

CITY OF BRANDON

BY-LAW NO. 7284

ANNUAL SCHEDULE OF FEES

FEESCHREG - 004

SCHEDULE "A"

2024

**CITY OF BRANDON
 BY-LAW NO. 7284 ANNUAL SCHEDULE OF FEES - 2024
 FEESCHREG - 004
 SCHEDULE "A"
 INDEX**

ALL FEES ARE SUBJECT TO APPLICABLE TAXES UNLESS OTHERWISE STATED

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**CITY OF BRANDON
SANITATION**

	2023	2024
COMMERCIAL TIPPING FEES		
(A) Commercial Entrance Fee - per Load	10.00	11.00
(B) WRARS (Waste Reduction & Recycling Support) - Environmental Surcharge Commercial/Residential refuse per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	10.00	10.00
(C) Closure/Post Closure Levy per tonne, calculated to the nearest kg per load on material going to tipping face of active cell (minimum charge 1/2 tonne)	5.00	6.00
(D) Commercial refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	78.00	79.00
(E) Commercial refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	156.00	158.00
(F) Manure per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	28.50	<i>See item (L)</i>
(G) Industrial fill material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) **City reserves the right to waive this fee if daily coverage requirements are not met through normal operations. Notification will be posted on City website as required.**	11.00	12.00
(H) Industrial fill material per tonne, pieces > 1 cubic foot, calculated to the nearest kg >1/2 tonne (not subject to WRARS & Closure/Post Closure Levy)	77.00	<i>N/A</i>
(I) Concrete and asphalt material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	<i>N/A</i>	25.00
(J) Freon Depleting Devices (Commercial) Fridge, Freezer, Dehumidifier (Per unit)	55.00	58.00
(K) Contamination of diversion areas at landfill site cleaning fee (flat rate)	114.00	120.00
(L) Commercial organic material per tonne, calculated to the nearest kg (minimum charge 1/2 tonne)	29.00	31.00
(M) Commercial organic material with contamination >5% by volume of load calculated to the nearest kg (minimum charge 1/2 tonne)	80.00	84.00
(N) Sludge per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) - subject to WRARS & Closure/Post Closure Levy	11.50	13.00
(O) Commercial Wood or Tree Waste per tonne, calculated to the nearest kg per load (minimum charge 1/2 tonne)	33.00	35.00
NON-RESIDENT TIPPING FEES		
(A) Entrance Fee - Non-Resident Customers entering landfill (flat fee) Added to all loads excluding HHW, E-waste & Eco-Centre materials	11.00	12.00
(B) Refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) – subject to WRARS & Closure/Post Closure Levy	94.50	97.00
(C) Refuse with contamination >5% by volume of load per tonne, calculated to the nearest kg (minimum charge 1 tonne) – subject to WRARS & Closure/Post Closure Levy	189.00	194.00
(D) Freon Depleting Devices - Fridge, Freezer, Dehumidifier (Per unit)	55.00	58.00
RESIDENTIAL TIPPING FEES PER LOAD AND OTHER APPLICABLE FEES		
(A) Refuse/Entrance Fees Refuse Up to 250 kilograms	6.00	7.00
(B) Refuse > 250 & < 500 kilograms, calculated to the nearest kg, subject to WRARS & Post Closure Levy	24.00	28.00
(C) Wood or tree waste entrance fee	6.00	7.00
(D) Wood or tree waste > 250 & < 500 kilograms, calculated to the nearest kg	17.00	18.50
(E) Bin exchange fee (per cart)	28.00	<i>N/A</i>
(F) Missed pick-ups per cart (residential)	35.00	37.00
(G) Freon Depleting Devices - Fridge, Freezer, Dehumidifier (Per unit)	15.00	20.00
(H) Concrete entrance fee	6.00	7.00
NON PROFIT TIPPING FEES		
(A) Refuse per tonne, calculated to the nearest kg (minimum charge 1/2 tonne) - subject to WRARS & Closure/Post Closure Levy	38.50	39.50

**CITY OF BRANDON
SANITATION**

	2023	2024
MATERIAL RECYCLING - COMMERCIAL FEES		
Per tonne calculated to the nearest kilogram		
(A) Cardboard (Load contains > 50% cardboard) (No Contamination) (Minimum charge 1/4 tonne)	53.50	56.00
Cardboard (No Contamination) (Material brought in from outside of City limits) (Minimum charge 1/4 tonne)	106.50	112.00
Cardboard (Contamination > 15% Recyclables) (Minimum charge 1/4 tonne)	80.00	84.00
Cardboard (Contamination > 15% Recyclables) (Material brought in from outside of City limits) (Minimum charge 1/4 tonne)	133.00	140.00
Cardboard (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy (Minimum charge 1/4 tonne)	173.00	182.00
(B) Mixed Recycling (No Contamination) (Minimum charge 1/4 tonne)	80.00	84.00
Mixed Recycling (No Contamination) (Material brought in from outside of City limits) (Minimum charge 1/4 tonne)	106.50	112.00
Mixed Recycling (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy (Minimum charge 1/4 tonne)	173.00	182.00
(C) Shredded Paper (No Contamination)	80.00	84.00
Shredded Paper (No Contamination) (Material brought in from outside of City limits)	105.00	110.00
Shredded Paper (Contamination > 5% Residue) – subject to WRARS & Closure/Post Closure Levy	173.00	182.00
(D) Unloading fee for material entering MRF per tonne, includes labour and equipment	33.50	N/A
(E) Handling fee for material entering MRF, per staff/hour or portion thereof (Minimum charge 1 hour)	30.00	32.00
 PERMIT FOR DISPOSAL OF SPECIAL WASTES		
(A) Daily permit fee for refuse generated within City limits	248.00	N/A
(B) Daily permit fee for refuse generated outside of City limits	332.00	N/A
(C) Contaminated soil disposal per tonne to the nearest kilogram	54.00	80.00
(D) Hazardous Waste disposal per tonne to the nearest kilogram (Asbestos)	77.00	150.00
(E) Site Preparation for special waste requests	64.00	67.00
 SOLID WASTE CONTAINERS (Applicable to new housing construction and replacements)		
(A) Single Family Dwelling (Includes Condominiums & Mobile Homes)		
Refuse, Recycling or Green Cart Replacement (per unit)	174.00	183.00
Refuse, Recycling, and Green Cart (Container Package)	522.00	549.00
(B) Multiple Family Dwelling		
Up to 3 dwelling units - 1 Refuse & 1 Recycling (Container Package)	340.00	366.00
4 - 6 units - 2 Refuse & 2 Recycling (Container Package)	680.00	732.00
 SOLID WASTE CONTAINER RENTALS		
*** Items (B) & (C) Not applicable to Not-For-Profit Community Organizations		
(A) Refundable Deposit (providing containers returned in same condition)		
Up to 10 Containers	53.00	56.00
11 - 20 Containers	106.00	111.00
21 or more Containers (Per Container)	6.00	7.00
(B) Container Rental for Special Events (Delivery to & pick up from site/Per container)	11.00	12.00
(C) Pick up and disposal of collected refuse (Per pick up/Per container)	11.00	12.00
(D) Replacement of Container if Damaged or Not Returned (each)	174.00	183.00

**CITY OF BRANDON
SANITATION**

	2023	2024
BULK ITEM PICKUP FEES (Within City Limits)		
Per pick up (stickered items)	20.00	22.00
Freon Depleting Devices - Fridge, Freezer, Dehumidifier (Per unit)	30.00	32.00
COMMERCIAL REFUSE COLLECTION FEES		
Per pick up / per container	15.00	20.00
SCALE OUT OF SERVICE - FLAT FEE		
Commercial Refuse		
Per 1/2 Ton Truck	46.00	48.00
Per Three Ton Truck	138.00	145.00
Per Roll Off Truck	245.00	257.00
Per Packer (25 yards)	322.00	338.00
Per Packer (40 yards)	414.00	435.00
Commercial Recycling		
Per 1/2 Ton Truck	16.50	17.00
Per Three Ton Truck	48.50	51.00
Per Roll Off Truck	82.00	86.00
Per Packer (25 yards)	109.00	115.00
Per Packer (40 yards)	163.50	172.00
MISCELLANEOUS		
Compost per tonne calculated to the nearest kg - One tonne is equal to approximatley 2 cubic yards of compost	28.50	30.00
- Minimum charge 200 kilograms		
Wood Chips per tonne, calculated to the nearest kg	28.50	30.00
- Minimum charge 200 kilograms		
Loading fee of materials at landfill per load, includes labour and equipment	65.00	68.00
Scaling Vehicles	52.00	55.00
Document Reproduction - Per Item	6.00	6.00
Services Administration Fee - Includes but not limited to Vehicle Inspections	32.00	34.00
Compost and woodchip sales per cubic yard (minimum purchase > 3 cubic yards)	N/A	30.00

