hoc Committee on Downtown Parking held earlier in the day. Councillor Desjarlais, informed City Council that the committee would revisit angle parking, parking meters, and the overall parking strategy and would be meeting again in the new year, to provide a report with recommendations to City Council.

Chaboyer-LoRegio

1180 That the report of the Audit and Finance Committee and the Ad Hoc Committee on the Downtown Parking Study be received. CARRIED.

ENQUIRIES:

(281) UPDATE ON TRANSFER OF PROPERTY AT REC CENTRE

Councillor LoRegio requested an update on the status of the transfer of the property at the Rec Centre.

At the request of His Worship the Mayor, the City Manager responded that the possession date for the transfer of 3500 McDonald Avenue to Horizon Builders Ltd. had been extended to August 1, 2018. He advised that the rezoning and subdivision applications for the property were not able to move forward until a second means of access to the property had been approved. Mr. Sage confirmed that a report on the 34th Street at-grade crossing improvements would be presented at the December 18, 2017 City Council meeting and a public hearing would be held following approval of the secondary access and updated site plan.

ANNOUNCEMENTS:

ASSINIBOINE WARD MEETING

Councillor Fawcett announced that an Assiniboine Ward Meeting was to take place on December 6, 2017 at 5:30 p.m. at Grand Valley Community Church, 1620 Braecrest Drive. He advised that agenda items included the intersection at 18th Street and Braecrest Drive, the 2018 City of Brandon Budget, spring dike work, Brandon Riverbank Inc. Master Plan and any other city or ward issues.

KEYSTONE CENTRE ANNUAL GENERAL MEETING AND INAUGURAL MEETING

Councillor Berry announced that the Keystone Centre Annual General Meeting would take place on December 14, 2017 at 6:00 p.m. in the CKLQ Hall and invited everyone to come out and hear what's been happening at the Keystone Centre. He advised that the Inaugural Meeting for 2018 was to take place immediately following the General Meeting.

OPEN HOUSE - DALY OVERPASS

---

Councillor Desjarlais announced that Manitoba Infrastructure and Transportation was holding an Open House on December 12, 2017 6:00 p.m. to 8:00 p.m. at the Victoria Inn Imperial Ballroom where an update would be provided on the improvements to the Daly Overpass. He invited everyone to attend and noted that more information was available by calling (204) 453-8008 or online at [www.info@landmarkplanning.ca](mailto:www.info@landmarkplanning.ca).

DAS FEMMES/PRAIRIE BLEND CHRISTMAS CONCERT

---

Councillor Desjarlais announced that the Das Femmes/Prairie Blend Christmas Concert was to be held at 7:30 p.m. on December 15, 2017 at Knox United Church. He advised that tickets were \$10 with the proceeds from same being given to Samaritan House.

CITY HALL CHRISTMAS OPEN HOUSE

---

His Worship Mayor Chrest announced that the annual City Hall Christmas Open House featuring the Brandon Community Orchestra was to take place on December 10, 2017 at 1:30 p.m. in the Main Foyer of City Hall. He invited everyone to come out and share in the festivities.

BABY SITTER COURSE GRADUATION

---

Councillor Chaboyer announced that she had been pleased to represent City Council at the Baby Sitter course graduation held November 23, 2017 at Crocus Plains Regional Secondary School. She advised that approximately 20 teenagers graduated from the course taught twice a year by Brandon Fire and Emergency Services Personnel. She thanked the Kiwanis Club for providing financial support for the program which provided youth with training on various issues with respect to child care, including CPR and basic first aid.

GENERAL BUSINESS:

(A) ACCOMMODATION TAX GRANT APPEAL - BRANDON BARBARIANS RUGBY

Considered was a report from the Director of Economic Development dated November 14, 2017 with respect to the above.

Berry-Chaboyer

1181 That an increase in the accommodation tax grant from \$6,250 to \$9,200 to the Brandon Barbarian Ruby Football Club for the Manitoba-Saskatchewan Regional Tournament, based on the actual room nights generated, be approved. CARRIED.

(B) ACCOMMODATION TAX GRANT REQUEST - 2019 TIM HORTON'S BRIER

---

City Council considered was a report from the Director of Economic Development dated November 14, 2017 with respect to the above.