**CITY OF BRANDON
PUBLIC WORKS**

	2023	2024
SERVICE / EQUIPMENT CHARGES - Regular Hours		
One Hour Minimum (per hour or portion thereof)		
Large TV Unit	339.00	351.00
Small TV Unit - Homeowners & Contractors	284.00	294.00
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	258.00	267.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	203.00	210.00
Thawing Water Services with Hot Water Machine	203.00	210.00
Thawing Water Services with Electrical Resistance	405.00	419.00
Soft Expose Utility Lines	300.00	310.00
Trace Sewer / Water Services	137.00	142.00
Hydrant Repairs (plus parts)/Operation of Hydrant for Flow Testing	235.00	243.00
Two Hour Minimum (per hour or portion thereof)		
Large Tapping Machine	662.00	685.00
Small Tapping Machine	235.00	243.00
SERVICE / EQUIPMENT CHARGES - After hours/weekend/holiday call out		
Three Hour Minimum (per hour or portion thereof)		
Flushing Sewer Lines, Storm Sewers, Catch Basins, Water Mains	1,159.00	1,199.00
Thawing Sewer Lines, Storm Sewers, Catch Basins, Water Services	913.00	944.00
Thawing Water Services with Hot Water Machine	913.00	944.00
Thawing Water Services with Electrical Resistance	1,214.00	1,255.00
Soft Expose Utility Lines	902.00	933.00
Trace Sewer / Water Services	411.00	425.00
Hydrant Repairs (plus parts)/Operation of Hydrant for Flow Testing	705.00	729.00
Large Tapping Machine	1,489.00	1,540.00
During Regular Working Hours - Per hour or portion thereof - 1 hour minimum		
High Hoe and Low Bed (Includes attachments)	274.00	283.00
During Regular Working Hours - Per hour or portion thereof - 2 hour minimum		
Street Sweeper - 3 or 4 Wheel Sweeper	301.00	310.00
Trackless Unit (Includes attachments)	192.00	198.00
Hook Truck (Includes various attachments)	104.00	107.00
Tandem Truck	115.00	119.00
Loader	131.00	135.00
Grader	210.00	217.00
After hours/weekend/holiday call out - Per hour or portion thereof - 3 hour minimum		
Street Sweeper - 3 or 4 Wheel Sweeper	600.00	620.00
Trackless Unit (Includes attachments)	384.00	396.00
Hook Truck (Includes various attachments)	208.00	214.00
Tandem Truck	230.00	238.00
Loader	262.00	270.00
Grader	420.00	434.00
High Hoe and Low Bed (Includes attachments)	548.00	567.00
OTHER CHARGES		
Temporary Hydrant Meter Box Lost Keys	44.00	46.00
Repairs to Damaged Infrastructure (per hour) Plus Materials	663.00	686.00
Turning On & Off of Water Main (Regular Hours)	214.00	221.00
Turning On & Off of Water Main (After hours/weekend/holiday call out)	483.00	499.00

**CITY OF BRANDON
PUBLIC WORKS**

2023 2024

SPECIAL EVENTS

PERMIT FEE - See Legislative Services By-Law Section

STREET BARRICADES & SIGNS

Refundable Deposit (Providing material returned in same condition)	250.00	250.00
Replacement if damaged or not returned (each)		
30 x 30 A-Frame Sign	163.00	166.25
16 x 24 No Parking Sign	136.00	138.70
Barricades	109.00	111.20
Traffic Cone	14.00	17.00
Delineator Pole	43.00	49.00

DELIVERY & SET-UP OF BARRICADES & SIGNS

*** Not applicable to Not-For-Profit Community Organizations

During Normal Working Hours - Minimum 1 Hour (or portion thereof)		
Labour (2 staff - per hour)	86.00	88.50
Truck (per hour)	41.00	42.00
After Hours - Minimum 1 Hour (or portion thereof)		
Labour (2 staff - per hour)	129.00	133.00
Truck (per hour)	41.00	42.00
Weekends - Minimum 3 Hours (or portion thereof)		
Labour (2 staff - per hour)	516.00	531.00
Truck (per hour)	41.00	42.00

STREET SIGNAGE (SIGN ONLY)

Stop Sign	114.00	116.25
Speed Limit Sign	114.00	116.25
Yield Sign	75.00	76.50
No Parking Sign	44.00	44.88
Loading Sign	50.00	51.00
Street Blades		
18" Plate	47.00	47.95
24" Plate	55.00	56.10
30" Plate	62.00	63.25

STREET SIGNAGE (SIGN & INSTALLATION)

Stop Sign	316.00	346.75
Speed Limit Sign	316.00	346.75
Yield Sign	272.00	307.00
No Parking Sign	245.00	275.38
Loading Sign	250.00	281.50
Street Blades		
18" Plate	245.00	278.45
24" Plate	255.00	286.60
30" Plate	260.00	293.75

**CITY OF BRANDON
PUBLIC WORKS**

	2023	2024
PARKING		
Meter function check (only charged if meter is found to be in good working order)	48.00	49.50
* Basic application fee for meter head cover	21.00	21.50
* Meter head cover rental for each day or part thereof, per space, except Sunday	7.00	7.00
Meter head cover if not returned (each)	47.00	47.00
Meter head removal	76.00	78.50
Meter head reinstallation	76.00	78.50
Meter head and stand removal	149.00	154.00
Meter head and stand reinstallation	470.00	470.00
* Not applicable to qualified applicants under the Temporary Patios on City Property Program		
PARKING METERS (On Street)		
* Not applicable to qualified applicants under the Food Truck Program		
Six (6) Minutes	0.05	0.10
Twelve (12) Minutes	0.10	0.20
Thirty (30) Minutes	0.25	0.50
Two (2) Hours	1.00	2.00
PARKING STALLS (Metered)		
One (1) Hour	0.50	1.00

**CITY OF BRANDON
REC CENTRE**

2023 2024

WHEAT CITY GOLF COURSE

GREEN FEES

Adult (31 yrs +) 18 Holes (Mon - Fri After 2:00 pm, Weekends before 2:00 pm)	43.00	48.00
Adult (31 yrs +) 18 Holes (Mon - Fri Open to 2:00 pm, Weekends after 2:00 pm)	N/A	45.00
Adult (31 yrs +) 9 Holes (After 4:00 pm Weekends Only)	30.00	33.00
CAA Membership 18 Holes ONLY	40.00	45.00
Young Adult (18 - 30 yrs) 18 Holes	30.00	35.00
Young Adult (18 - 30 yrs) 9 Holes (After 4:00 pm Weekends Only)	25.00	25.00
Junior (13 -17 yrs) 18 Holes	25.00	25.00
Junior (13 -17 yrs) 9 Holes (After 4:00 pm Weekends Only)	20.00	20.00
Kids (12 & Under) with paying adult	<i>Free</i>	<i>Free</i>
Twilight (After 5:00 pm, June/July - After 6:00 pm)	32.00	35.00

SEASON PASS

2024 Member Loyalty Rates (Offered Oct 1 to Oct 31/23)		
Loyalty - Adult (31 yrs +) Unrestricted	N/A	1,255.00
Loyalty - Adult (31 yrs +) Restricted	N/A	1,045.00
Loyalty - Couple (31 yrs +) Unrestricted	N/A	2,395.00
Loyalty - Couple (31 Yrs +) Restricted	N/A	1,975.00
Loyalty - Young Adult (18 - 30 yrs)	N/A	725.00
Loyalty - Junior (13 - 17 yrs)	N/A	275.00
Early Bird Adult (31 yrs +) (Prior to February 1)	1,195.00	1,395.00
Unrestricted		
RCGA Handicap Package Included		
14 Day advance bookings		
Early Bird Adult (31 yrs +) Couples (Prior to February 1)	2,295.00	2,495.00
Unrestricted		
RCGA Handicap Package Included		
14 Day advance bookings		
Early Bird Adult (31 yrs +) (Prior to February 1)	995.00	1,095.00
Weekends - Restricted to after 1:00 pm		
RCGA Handicap Package Not Included		
7 Day advance bookings		
Early Bird Adult (31 yrs +) Couples (Prior to February 1)	1,800.00	1,995.00
Weekends - Restricted to after 1:00 pm		
RCGA Handicap Package Not Included		
7 Day advance bookings		
Early Bird Young Adult (18 - 30 yrs) (Prior to February 1)	600.00	725.00
Early Bird Junior (13 - 17 yrs) (Prior to February 1)	225.00	300.00
Adult (31 yrs +)	1,255.00	1,495.00
Unrestricted		
RCGA Handicap Package Included		
14 Day advance bookings		
Adult (31 yrs +)	1,045.00	1,195.00
Weekends - Restricted to after 1:00 pm		
RCGA Handicap Package Not Included		
7 Day advance bookings		
Adult (31 yrs +) Couples	2,395.00	2,790.00
Unrestricted		
RCGA Handicap Package Included		
14 Day advance bookings		
Adult (31 yrs +) Couples	1,975.00	2,190.00
Weekends - Restricted to after 1:00 pm		
RCGA Handicap Package Not Included		
7 Day advance bookings		
Young Adult (18 - 30 yrs)	675.00	800.00
Junior (13 - 17 yrs)	275.00	350.00

**CITY OF BRANDON
REC CENTRE**

	2023	2024
WHEAT CITY GOLF COURSE		
PUNCH CARDS		
Adult (31 yrs +) Pay for 10 rounds, 11th Free	430.00	460.00
CAA Membership, Pay for 10 rounds, 11th Free	400.00	450.00
Young Adult (18 - 30 yrs) Pay for 10 rounds, 11th Free	300.00	330.00
POWER CART RENTALS		
Rental (18 Holes)	42.00	42.00
Rental Half Cart (18 Holes)	30.00	30.00
Rental (9 Holes)	30.00	30.00
Rental Half Cart (9 Holes)	25.00	25.00
Season Cart Rental	975.00	1,000.00
Season Half Cart Rental	550.00	600.00
POWER CART STORAGE FEES (Includes Trail Fees)		
Cart storage available only to Members & Punch Card holders		
Electric Cart	500.00	600.00
Gas Cart	450.00	550.00
TRAIL FEES		
Daily (18 Holes)	20.00	30.00
TENNIS COURTS (Taxes included)		
Daily Rate	9.00	9.00
Youth (under 25 yrs) Season Pass	80.00	80.00
Adult Season Pass	150.00	150.00
Family Season Pass (2 Adult / 2 Youth living at same residence)	400.00	400.00

**CITY OF BRANDON
PARKS AND RECREATION**

2023 2024

All new Parks & Recreation Services programs and service fees shall be set in accordance with the Parks & Recreation Pricing Policy

KINSMEN POOL

Admission - Per Time Slot		
Adult (18 - 54 yrs)	6.00	7.00
Adult (18 - 54 yrs) 10 swim card	N/A	63.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	5.00	6.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 swim card	N/A	54.00
Child (2 - 12 yrs)	4.00	5.00
Child (2 - 12 yrs) 10 swim card	N/A	45.00
Family (up to 2 adults & up to 5 children &/or youth)	14.00	16.00
Family (up to 2 adults & up to 5 children &/or youth) 10 swim card	N/A	144.00
Facility Rental - Hourly (plus Lifeguard fee)	136.50	145.00
Lifeguard - Each/hour	25.00	25.00
Number of required Lifeguards based on Manitoba Health Guidelines		

SPRAY PARK RENTALS

Rideau and Westridge Spray Parks - Private rental (2 hours)	125.00	125.00
Spray Park Attendant	20.00	20.00

RECREATION PROGRAMS

Fitness Class - 1 Hour	9.75	9.75
Fitness Class - 45 Minutes	7.50	7.50
Birthday Party Package	125.00	125.00
Brick Makerz (per lesson)	11.00	11.00
Crafty Kids (per lesson)	11.25	N/A
Dog Grooming	55.00	N/A
Explorers Club (per lesson)	18.50	18.50
Fundamental Movement Skills (per lesson)	7.50	N/A
Improv for Beginners (per lesson)	6.00	6.00
Introduction to Soccer & Tball (per lesson)	7.25	7.25
Language Courses (per lesson)	13.75	13.75
Ninja Warrior Training (per lesson)	10.00	10.00
Parent & Tot Playtime (registration - per lesson)	6.25	N/A
Parent & Tot Playtime - Drop In	7.25	N/A
Pet First Aid	55.00	N/A
Quadball (per lesson)	10.00	10.00
Table Top Gaming (per hour)	N/A	10.00
Dodgeball (per hour)	N/A	10.00
Ukulele (per hour)	N/A	13.75
Trivia (per team)	N/A	40.00
Youth Dance (per lesson)	N/A	10.00
Birthday Party Damage/Cleaning Fee	N/A	100.00
Great Brandon Mystery (individual)	N/A	25.00
Great Brandon Mystery (team)	N/A	100.00
Pet Education Series	N/A	55.00
Intro to Sport (per lesson)	N/A	10.00
Youth Soccer and T-ball (per lesson)	N/A	7.50

DEDICATION PROGRAM

Tree - 2 year maintenance term	250.00	250.00
Wide Body Bench - 10 year term	2,500.00	2,750.00
Picnic Table - 10 Year Term	3,500.00	3,500.00
Additional Inscription Line	100.00	100.00
Logo Inscription	50.00	50.00

RENTALS

Youth Snowshoe Rental (3 days)	15.00	15.00
Adult Snowshoe Rental (3 days)	15.00	15.00
Youth Cross Country Ski Rental (3 days)	20.00	20.00

**CITY OF BRANDON
SPORTSPLEX**

2023 2024

Fees are applicable from September 1st to August 31 unless otherwise stated

SPORTSPLEX POOL

HOURLY

Lifeguard/Instructor	25.00	27.00
Whole pool	202.00	205.00
Half pool	140.00	143.00
Quarter pool	92.00	95.00
Local Minor Sport Organizations whole pool	161.00	164.00
Local Minor Sport Organizations 1/2 pool	112.00	114.00
Single lane (when booked in conjunction with 1/4 or 1/2 pool)	34.00	35.00
Waterslide	50.00	50.00

PUBLIC SWIM

Adult (18 - 54 yrs) single	8.00	8.00
Adult (18 - 54 yrs) 10 swim card	72.00	72.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	7.00	7.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 swim card	63.00	63.00
Child (2 - 12 yrs) single	6.00	6.00
Child (2 - 12 yrs) 10 swim card	54.00	54.00
Family (up to 2 adults & up to 5 children &/or youth) single	20.50	20.50
Family (up to 2 adults & up to 5 children &/or youth) 10 swim card	184.50	184.50
Promotional Swim - All ages	5.00	5.00
Birthday Party Swim Package (Effective January 1)	125.00	125.00
Includes 2 hour room rental & 10 public swim admissions		

AQUAFIT

All Ages (Effective January 1, 2024)	10.00	10.00
Adult (18 - 54 yrs) 10 Aquafit Card	90.00	72.00
Adult (18 - 54 yrs) 20 Aquafit Card	180.00	144.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 Aquafit Card	80.00	63.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 20 Aquafit Card	160.00	136.00

SWIM LESSONS (per class)

30 Minute Swim Lesson - (per lesson)	8.50	8.50
45 Minute Swim Lesson - (per lesson)	9.25	9.25
60 Minute Swim Lesson - (per lesson)	10.50	10.50
30 Minute Private Swim Lesson	33.00	35.00
Additional Sibling - 30 minute Semi Private Swim Lesson	10.50	12.00

COURSES (per person)

Bronze Cross	195.00	195.00
Bronze Medallion	180.00	180.00
Bronze Star	125.00	125.00
National Lifeguard Course	385.00	385.00
National Lifeguard Recertification	99.00	99.00
Red Cross Babysitter's Course	65.00	65.00
Stay Safe!	60.00	60.00
Swim for Life Instructor	300.00	300.00
Swim for Life Instructor Recertification	99.00	99.00

**CITY OF BRANDON
SPORTSPLEX**

2023 2024

Fees are applicable from September 1st to August 31 unless otherwise stated

SPORTSPLEX ARENA

HOURLY ICE RENTAL RATES (includes 10 minutes flood time)

Arena rental	258.00	258.00
Local Minor Sports Organizations	206.00	206.00

PUBLIC SKATE

Adult (18 - 54 yrs) single	8.00	8.00
Adult (18 - 54 yrs) 10 punch card	72.00	72.00
Youth (13 - 17 yrs)/Senior (55 yrs+) single	7.00	7.00
Youth (13 - 17 yrs)/Senior (55 yrs+) 10 punch card	63.00	63.00
Child (2 - 12 yrs) single	6.00	6.00
Child (2 - 12 yrs) 10 punch card	54.00	54.00
Family (up to 2 adults & up to 5 children &/or youth) single	20.50	20.50
Family (up to 2 adults & up to 5 children &/or youth) 10 pass card	184.50	184.50
Promotional Skate - All ages	5.00	5.00
Birthday Party Skate Package (Effective January 1)	125.00	130.00
Includes 2 hour room rental & 10 public skate admissions		

LEARN TO SKATE LESSONS

All Ages (per 45 minute lesson)	11.00	11.25
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OTHER