Parker-Cullen

1182 That a grant of \$407,500 be provided to the City of Brandon to host the 2019 Tim Hortons Brier in Brandon March 3 – 10, 2019, with said funds to be transferred to the Tourism Initiatives operating account in the following manner: \$177,500 to be transferred from the Large Event Reserve and \$230,000 to be transferred from the Accommodation Tax Reserve. CARRIED.

BY-LAWS:

NO. 7191 TO AMEND PARKING ENFORCEMENT BY-LAW NO. 7167

---

Submitted for consideration was a report from the Director of Legal Services dated November 23, 2017 with respect to the above.

LoRegio-Parker

1183 That By-law No. 7191 to amend Parking Enforcement By-law No. 7167 be read a first time. CARRIED.

NO. 7193 TO OPEN A PORTION OF CHARLES STREET LOCATED BETWEEN GLEN AND CLARE AVENUES

---

It was noted that this by-law was read a first time on October 2, 2017.

Fawcett-Berry

1184 That By-law No. 7193 to open a portion of Charles Street located between Glen and Clare Avenues be read a second time. CARRIED.

Fawcett-Parker

1185 That the By-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7193 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor John LoRegio  
Councillor Glen Parker

AGAINST

Nil

NO. 7196 2018 FEE SCHEDULE

---

It was noted that this by-law received first reading at the November 20, 2017 meeting of City Council.

Fawcett-LoRegio

1186 That By-law No. 7196, to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon for the year 2018, be read a second time. CARRIED.

NO. 7197 TO AMEND BY-LAW NO. 7116 TO PROVIDE FOR THE EXPENDITURE AND BORROWING FOR THE AIRPORT TERMINAL REDEVELOPMENT PROJECT

---

It was noted that this by-law had received first and second reading on November 6, 2017.

Fawcett-Cullen

1187 That By-law No. 7197, to amend By-law No. 7116 to provide for the expenditure and borrowing for the Airport Terminal Redevelopment Project be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7197 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor John LoRegio	
Councillor Glen Parker	

GIVING OF NOTICE:

(A) RESTORATION OF PROVINCIAL 50/50 COST SHARE OF PUBLIC TRANSIT

---

In accordance with Rule 60 of City Council Procedure By-law No. 6634, Councillor J. Chaboyer gave notice of her intent to introduce at the December 18, 2017 meeting of City Council, a motion to request the Provincial Government to restore the 50/50 cost sharing agreement for the City of Brandon Transit Services to ensure the stability of this critical public service.

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn (7:59 p.m.) CARRIED.

---

MAYOR

---

CITY CLERK



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY,  
DECEMBER 18, 2017 AT 7:00 PM IN THE COUNCIL CHAMBER, CIVIC  
ADMINISTRATION BUILDING, BRANDON, MANITOBA**

---

PRESENT: Mayor Rick Chrest In The Chair, Councillor Shawn Berry, Councillor Ron W. Brown, Councillor Jan Chaboyer, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Jeff Fawcett, Councillor Jeff Harwood, Councillor John LoRegio, Councillor Glen Parker, Councillor Lonnie Patterson

ABSENT: Nil

ADOPTION OF AGENDA:

Harwood-Cullen  
1188 That the Agenda for the Regular Meeting of City Council to be held on Monday, December 18, 2017 be adopted as presented. CARRIED.

CONFIRMATION OF MINUTES:

Chaboyer-Parker  
1189 That the Minutes of the Regular Meeting of City Council held Monday, December 4, 2017 be taken as read, all statutory requirements having been fulfilled. CARRIED.

HEARING OF DELEGATIONS:

(A) BRUCE LUEBKE AND BLAINE MOROZ - SIMPLOT MILLENNIUM  
PARK/BOYD STADIUM

---

Bruce Luebke, appeared before City Council on behalf of Simplot Millennium Park. He noted that during peak times in 2018, the park was expected to see over 1,100 users on a weekly basis, and announced that Simplot Millennium Park would host the Baseball Canada 2018 DQ 13U National Western Championship from August 16-19, 2018. Mr. Luebke stated the aging park required many upgrades in the coming year to prepare the facility for that event.

Blaine Moroz, President of The Westman Youth Football Association, provided an update on Boyd Stadium at Simplot Park. He advised that 90% of Phase 1 of the project was complete. Mr. Moroz noted that he would be approaching City Council in the future to request monetary and gift-in-kind support to continue work on Boyd Stadium and that fundraising efforts would continue in 2018.

Mr. Luebke stated that Simplot Millennium Park would be applying for \$100,000 capital grant through the Accommodation Tax Fund, in addition to the financial request from Boyd Stadium. He also requested the elimination or reduction in property taxes on the facility in addition to a five-year funding agreement with the City of Brandon.

LoRegio-Harwood

1190 That the presentation by Bruce Luebke and Blaine Moroz with respect to Simplot Millennium Park and Boyd Stadium be received, and further that the City of Brandon negotiate a Memorandum of Understanding with the Simplot Millennium Park Committee regarding the provision of recreation services at the Park and the potential elimination or reduction in property taxes for the facility. CARRIED.

(B) ELISABETH SAFTIUK – ANNUAL UPDATE FROM BRANDON DOWNTOWN DEVELOPMENT CORPORATION

Elisabeth Saftiuk, Executive Director of Brandon Downtown Development Corporation (BDDC) appeared before City Council with respect to Brandon Downtown Development Corporation's annual update. Ms. Saftiuk provided a brief re-cap of the Downtown Tour held on December 5, 2017. She noted that the BDDC had provided grant funds to new businesses opening in the downtown area to complete their projects. Ms. Saftiuk highlighted that the BDDC continued to work with the Brandon University on their Downtown Development Plan, and continued to assist in bringing events to the downtown area, including Food Truck Warz which would be held September of 2018. Ms. Saftiuk informed City Council that Provincial funding for the Brandon Downtown Development Corporation had been terminated in its current format. On behalf of the Board of Directors of BDDC, Ms. Saftiuk requested \$300,000 funding from the City of Brandon for 2018.

Desjarlais-Cullen

1191 That the report from Elisabeth Saftiuk with respect to the annual update from the Brandon Downtown Development Corporation be received. CARRIED.

(C) RON KRISTJANSSON, PROVINCIAL EXHIBITION OF MANITOBA – DISPLAY BUILDING II RESTORATION PROJECT

Ron Kristjansson, General Manager of the Provincial Exhibition of Manitoba appeared before City Council with respect to the Display Building II Restoration Project. He updated City Council on the progress of the Display Building noting that the restoration was near completion. Mr. Kristjansson expressed sincere appreciation to the City of Brandon for support of the project and requested a further contribution of \$25,000 in 2018 for completion of the project.

Patterson-Parker

1192 That the presentation by Ron Kristjansson, General Manager, Provincial Exhibition of Manitoba with respect to an update on the Display Building II restoration project be received. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNITY QUESTION PERIOD:

Nil

COMMITTEE REPORTS:

(A) KEYSTONE CENTRE  
VERBAL

DECEMBER 18, 2017

December 18, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor S. Berry reported that the Keystone Centre held its Annual General Meeting on December 14, 2017 with representatives from a number of the stakeholder groups attending. He noted that the Inaugural Meeting of the Board was also held on this date and announced three new directors to the Keystone Board - Lori Rodych and Jeff Cristal as representatives of the Province of Manitoba, and Franz Lehrbass as a member at large. Councillor Berry announced that Tim Hore had been elected as Chair of the Board and Councillor Lonnie Patterson as the Vice Chair.

Councillor LoRegio requested an update on the Leadership Review for the Keystone Centre. His Worship Mayor Chrest advised that there had been recent discussions with the Province on the governance model and expected more progress in the near future.

(B) POVERTY COMMITTEE  
VERBAL

DECEMBER 18, 2017

December 18, 2017  
Brandon, Manitoba

Mayor and Councillors  
City of Brandon

Councillor Patterson provided a verbal report on the meeting of the Poverty Committee held December 12, 2017. She advised that the Committee had unanimously supported the motion to be considered by City Council later in the meeting with respect to the restoration of provincial funding for public transit. Councillor Patterson also reported that the Poverty Committee would be coordinating a submission with various community groups to the Province of Manitoba on a poverty reduction strategy.