Locker Rental	0.25	0.25
Facility Storage Rental - Monthly	75.00	75.00

SPORTSPLEX RACQUETBALL

COURT FEES

Adult (18 - 54 yrs) single	8.00	8.00
Adult (18 - 54 yrs) 10 game card	72.00	72.00
Youth (13 - 17 yrs) single	7.00	7.00
Youth (13 - 17 yrs) 10 game card	63.00	63.00
Child (2 - 12 yrs) single	6.00	6.00
Child (2 - 12 yrs) 10 game card	54.00	54.00
Family single	20.50	20.50
Family 10 game card	184.50	184.50
Court rental - Hourly	21.00	21.00
Court rental - Hourly (Local Minor Sport Organization)	17.00	17.00

ADDITIONAL PROGRAMMING

Camp - Daily	43.00	45.00
Camp - Weekly	193.50	197.00

**CITY OF BRANDON
SPORTSPLEX**

2023 2024

Fees are applicable from September 1st to August 31 unless otherwise stated

MEMBERSHIP RATES (Includes swim, skate, racquetball - excludes programs)

MONTHLY

Adult (18 - 54 yrs)	82.00	82.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	72.00	72.00
Child (2 - 12 yrs)	62.00	62.00
Family	210.00	210.00

SIX MONTH

Adult (18 - 54 yrs)	328.00	328.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	288.00	288.00
Child (2 - 12 yrs)	248.00	248.00
Family	840.00	840.00

TWELVE MONTH

Adult (18 - 54 yrs)	609.00	609.00
Youth (13 - 17 yrs)/Senior (55 yrs+)	504.00	504.00
Child (2 - 12 yrs)	434.00	434.00
Family	1,025.00	1,025.00

Replacement Membership Card	3.00	3.00
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DRY FLOOR RENTALS

Multipurpose Room/Racquetball Viewing Area - Hourly	31.00	35.00
Multipurpose Room/Racquetball Viewing Area - Daily	186.00	210.00
Meeting Room - Hourly	38.00	40.00
Meeting Room - Daily	228.00	240.00
Racquetball Court - Non Racquetball use, per hour or part thereof	31.00	35.00

TRACK

Track Rental (Effective January 1)		
Hourly	77.00	78.00
Daily	615.00	624.00
Hourly - Local Minor Sport	61.00	62.00
Daily - Local Minor Sport	488.00	496.00
Infield - Hourly (Non exclusive facility use)	22.00	25.00
Provincial/National Track Meet - Daily	1,144.00	1,150.00
Equipment Rental (per booking)	48.00	50.00
Equipment Rental (per month)	192.00	200.00

MISCELLANEOUS

Administration Fee - Withdrawal from program without re-registration	20.00	20.00
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**CITY OF BRANDON
CEMETERY**

	2023	2024
BRANDON MUNICIPAL CEMETERY (includes GST)		
PLOTS		
Ribbon Section	N/A	2,400.00
Regular section	2,150.00	2,215.00
Lawn section	1,550.00	1,600.00
Children's section	500.00	515.00
Cremation section	1,025.00	1,056.00
Columbarium niche	4,100.00	4,223.00
Veteran Plot - Traditional	1,600.00	1,648.00
Veteran Plot - Cremation	750.00	773.00
Section 29 - Block H - Cremation Plot/Upright Stone (capacity 4 urns)	1,850.00	1,906.00
INTERMENT		
Casket	1,325.00	1,365.00
Child	390.00	402.00
Cremation	600.00	618.00
Multiple Service (Cremation at time of casket interment or multiple urns at the same time in same location)	300.00	309.00
INTERMENT SURCHARGES		
Extra Depth	640.00	660.00
Saturday/Short notice surcharge		
Regular	940.00	970.00
Cremated remains	565.00	582.00
Child	350.00	361.00
Sunday/Statutory holiday surcharge		
Regular	1,400.00	1,442.00
Cremated remains	800.00	824.00
Child	580.00	598.00
After 4:00 pm interments (per half hour)	160.00	165.00
Pall Bearers (Two)	60.00	62.00
MISCELLANEOUS		
Disinterment - regular	1,835.00	1,890.00
Disinterment - cremated remains	625.00	645.00
Foundations		
Materials per cubic foot	46.00	48.00
Labour per foundation	140.00	160.00
Ribbon foundation	280.00	N/A
Handling of Liners	130.00	134.00
Late Liner Delivery Surcharge	130.00	223.00
Express Inscription Service on Columbarium Granite	60.00	62.00
Additional Inscription Service	175.00	180.00
Ownership Transfer Administration Fee	100.00	104.00
Deed Replacement	55.00	57.00
Urn Removal from columbarium by funeral home for additional interment	55.00	57.00
Vase Installation (Ground Burial)	N/A	80.00
Bronze Wreath Replacement	N/A	40.00
Granite Front Replacement	N/A	412.00
Niche Tequila Vase	N/A	190.00
Niche Cameo Picture	N/A	370.00
Graveside Funeral Tent Rental	N/A	172.00
Tree/Shrub Removal	N/A	160.00
Marker Removal for Interment/Replacement	N/A	160.00

**CITY OF BRANDON
TRANSIT**

	2023	2024
SMART MEDIA		
Smart Card - Initial Purchase	3.50	3.50
Disposable Card (agency use only)	1.75	1.75
TRANSIT & ACCESS TRANSIT		
ADULT		
Cash Fare	1.75	1.75
Ticket Books (10 ride pass)	16.00	16.00
30 Day Pass	86.00	86.00
YOUTH (6 - 17 yrs) and SENIOR (60 yrs+)		
Cash Fare	1.35	1.35
Ticket Books (10 ride pass)	12.25	12.25
30 Day Pass	51.25	51.25
POST SECONDARY STUDENT		
30 Day Pass	55.00	55.00
TRANSIT CHARTER (In City)		
Regular - per hour or part thereof	185.00	185.00
Holiday - per hour or part thereof	244.00	244.00
Small Bus - per hour or part thereof	135.00	135.00
Small Bus - Holiday - per hour or part thereof	195.00	195.00
Not For Profit / Youth Programs / City Partnership Events	108.00	108.00
School/Day Care/Youth Group (1 adult - max 20 kids) Gr. K-12 - ONE WAY ***	20.50	23.00
*** During non-peak hours on regular routes only		
MISCELLANEOUS		
Administration Fee - Document Reproduction - Per Item	5.00	5.00

**CITY OF BRANDON
AIRPORT**

	2023	2024
AIRPORT LANDING FEES (per landing)		
Minimum	18.00	18.00
21,000 kg or less (per 1000 kg)	4.11	4.31
21,001 kg to 45,000 (per 1000 kg)	5.34	5.61
Over 45,000 kg (per 1000 kg)	6.26	6.57
ANNUAL AIRPORT REGISTRATION FEE (includes GST)	162.00	162.00
AIRPORT FUEL CONCESSION FEE		
Flat Annual Fee	5,457.00	5566.00
TERMINAL CHARGES (Based on carrier capacity)		
0 - 15	26.25	27.56
16 - 25	40.52	42.55
26 - 45	70.21	73.72
46 - 60	101.37	106.44
61 - 89	162.23	170.34
90 - 125	226.15	237.46
126 - 150	265.14	278.39
151 - 200	366.51	384.84
AIRPORT IMPROVEMENT FEE (Per passenger departure) (Effective August 7 Annually)	10.70	10.70
MISCELLANEOUS		
Service / Equipment Charges - per hour or part thereof	100.54	105.00
Restricted Area Pass Issuance/Renewal	20.00	20.00
Airport Vehicle Operating Permit Issuance/Renewal	20.00	20.00
Compound Parking Fee	N/A	50.00