Berry-Patterson

1193 That the reports of the Keystone Centre and the Poverty Committee be received. CARRIED.

ENQUIRIES:

(282) VIABILITY AND FINANCIAL IMPACT OF IMPLEMENTING A BI-WEEKLY  
RESIDENTIAL REFUSE/RECYCLE COLLECTION SCHEDULE

Councillor Parker enquired if a report outlining the viability and financial impact of implementing bi-weekly residential refuse/recycling collection schedule could be provided prior to the upcoming budget deliberations.

At the request of His Worship the Mayor, the City Manager responded that, at minimum, a report on the history of this issue with as much detailed information as possible would be provided prior to the 2018 budget deliberations.

ANNOUNCEMENTS:

VOLUNTEERS NEEDED FOR SALVATION ARMY KETTLE CAMPAIGN

---

Councillor LoRegio announced that volunteers were still needed to assist with the Salvation Army Kettle Campaign and encouraged everyone to give some time to this very important Cause in our community. He invited interested parties to contact the Salvation Army directly.

GENERAL BUSINESS:

(A) CANNABIS LEGALIZATION AND REGULATION

---

City Council considered a report from the City Clerk dated December 14, 2017 with respect to the above.

Fawcett-Parker

1194 That the Province of Manitoba be advised that the City of Brandon intends to allow cannabis to be sold from a retail location(s) situation in the municipality;

and further, that the City of Brandon reserves the right to change its position on this matter and that the above response is not binding. CARRIED.

(B) RESTORATION OF PROVINCIAL 50/50 COST SHARE OF PUBLIC TRANSIT

---

Considered was a report from Councillor J. Chaboyer dated December 14, 2017 with respect to the above in accordance with her notice of motion given at the December 4, 2017 meeting of City Council.

Chaboyer-Patterson

1195 That the Province of Manitoba be requested to restore the 50/50 cost sharing agreement for the City of Brandon Transit Services to ensure the stability of this critical public service. CARRIED AS AMENDED.

AMENDMENT

Desjarlais-Cullen

1196 That the above motion be amended by deleting the words: "restore the 50/50 cost sharing agreement" and substitute therefor the words: "enter into discussions with the City of Brandon to establish a fair, equitable and sustainable cost sharing agreement". CARRIED.

(C) 2018 CITY OF BRANDON INTERIM BUDGET

---

Submitted for consideration was a report from the City Treasurer dated December 4, 2017 with respect to the above.

LoRegio-Fawcett

1197 That pursuant to Section 163 of The Municipal Act, the following interim budget to provide for City of Brandon expenditures, revenues and transfers for the year 2018 be adopted:

General Fund Expenditures	\$87,738,686
General Fund Revenues & Transfers	\$87,738,686
General Fund Reserve Expenditures	\$15,212,469
Utility Fund Expenditures	\$22,160,756
Utility Fund Revenues & Transfers	\$22,160,756
Utility Fund Reserve Expenditures	\$14,770,500
CARRIED.	

(D) 2018 CITY OF BRANDON BORROWING

---

City Council considered a report from the City Treasurer dated December 4, 2017 with respect to the above.

Fawcett-LoRegio

1198 That pursuant to Section 173(1) of The Municipal Act, the borrowing of funds from the Bank of Montreal, for general operating expenses, not exceeding \$10,350,000 be authorized, and further that these funds only be used for general operating expenses in the 2018 fiscal year and all sums borrowed pursuant to this resolution be supported by a charge upon the whole of the revenues of the municipality. CARRIED.

(E) APPOINTMENT OF CHAIR AND VICE-CHAIR TO THE BRANDON POLICE BOARD

---

Considered was a report from the City Clerk dated December 6, 2017 with respect to the above.

Berry-Parker

1199 That in accordance with City of Brandon By-law No. 7041, the following appointments as Chair and Vice-Chair of the Brandon Police Board be and are hereby made with terms of office to expire as indicated:

Mark Frison – Chair (term to expire October 25, 2018)  
Mayor Rick Chrest – Vice-Chair (term to expire October 25, 2018)  
CARRIED.

(F) 2018 CITIZEN APPOINTMENTS TO BOARD OF REVISION

---

Submitted was a report from the City Clerk's Office dated December 6, 2017 with respect to the above.

Fawcett-Brown

1200 That the following citizen appointments be and are hereby made to the Board of Revision for one year terms of office to commence January 1, 2018 and expire December 31, 2018:

Kenneth Dzogan (Chair)  
Don Cornell  
Wally Peter Geiler  
Matthew May  
CARRIED.

(G) CITIZEN APPOINTMENTS TO MUNICIPAL HERITAGE ADVISORY COMMITTEE

City Council considered a report from the City Clerk's Office dated December 6, 2017 with respect to the above.

Harwood-Chaboyer

1201 That the following appointment of citizen representatives be and are hereby made to the Brandon Municipal Heritage Advisory Committee, with terms of office beginning January 1, 2018 and expiring December 31, 2018:

Kathryn Hill  
Matthew May  
Murray Fletcher

and further, that the following appointment of citizen representatives be and are hereby made with terms of office beginning January 1, 2018 and expiring December 31, 2019:

Gary Miller  
Greg Hutsul  
Reg Hildebrand  
CARRIED.

(H) CITIZEN APPOINTMENTS TO THE POVERTY COMMITTEE

Considered was a report from the City Clerk's Office dated December 6, 2017 with respect to the above.

Chaboyer-Patterson

1202 That the following citizen appointment be and is hereby made to the Poverty Committee for a two-year term of office to commence January 1, 2018 and expire December 31, 2019:

James Chambers  
CARRIED.

(I) CITIZEN APPOINTMENTS TO THE AGE FRIENDLY COMMITTEE

Submitted for consideration was a report from the City Clerk's Office dated December 6, 2017 with respect to the above.

1203 Brown-Parker  
That the following citizen appointments be and are hereby appointed to the Age Friendly Committee for two (2) year terms of office beginning January 1, 2018 and expiring December 31, 2019:

John Faulkner  
Meryl Lynn Orth  
Pamela Stacy  
CARRIED.

(J) CITIZEN APPOINTMENTS TO THE BRANDON GENERAL MUSEUM AND ARCHIVES INC.

City Council considered a report from the City Clerk's Office dated December 6, 2017 with respect to the above.

1204 Brown-LoRegio  
That the following two-year term citizen appointments be and are hereby made to the Brandon General Museum & Archives Board, for the term of office to commence January 1, 2018 and expire on December 31, 2019:

Barbara Andrew  
Brent Chamberlain  
Greg Steele  
Sky Iftody  
Tyler Warren  
CARRIED.

Councillor Chaboyer abstained from voting on the above motion as her husband was one of the recommended appointees.

(K) REQUEST FOR EXTENSION TO COMPLETION DEADLINE - PUBLIC TRANSIT INFRASTRUCTURE FUND

Considered was a report from the City Clerk's Office dated December 11, 2017 with respect to the above.

1205 Harwood-Parker  
WHEREAS the City of Brandon has applied for cost-sharing funding under the Public Transit Infrastructure Fund (PTIF) for Handi Transit Bus Replacement and Diesel Exhaust Fluid - Bulk Filling Stations;

AND WHEREAS notification of PTIF funding of these projects was received on February 28, 2017;

AND WHEREAS the City of Brandon attests that due to manufacturing delays, these projects may not be completed in full by March 31, 2018;

NOW THEREFORE BE IT RESOLVED THAT the City of Brandon request an extension of the deadline to March 31, 2019 for the completion of the Handi Transit Bus Replacement and Diesel Exhaust Fluid - Bulk Tank Filling Station projects. CARRIED.

BY-LAWS:

NO. 7191 TO AMEND PARKING ENFORCEMENT BY-LAW NO. 7167

---

It was noted that this by-law was read a first time on December 4, 2017.

Fawcett-Berry

1206 That By-law No. 7191, to amend Parking Enforcement By-law No. 7167 with respect to including the schedule of fines for parking related offences, be read a second time. CARRIED.