**CITY OF BRANDON
DEVELOPMENT SERVICES**

	2023	2024
CONSTRUCTION PERMITS DEPOSITS & FEES		
Crossing Permit (plus damage deposit)	172.00	175.00
Driveway Approach Permit	172.00	175.00
Driveway Permit (Private Property Only)	140.00	143.00
Excavation Permit	187.00	191.00
Sewer/Water Permit	234.00	239.00
Lot Grading Deposit	2,080.00	2,120.00
Lot Grading Permit	203.00	207.00
Re-inspection Fee	262.00	267.00
Water & Sewer Service Retention Deposit	5,100.00	5,100.00
WASTE DISPOSAL PERMITS & FEES		
Commercial / Industrial Discharge Permit	100.00	100.00
Commercial / Industrial Discharge Loading Fees		
TKN (per kg)	3.67	4.16
Total P (per kg)	23.86	25.27
COD (per kg)	0.37	0.37
Flow (per cubic meter)	0.15	0.18
Trailer Dumping Station Permit (annual)	125.00	125.00
Septic Dumping Swipe Card - Initial Purchase or Replacement	50.00	50.00
Septic Waste Disposal (per cubic meter)	<i>See Water & Wastewater Rates By-Law No. 7342</i>	
OTHER FEES		
Administration Fee - MB MOOVES (per permit) (Moving Oversize and Overweight Vehicles Efficiently and Safely) Overweight & Overdimensional Permits (Per <i>The Highway Traffic Act</i> , Regulation 42/2006, Division 4)	20.00	20.00
Asphalt millings (per tonne, subject to availability)	15.50	15.80
SAMPLE COLLECTION		
Soil sample collection, within 10km radius of Brandon City Limits	51.00	52.00
SOIL TESTING		
	Standard	
Sieve Analysis c/w Deleterious & Crush Count	ASTM D117/D136	163.00 166.00
Sieve Analysis	ASTM D117/D136	102.00 104.00
Hydrometer Analysis	ASTM D421/422	153.00 156.00
Atterberg Limits	ASTM D4318	148.00 151.00
Specific Gravity - Coarse Material	ASTM C127	82.00 84.00
Specific Gravity - Coarse & Fine Material	ASTM C128	173.00 176.00
Standard Proctor - Cohesive Material	ASTM D698	306.00 312.00
Standard Proctor - Granular w/ Oversize Stones	ASTM D698	306.00 312.00
Standard Proctor - Granular	ASTM D698	240.00 245.00
Organic Content Determination	ASTM D2974	31.00 32.00
ASPHALT TESTING		
Laboratory Hot Mix Asphalt Analysis (including Marshall Density, percentage asphalt cement, percentage asphalt absorption, gradation analysis, MTSG, voids analysis and flow tests)	ASTM (multiple)	709.00 723.00
CONCRETE TESTING		
Concrete Slump Test and Air Entrainment Test	CSA	148.00 151.00
Concrete Slump Test and Air Entrainment Test with cylinder test samples collected, cast and cured, compressive testing by others	CSA	240.00 244.00
Concrete Compressive Strength Test	CSA	41.00 42.00
FIELD DENSITY TESTING		
Granular/Asphalt Field Density (Set of 3 Tests)	ASTM D2922/2950	173.00 176.00
Granular/Asphalt Field Density (Each Additional Test)	ASTM D2922/2950	36.00 37.00
CREDIT CARD SURCHARGE FEE		
Applicable to all payments processed by credit card by Development Services at A.R. McDiarmid Civic Complex	N/A	2.25%

**CITY OF BRANDON
PROPERTY & LAND DEVELOPMENT**

	2023	2024
PROPERTY ADMINISTRATION		
RIGHT-OF-WAY CLOSURES		
Two or less	623.00	635.00
Three or more	1,222.00	1,246.00
***Processing Deposit is required in addition to fee		
CLOSING OF PUBLIC RESERVE		
***Processing Deposit is required in addition to fee	1,222.00	1,246.00
LOCAL IMPROVEMENT PROGRAMS		
	306.00	312.00
ADDRESSING & STREET NAMING		
Addressing Changes or Requests (Per Unit)	157.00	160.00
Street Name Changes or Requests (Per Application)	1,040.00	1,060.00
Honorary Street Name Request (Per Application)	157.00	160.00
Honorary Street Sign Construction (Per Sign)	79.00	81.00
ENCROACHMENT FEES		
Not applicable to qualified properties under the Downtown Brandon Encroachment Incentive Program		
Minimum (annual fee)	76.00	78.00
Maximum (annual fee)	606.00	615.00
PARKING LOTS		
Stall Rent Per Month - Serviced	55.00	55.00
Stall Rent Per Month - Unserviced	40.00	40.00
Parking Pass Deposit	25.00	25.00
Parking Pass Replacement	25.00	25.00
LAND DEVELOPMENT ADMINISTRATION		
CITY AGREEMENT REVIEW		
	160.00	163.00
TRANSPORTATION REVIEW		
	45.00	46.00
PREPARING AGREEMENTS		
Development Agreements		
Less than 4 units / lots	469.00	478.00
4 or more units / lots	677.00	690.00
DOCUMENT PRODUCTION		
Notice of Assessment Printout	10.00	10.00
RE-EXECUTION OF AGREEMENT		
	Cost +	Cost +
	\$52.00	\$52.00
MONEY IN LIEU FOR PUBLIC RESERVE		
Emerging Area (per hectare)	142,083.00	142,083.00
Established Area (per hectare)	71,041.00	71,041.00
PROPERTY & LAND DEVELOPMENT ADMINISTRATION		
PREPARING MISCELLANEOUS AGREEMENTS		
Easement, Access, Service, Private Sewer/Water, Construction Conforming, etc.	416.00	424.00
Amendments / Assignments	287.00	293.00
DOCUMENT PRODUCTION		
Property Registry	Cost plus	Cost plus
	10%	10%
CREDIT CARD SURCHARGE FEE		
Applicable to all payments processed by credit card by Development Services at A.R. McDiarmid Civic Complex	N/A	2.25%

**CITY OF BRANDON
BUILDING SAFETY**

	2023	2024
BUILDING PERMIT		
Construction Value Under \$5,000 (Base Fee)	140.00	143.00
Construction Value \$5,000 - \$5,000,000		
Base Fee Plus	11.44/1000	11.67/1000
Construction Value - portion over \$5,000,000		
Base Fee Plus	7.8/1000	7.8/1000
Single Detached Dwelling & Duplex Dwelling (finished & unfinished)		
Base Fee Plus	0.34/sq.ft.	0.35/sq.ft.
Condo - per condo unit Base Fee Plus	11.44/1000	11.67/1000
Single Detached Dwelling - basement development	140.00	143.00
Detached Accessory Building	140.00	143.00
Mobile Home (Location)	140.00	143.00
Temporary Building	140.00	143.00
Occupancy Permit	140.00	143.00
Uncovered Deck	94.00	96.00
Swimming Pool/Hot Tub	79.00	81.00
In-ground Swimming Pool	140.00	143.00
Solid Fuel Burning Appliance	94.00	96.00
Sign Permits	140.00	143.00
Interim Occupancy Fee	289.00	295.00
Splitting of Permit - after the fact	280.00	286.00
Additional Dwelling Unit Fee	145.00	148.00
Occupancy Certificate	140.00	143.00
Heating/Ventilation System for Part 9 residential	140.00	143.00
Alteration/Reconfiguration of Heating/Ventilation System	140.00	143.00
Permit Renewal		
	\$140+\$11.44/ \$1000 of	\$143+\$11.67/ \$1000 of
	outstanding cost of construction	outstanding cost of construction
PLUMBING PERMITS		
Minimum Plumbing Permit (First 3 fixtures)	72.00	74.00
Each Fixture above three fixtures	25.00	26.00
Grease, Oil or Grit Interceptor	103.00	105.00
Neutralizing and Dilution Tanks or Pit	103.00	105.00
Private Sewer/Water Installation	84.00	86.00
Sewer/Water Installation	234.00	239.00
RTM/Mobile Home Hookup	84.00	86.00
Replacement of Existing Pipes (per fixture)	25.00	26.00
New Construction Sump Pit/Pump	25.00	26.00
New Construction Backwater Valve	25.00	26.00
All Other Sump Pump/Backwater Valve	103.00	105.00
Roof Drain, per roof drain	25.00	26.00
Floor Drain, per floor drain	25.00	26.00
Testable Backflow Prevention Device (with test cocks)		
First Device	72.00	78.00
Each additional device	25.00	26.00
Hose Bibbs (First 3 fixtures)	25.00	26.00
Hose Bibbs, each above 3	8.00	8.00

**CITY OF BRANDON
BUILDING SAFETY**

	2023	2024
VACANT & DERELICT BUILDINGS		
Residential Boarded Building Permit	2,000.00	2,000.00
Commercial Boarded Building Permit		
Base Fee - First Year	2,000.00	2,000.00
Residential/Commercial Boarded Building Permit (Subsequent to First Year)		
Base Fee Plus Rate Per Additional Year	1,500.00	1,500.00
(ex - Year 3 = Base plus \$1,500 x 2 = \$5,000)		
(ex - Year 4 = Base plus \$1,500 x 3 = \$6,500)		
Vacant Building Permit Fee - Base Fee - First Year	300.00	300.00
Vacant Building Permit (Subsequent to First Year)		
Base Fee Plus Rate per Additional Year	500.00	500.00
(ex - Year 3 = Base plus \$500 x 2 = \$1,300)		
(ex - Year 4 = Base plus \$500 x 3 = \$1,800)		
Remediation Coordination Services (per hour or part thereof)	100.00	100.00
Vacant & Derelict Building By-Law Order Issuance Fee - Residential	1,000.00	1,000.00
Vacant & Derelict Building By-Law Order Issuance Fee - Non Residential	1,000.00	1,000.00
DEMOLITION OR REMOVAL PERMITS		
Single Detached Dwelling & Duplex Dwelling	208.00	212.00
Accessory Buildings - no permit to rebuild	89.00	91.00
Accessory Buildings - in conjunction with permit to rebuild	58.00	59.00
All Other Residential, commercial, industrial, educational & institutional	416.00	424.00
Per Building Storey	140.00	143.00
MISCELLANEOUS		
Inspection Fees - Plumbing & Building		
Up to four (4) consecutive hours	400.00	408.00
Each Additional Hour (or part thereof)	100.00	100.00
cost plus		cost plus
Travel Expense	10%	10%
Additional Inspection or Re-inspection	144.00	147.00
Call Back	100.00	100.00
By-Law Order Issuance Fee		
Building Safety & Property Standards By-Law	1,000.00	1,000.00
Building By-Law	1,000.00	1,000.00
Order to Remedy - Administration Fee	140.00	143.00
Stop Work Order Issuance Fee	1,000.00	1,000.00
Cease to Occupy Order	1,000.00	1,000.00
Change of Plans Requiring Additional Review - Residential	282.00	287.00
Change of Plans Requiring Additional Review - Non Residential	561.00	573.00
Permit Transfer or Assignment Fee	282.00	288.00
Copies of Inspection Reports and/or Plan Reviews		
Prior to Certificate of Occupancy	104.00	106.00
After Issuance of Certificate of Occupancy	79.00	81.00
Alternative Solutions Review		
One (1) Hour minimum charge	100.00	100.00
Each additional hour (or part thereof)	100.00	100.00
Confirmation of Closed Permit Letter	100.00	100.00
CREDIT CARD SURCHARGE FEE		
Applicable to all payments processed by credit card by Development Services at A.R. McDiarmid Civic Complex	N/A	2.25%

**CITY OF BRANDON
PLANNING**

	2023	2024
PLANNING FEES		
Development Permit - Other	140.00	143.00
Development Permit - Home Based Business	140.00	143.00
Development Permit - Residential (2 - 4 units)	140.00	143.00
Development Permit - Residential (5 + units)	469.00	478.00
Plus per unit charge	30.00	30.00
Development Permit - Non Residential	469.00	478.00
Urban Design Review - Planning Commission	391.00	399.00
Subdivision Application	551.00	562.00
Subdivision Lot Fees/Bare Land Condominium Unit Fees		
Each new lot created or condominium bare-land unit created	300.00	300.00
Subdivision Extend Conditional Approval	239.00	244.00
Minor Variance Order	188.00	192.00
Minor Variance Order - Following Commencement	376.00	384.00
Variance Order - Prior to Commencement (Base Fee)	703.00	717.00
Variance Order - Following Commencement (Base Fee x 2)	1,406.00	1,434.00
Variance Order - Increasing the density or intensity of use	858.00	875.00
Multiple Variance With Request(s)		
Base Fee plus each additional request	130.00	132.00
Multiple contiguous parcels with same request - base fee plus each parcel	130.00	132.00
Maximum additional fee	518.00	528.00
Variance Extension Fee	157.00	160.00
Conditional Use Order (Base Fee)	832.00	849.00
Conditional Use Order - Following Commencement (Base Fee x 2)	1,664.00	1,698.00
Conditional Use Multiple Request(s)		
Base Fee plus each additional request	234.00	239.00
Multiple contiguous parcels with same request - base fee plus each parcel	130.00	133.00
Maximum additional fee	518.00	528.00
Conditional Use Extension Fee	157.00	160.14
Zoning Amendment Application ***	3,121.00	3,183.00
Secondary Plan (New Plan or Amendment to Existing Plan) ***	2,080.00	2,122.00
Development Plan Amendment Application ***	5,202.00	5,306.00
Service Sharing Request	5,151.00	5,254.00
Neighborhood Plan (New Plan or Amendment to Existing Plan)	2,080.80	2,122.00
Master Plan	1,040.40	1,061.00
	<i>50% of</i>	<i>50% of</i>
Revised Submission or Change of Plans Requiring Recirculation	<i>Application Fee</i>	<i>Application Fee</i>
Advertising Deposit	1,200.00	1,200.00
Zoning Amendment and Subdivision Application ***	3,402.00	3,470.00
Development Agreement Amendment Application (Requiring Council Approval)***	832.00	849.00
Request for Special Meeting of Planning Commission	781.00	797.00
Temporary Sign	90.00	90.00
Radio Communications Facilities	1,328.00	1,355.00
 *** Advertising deposit is required in addition to fee		
CREDIT CARD SURCHARGE FEE		
Applicable to all payments processed by credit card by Development Services at A.R. McDiarmid Civic Complex	N/A	2.25%

**CITY OF BRANDON
PLANNING**

	2023	2024
PLANNING FEES (Cont'd)		
Zoning Memoranda	94.00	96.00
Zoning Confirmation Letter	129.00	132.00
Outstanding Work Order – Residential 4 unit or less	208.00	212.00
Outstanding Work Order – Residential 5 units or above	365.00	372.00
Outstanding Work Order – Non-Residential & Mixed Use	365.00	372.00
Certificate of Non-Conformity	208.00	212.00
Occupancy Confirmation - Residential	83.00	85.00
Occupancy Confirmation - Non-Residential	129.00	132.00
Occupancy Confirmation - Mixed Use	129.00	132.00
 ADMINISTRATION FEES		
Photocopying Charge (Per Page) (black & white only)	0.50	0.50
Deposit on Plans	100.00	100.00
Search for Plans/Records - per record	60.00	60.00
Copying of Plans - paper copy	135.00	140.00
Scanning of Plans - electronic copy	110.00	115.00
Obtaining documents from Land Titles	Cost plus	Cost plus
	10%	10%
Appeal to Municipal Board by Referral	As	As
	Determined by Municipal Board	Determined by Municipal Board
 MISCELLANEOUS		
By-Law Order Issuance Fee		
Zoning By-Law	1,000.00	1,000.00
Development Permit Deposit (Base Fee)	5,000.00	5,000.00
Or 10% of value of outstanding work if greater than Base Fee		

**CITY OF BRANDON
DEVELOPMENT CHARGES**

	2023	2024
ESTABLISHED GROWTH AREA - PRIOR TO BUILDING PERMIT		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	495.83	511.20
Residential (per dwelling unit) - High Density	320.63	330.57
Non-residential (per sq. ft.)	0.29	0.30
Water Treatment		
Residential (per dwelling unit) - Low Density	388.19	400.22
Residential (per dwelling unit) - High Density	250.78	258.55
Non-residential (per sq. ft.)	0.22	0.23
EMERGING GROWTH AREA - PRIOR TO SUBDIVISION OR REZONING		
Network Infrastructure - Per Net Hectare (Residential & Non-Residential)		
Drainage	3,255.50	3,356.42
Transportation	22,970.52	23,682.61
Wastewater	35,432.53	36,530.94
Water	11,150.88	11,496.56
EMERGING GROWTH AREA - PRIOR TO BUILDING PERMIT		
Wastewater Treatment		
Residential (per dwelling unit) - Low Density	495.83	511.20
Residential (per dwelling unit) - High Density	320.63	330.57
Non-residential (per sq. ft.)	0.29	0.30
Water Treatment		
Residential (per dwelling unit) - Low Density	388.19	400.22
Residential (per dwelling unit) - High Density	250.78	258.55
Non-residential (per sq. ft.)	0.22	0.23
Network Infrastructure - Residential (per dwelling unit) - Low Density		
Drainage	137.41	141.67
Transportation	973.32	1,003.49
Wastewater	1,501.21	1,547.75
Water	472.92	487.58
Network Infrastructure - Residential (per dwelling unit) - High Density		
Drainage	89.32	92.09
Transportation	629.80	649.32
Wastewater	971.04	1,001.14
Water	305.74	315.22
Network Infrastructure - Non-residential (per sq. ft.)		
Drainage	0.08	0.08
Transportation	0.55	0.57
Wastewater	0.86	0.89
Water	0.27	0.28
CREDIT CARD SURCHARGE FEE		
Applicable to all payments processed by credit card by Development Services at A.R. McDiarmid Civic Complex	N/A	2.25%

**CITY OF BRANDON
POLICE**

	2023	2024
SERVICE FEES		
TRAINING		
Organized by Police Service - per day per participant	147.00	151.00
Phase B Recruit Training - per participate	6,605.00	6,790.00
DETAINEE LODGING (For Police Agencies with a Detainee Agreement)		
Per Detainee (Per 24 hour period or part thereof)	207.00	212.75
REQUEST FOR CRIMINAL RECORDS OR PARDONS (finger print fee extra)		
Online	54.00	55.50
Walk-in	54.00	55.50
Walk-in - 10 or more requests in a batch (per request)	42.00	43.25
Not for Profit agencies (Walk-in only)	13.00	13.00
Additional Certified Copy of Record Check at time of Processing	13.50	14.00
POLICE REPORTS		
Per report	73.25	75.25
Per report - 10 or more requests in a batch request	58.50	60.25
TRANSCRIPTS		
Per original page	19.00	19.50
Per page for additional copies	2.25	2.25
CD/DVD/Memory Stick-photos, video recordings - per hour or part thereof (1 hour minimum)	44.75	46.00
FINGERPRINTS (set of two Hardcopy or Electronic prints)		
Per additional set of two prints	79.25	81.50
<i>NOTE: Fee waived for vulnerable sector checks (VSC) for employment and volunteer purposes.</i>	46.25	47.50
<i>NOTE: Brandon Police Service is responsible for collecting the RCMP levied finger printing fee of \$25.00 when applicable (fee waived for VSC for employment and volunteer purposes).</i>		
TRAFFIC ACCIDENT DIAGRAMS		
Drawing composition complete & available for immediate release	242.50	249.25
Drawing composition incomplete (See Special Duty rates below)		
INTERVIEW WITH ON DUTY POLICE SERVICE EMPLOYEE		
Minimum Charge - Up to two (2) Hours	159.75	164.25
Each Additional Hour (or part thereof)	79.50	81.75
INTERVIEW WITH CALLED OUT POLICE SERVICE EMPLOYEE		
Minimum charge - Up to four (4) Hours	638.25	655.75
Each Additional Hour (or part thereof)	159.75	164.25
SPECIAL DUTY (Includes but not limited to, Special Event Security, Building Move Escorts)		
(Building move escorts - minimum two officers required)		
Minimum Charge Per Police Officer - Up to four (4) Hours	638.25	655.75
Each Additional Hour (or part thereof) per Police Officer	159.75	164.25
Dispatcher (Per hour or part thereof)	84.50	86.75
BYLAW OFFICER CALLOUT		
Minimum Charge Per Bylaw Officer - Up to four (4) Hours	308.75	317.25
Each Additional Hour (or part thereof) per Bylaw Officer	76.75	78.75
ANIMAL IMPOUND FEES		
First impoundment day or part thereof	37.75	39.00
Each subsequent impoundment day or part thereof	18.75	19.25
Fee for failure to produce current rabies certificate	56.75	58.50
Fee for failure to produce current license	69.00	71.00
Surcharge for 2nd impoundment of the same animal in a 12 month period	174.50	179.75

**CITY OF BRANDON
FIRE**

	2023	2024
INSPECTIONS		
Third Party Inspection - 1st hour or part thereof	143.00	147.00
2nd Re-inspection	116.00	119.00
3rd & Subsequent Re-inspection	442.00	453.00
Re-inspection of Uncorrected Defect Where Time is not Requested	116.00	N/A
File search and written report	106.00	109.00
Day Care Inspections		
Family Day Care	42.00	43.00
Group Day Care	69.00	71.00
Day Care Centres	94.00	96.00
Nursery Schools	94.00	96.00
Food Truck Inspections	N/A	150.00
Residential Care Inspections	N/A	96.00
F1 Inspections - per hour (minimum 3 hours)	N/A	125.00
 EMERGENCY RESPONSE SERVICES		
Fire Response to a Vacant Building - First Response	N/A	0.00
Fire Response to a Vacant Building - Each Additional Response	N/A	450.00
Per Vehicle Per KM Charge	7.43	7.65
Rural Billings (non MPI rates)		
Initial Response - 1st hour	3,186.00	3,265.65
Initial Response - 2nd hour or part thereof	1,590.00	1,629.75
Service Truck - 1st hour	1,189.00	1,218.73
Service Truck - 2nd hour or part thereof	811.00	831.00
Tanker - 1st hour	363.00	372.00
Tanker - 2nd hour or part thereof	127.00	130.00
MPI Rates-these rates are established by MPI and are announced for the current year only. This fee is based on Consumer Price Index (CPI) plus 1% annually.		
Basic Call	***	***
Complex Call	***	***
Use of foam (per gallon)	***	***
Scene Safety	***	***
***Fee to be set March 1st each year		
 CLINICAL ON-CAR ROTATIONS (Per Student)	 150.00	 N/A
 CO RESPONSES TO RMs WITH FIRE PROTECTION AGREEMENTS	 113.00	 115.92
 MISCELLANEOUS		
Refilling Air Tanks		
2216 psi	32.00	33.00
4500 (half hour)	37.00	38.00
4500 (one hour)	47.00	48.00
Cascade 2216	64.00	66.00
Cascade 4500	106.00	109.00
Used Hose		
1 1/2" per foot	0.50	0.50
2 1/2" per foot	0.75	0.75
Portable Fire Extinguisher Training (per class, 30 participants)	220.00	226.00
Fee - Standby Time to Secure Fire Scene/Hour	248.00	254.00
Fire Pit Permit Application	20.00	20.00

**CITY OF BRANDON
AMBULANCE**

	2023	2024
AMBULANCE SERVICES		
Cancellation Fee	473.00	485.00
Ambulance File Search and Written Report	106.00	109.00
Emergency & Non Emergency Medical Response	550.00	550.00
Discontinuation of Resuscitation in the Field	550.00	550.00
Medical Response - No Transport	175.00	175.00
Medical Response - ACLS Intercept	185.00	185.00
WINNIPEG TRIPS		
Flat Rate	1,490.00	1,527.00
Waiting Time (Per hour)	83.00	85.00
EXCLUDING WINNIPEG (Long Distance Trips)		
Rate per hour	181.00	186.00
SPECIAL EVENTS (includes two staff members)		
Minimum Charge - Up to Three (3) Hours	525.00	625.00
Each Additional Hour (or part thereof)	200.00	225.00
CLINICAL ON-CAR ROTATIONS (Per Student)	<i>N/A</i>	175.00

**CITY OF BRANDON
PUBLIC SAFETY COMMUNICATIONS**

	2023	2024
SERVICE FEES		
Per Capita	4.74	4.88
Minimum Per Capita Fee	726.67	747.47
Compact Disc Recording of E-911 Call		
Supplies and up to 2 hours staff time	104.24	107.37
Each additional 1/2 hour (or part thereof)	52.12	53.68
Police Call-Taking (per capita rate)	6.15	6.27
Police Enhanced Call-Taking & Dispatching (per capita rate)	12.77	13.03
Reduced Hours Police Enhanced Call-Taking & Dispatching (per capita rate)	10.42	10.63

**CITY OF BRANDON
FINANCE**

	2023	2024
TREASURER'S CERTIFICATES	55.00	56.75
ACCOUNT CONFIRMATIONS Includes taxes, assessments or water	55.00	56.75
DOCUMENT REPRODUCTION - PER ITEM (PROPERTY TAXES, WATER & OTHER)	5.00	5.00
MORTGAGE COMPANY PROPERTY TAX LISTING	65.00	67.00
PAYMENTS NOT HONORED BY FINANCIAL INSTITUTION	20.00	20.00
CREDIT CARD CONVENIENCE FEE Applicable to payments processed through VCH (Virtual City Hall) Payments accepted through VCH include Property Taxes, Water Utility Accounts & Accounts Receivable	2.25%	2.25%
MONTHLY PENALTY APPLIED TO OVERDUE ACCOUNTS RECEIVABLE Applied on the first day of each month	1.25%	1.25%

**CITY OF BRANDON
INNOVATION, TECHNOLOGY & COMMUNICATION**

	2023	2024
PROGRAMMING AND RELATED SERVICES		
Per Hour (or part thereof)	121.00	127.05

**CITY OF BRANDON
LEGISLATIVE SERVICES - BY-LAW**

	2023	2024
TAXI BUSINESS FEES		
TAXI BUSINESS LICENSE CERTIFICATE		
Initial Application Fee for a New Business License Certificate	500.00	500.00
TAXICAB VEHICLE LICENSES (expires last day of February)		
Annual Vehicle License	165.00	170.00
Seasonal Vehicle License (issued after September 1)	82.50	85.00
Vehicle License Transfer	55.00	55.00
Replacement of Subsisting Vehicle License Due to Installation of a New Windshield	25.00	30.00
Vehicle Visual Inspection or Meter Test	35.00	40.00
Missed Appointments / Arriving Late for Appointments		
Delinquent Vehicle Safety (per vehicle)	30.00	35.00
TAXICAB DRIVERS' PERMITS (expires last day of August)		
Annual Driver's Permit	65.00	70.00
Seasonal Driver's Permit (issued after March 1st)	35.00	40.00
Replacement of Subsisting Driver's Permit	25.00	30.00
SPECIAL EVENTS		
Permit (Free of charge for non-profit organizations)	50.00	50.00
For Street Barricades/Signs, Delivery & Set-up of Barricades/Signs - See Public Works Section		
ADJUDICATION FEE (Under <i>The Municipal By-law Enforcement Act</i>)	25.00	25.00
BY-LAW PENALTY NOTICE LIENS		
Administration Fee	62.00	64.00
Personal Property Lien Registration Fee (Per Personal Property Registry)		
All other costs incurred where any lien is registered against personal property in respect of outstanding Municipal Penalty		

**CITY OF BRANDON
LEGISLATIVE SERVICES - BY-LAW**

	2023	2024
BUSINESS LICENSES		
GENERAL BUSINESS LICENSE	220.00	225.00
Includes but is not limited to:		
Taxi business License Renewals		
Home-Based Business License		
Mobile Food Services		
TRANSIENT BUSINESS LICENSE (Not subject to proration throughout the year)		
Residents of the RM's of Elton, Daly, Whitehead, Cornwallis	330.00	340.00
TRANSIENT BUSINESS LICENSE (Not subject to proration throughout the year)		
Not a resident of Brandon or RM's listed above	440.00	450.00
Door-to-door sales, telephone solicitation sales or professional fundraiser (not a resident of Brandon)		
using either door-to-door sales or solicitation, or telephone solicitation, or other similar method	500.00	500.00
PROVINCIAL HOME-BASED DIRECT SELLER		
LOCAL (Brandon Residents)	115.00	120.00
TRANSIENT (Residents of Elton, Daly, Whitehead, Cornwallis)	172.50	180.00
TRANSIENT (Not a resident of Brandon or the RM's listed above)	230.00	240.00
TRADE SHOW FEE ORGANIZER PARTICIPANT FEE		
For participants not holding a current General Business License	60.00	63.00
Per Occasion (each occasion being up to 7 consecutive days)		
TEMPORARY FOOD SERVICE ESTABLISHMENT	2,000.00	2,000.00
Blanket license fee for single event location		
SPECIAL BUSINESS LICENSES		
CRAFTERS		
Any individual offering for sale, away from their dwelling unit, hand-made goods, produced locally by themselves or their immediate family:		
Per Occasion (each occasion being up to 7 consecutive days)		
LOCAL (Brandon Residents)	32.00	34.00
TRANSIENT (Residents of Elton, Daly, Whitehead, Cornwallis)	48.00	51.00
TRANSIENT (Not a resident of Brandon or the RM's listed above)	64.00	68.00
Each additional day	6.00	7.00
Craft Show Organizers Event Table Fee	16.00	17.00
(General Business fees apply to exhibitors not falling under crafter definition)		
FARMERS MARKETS / FLEA MARKETS		
Event Organizer (General Business/Transient Business License Fees Apply)		
Table Fee - Table items (Combination produce & crafts) greater than 90% produce	No Charge	No Charge
Table Fee - Table items (Combination produce & crafts) less than 90% produce		
LOCAL (Brandon Residents)	32.00	34.00
TRANSIENT (Residents of Elton, Daly, Whitehead, Cornwallis)	48.00	51.00
TRANSIENT (Not a resident of Brandon or the RM's listed above)	64.00	68.00
VENDING MACHINES		
Permit - per commercial machine located on city property	50.00	55.00

**CITY OF BRANDON
LEGISLATIVE SERVICES - BY-LAW**

	2023	2024
ANIMAL LICENSING FEES		
ANNUAL DOG OR CAT LICENSE		
STERILE OR CURRENT DATED CERTIFICATION BY VET AS NON-REPRODUCTIVE		
Per Dog or Cat (limit of 2)	21.00	22.00
Per Dog or Cat (over limit of 2)	42.00	44.00
ANNUAL DOG OR CAT LICENSE - NOT STERILE		
Per Dog or Cat (limit of 2)	57.50	59.00
Per Dog or Cat (over limit of 2)	115.00	118.00
<i>Above fees adjusted to half of the above rates after September 1st if new resident or new animal</i>		
DANGEROUS DOG WHETHER STERILE OR NOT		
Per Dog (limit of 2)	260.00	270.00
Per Dog (over limit of 2)	520.00	540.00
SLED DOG (Minimum 15 dogs to qualify)		
Per Dog (limit of 2)	50.00	50.00
Per Dog (over limit of 2)	40.00	40.00
Annual sport license fee	170.00	170.00
GUIDE DOGS AND POLICE DOGS	No Charge	No Charge
Transfer of ownership of licensed dog or cat	7.50	8.00
Replacement license tag	11.00	12.00
Annual breeder/kennel license fee - see General Business License		

**CITY OF BRANDON
LEGISLATIVE SERVICES - CLERKS**

	2023	2024
MARRIAGE SERVICES		
CIVIL MARRIAGE CEREMONY AT CITY HALL, 410 - 9TH STREET		
Marriage Ceremony performed by a Marriage Commissioner	380.95	380.95
Marriage License	100.00	100.00
NON REFUNDABLE BOOKING DEPOSIT	125.00	125.00
CHANGE OF DATE ADMINISTRATION FEE	50.00	50.00
 CERTIFICATION OF DOCUMENTS		
CERTIFIED TRUE COPY/COMMISSIONER FOR OATHS		
Single Document	11.75	12.25
2-5 documents	23.50	24.50
6-10 documents	35.25	37.00
11+ documents	58.75	61.50
 NOTARIZATION OF DOCUMENTS		
NOTARIZATION/NOTARY PUBLIC		
Single Document (per page fee)	25.00	26.25
 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY APPLICATIONS		
These fees are established by Provincial regulation pursuant to the Freedom of Information and Protection of Privacy Act		
 SEARCH AND PREPARATION		
First two hours	No Charge	No Charge
Each additional 1/2 hour (or part thereof)	15.00	15.00
 COPYING FEES		
Paper copies - by photocopier or computer printer (per page)	0.20	0.20
Paper copies made from a micro printer (per page)	0.50	0.50
Any other method of providing copies	Actual Cost	Actual Cost
 COMPUTER PROGRAMMING & DATA PROCESSING		
Internal programming or data processing (per each 1/4 hour)	10.00	10.00
External programming or data processing	Actual Cost	Actual Cost
 BOARD OF REVISION		
ASSESSMENT APPEAL		
Application Filing Fee (Minimum) **	50.00	50.00
Application Filing Fee (Maximum) **	500.00	500.00
 ** Fee is \$10 per \$100,000 of property assessed value that is the subject of appeal, as determined by the Provincial Assessment Branch, subject to a minimum fee of \$50.00 and a maximum of \$500.00.		
 ** Filing fees are non-refundable (including withdrawals) except in the case where an appeal is successful, or an Owner/Assessor agreement is reached.		

**CITY OF BRANDON
FACILITY RENTALS**

	2023	2024
FACILITY RENTAL & SET-UP - CULTURAL RESOURCE CENTRE (638 PRINCESS AVENUE)		
PRIVATE FUNCTIONS		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes the provision of security or staff, determined by the City)		
Minimum Charge - Up to 3 Hours	150.00	180.00
Each Additional Hour (or part thereof)	50.00	60.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	100.00	100.00
Tables - Up to 10	60.00	60.00
CLEANING FEE (applies to all bookings)	135.00	135.00
 NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	75.00	90.00
Each Additional Hour (or part thereof)	25.00	30.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 50 chairs and 10 tables	50.00	50.00
CLEANING FEE (applies to all bookings)	50.00	50.00
 FACILITY RENTAL & SET-UP - YOUTH CENTRE (638 PRINCESS AVENUE)		
PRIVATE FUNCTIONS		
Fees set out are applicable to each separate event		
FACILITY RENTAL (includes staff person)		
Minimum Charge - Up to 3 Hours	175.00	225.00
Each Additional Hour (or part thereof)	50.00	75.00
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Equipment Use	75.00	75.00
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs - Up to 50	100.00	100.00
Tables - Up to 10	60.00	60.00
CLEANING FEE (applies to all bookings)	135.00	135.00

**CITY OF BRANDON
FACILITY RENTALS**

	2023	2024
FACILITY RENTAL & SET-UP - CIVIC ADMINISTRATION BUILDING (410 - 9th Street)		
PRIVATE FUNCTIONS		
Fees set out apply to weekends and after hours only and are applicable to each separate event		
FACILITY RENTAL (includes the provision of Security)		
Minimum Charge - Up to 3 Hours	126.00	126.00
Each Additional Hour (or part thereof)	42.00	42.00
FACILITY SET-UP		
Handling Fee (Mandatory)	50.00	50.00
Provision of tables and chairs - set up by user		
Chairs		
Up to 50 Chairs	90.00	90.00
51 - 100 Chairs	135.00	135.00
101 - 150 Chairs	160.00	160.00
151 - 200 Chairs	180.00	180.00
Tables		
Tables (5 or less)	50.00	50.00
Tables (6 or more)	55.00	55.00
CLEANING FEE (applies to all weekend bookings)	135.00	135.00
NON REFUNDABLE BOOKING DEPOSIT	125.00	125.00
NON-PROFIT COMMUNITY ORGANIZATIONS		
Fees imposed are on a cost recovery basis		
PROVISION OF SECURITY - Rate per Hour (or part thereof)	23.00	23.00
FACILITY SET-UP		
Provision of tables and chairs - set up by user		
Up to 100 chairs and 5 tables	55.00	55.00
More than 100 chairs and 5 tables	100.00	100.00