Fawcett-Berry

1207 That the By-law be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7191 third reading.

FOR

Mayor Rick Chrest  
Councillor Shawn Berry  
Councillor Ron W. Brown  
Councillor Jan Chaboyer  
Councillor Barry Cullen  
Councillor Kris Desjarlais  
Councillor Jeff Fawcett  
Councillor Jeff Harwood  
Councillor John LoRegio  
Councillor Glen Parker  
Councillor Lonnie Patterson

AGAINST

Nil

NO. 7194 TO REZONE PROPERTY LOCATED AT 701 - 17TH STREET EAST FROM DR DEVELOPMENT RESERVE TO IG INDUSTRIAL GENERAL ZONE

---

It was noted that this by-law was read a first time on November 20, 2017.

Chaboyer-Patterson

1208 That By-law No. 7194 to rezone a property located at 701 - 17th Street East from Development Reserve (DR)Zone to Industrial General (IG) Zone be read a second time. CARRIED.

Chaboyer-Patterson

1209 That third reading of this by-law be held in abeyance pending the applicant entering into a Development Agreement subject to the following conditions:

1. The applicant will be responsible to service their property through an extension of the public sanitary sewer. The detailed servicing design will be subject to review and approval by the City Engineer.



2. The applicant will be responsible to construct an approach to their site; either by way of 17th Street East or College Avenue. The access is to be constructed to the latest edition of the City of Brandon Standard Construction Specifications. The design is subject to review and approval of the City Engineer.
3. The applicant will be required to enter into an Easement Agreement with Manitoba Hydro and provide proof of execution prior to issuance of any development/building permits.
4. The applicant will be responsible to submit a Detailed Cost Estimate, prepared by their Consulting Engineer for all work proposed within the right-of-way. The cost estimate is subject to review and approval by the City Engineer.
5. The applicant will be responsible to submit an Irrevocable Letter of Credit totaling 15% of the Detailed Cost Estimate.

and further, that Administration be authorized to prepare a Development Agreement containing all conditions and requirements to protect the City's interests in accordance with any procedures, policies, bylaws and Acts. CARRIED.

NO. 7195

TO AMEND SOUTHWEST BRANDON SECONDARY PLAN BY-LAW NO. 7080

Considered was a report from the Planning, Property and Buildings Department dated December 8, 2017 with respect to the above.

Berry-LoRegio

1210 That By-law No. 7195, to amend Southwest Brandon Secondary Plan By-law No. 7080 by replacing Schedule "A" thereto, be read a first time. CARRIED.

NO. 7196

2018 FEE SCHEDULE

Submitted for consideration was a report from the City Treasurer dated December 14, 2017 with respect to the above.

Parker-Berry

1211 That By-law No. 7196, to adopt the Annual Schedule of Fees for services, activities or things provided by the City of Brandon for the year 2018, be amended by deleting Page 13 of Schedule A with respect to fees for the Sportsplex Pool and substituting therefor Page 13 of Schedule A as attached to the report for the City Treasurer dated December 14, 2017. CARRIED.

Berry-LoRegio

1212 That By-law No. 7196 be amended by deleting the 2018 transit fares set out in Page 11 of Schedule A and substituting therefor the following:

ADULT (18 - 25 yrs)	
Cash Fare	1.50
Ticket Books (10 ride pass)	13.50
30 Day Pass	84.25

YOUTH (6 - 17 yrs) and SENIOR (60 yrs+)	
Cash Fare	1.25
Ticket Books (10 ride pass)	11.25
30 Day Pass	47.00
CARRIED.	

Patterson-LoRegio

1213 That By-law No. 7196, as amended, be read a third and final time. CARRIED.

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 7196 third reading.

<u>FOR</u>	<u>AGAINST</u>
Mayor Rick Chrest	Nil
Councillor Shawn Berry	
Councillor Ron W. Brown	
Councillor Jan Chaboyer	
Councillor Barry Cullen	
Councillor Kris Desjarlais	
Councillor Jeff Fawcett	
Councillor Jeff Harwood	
Councillor John LoRegio	
Councillor Glen Parker	
Councillor Lonnie Patterson	

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Chaboyer

That the meeting do now adjourn. (9:01 p.m.) CARRIED.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK